

06-21-2022 Draft _____	2
Res. No. 12 (2022-2023) 2022 Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Developmental Area _____	9
Res. No. 13 (2022-2023) Donatioon Acceptance Waupaca County Sheriff's Dive Team _____	20
Res. No. 14 (2022-2023) Bailiff Wages _____	22
Res. No. 15 (2022-2023) First Allocation of American rescue Plan Act ( ARPA) Funds _____	23
Project Tracking _____	25
Res. No. 16 (2022-2023) Designated Public Safety Answering Point for Waupaca County _____	95
Amendment to Chapter 7.04 Waupaca County Code of Ordinances _____	97
Chapter 16. Purchasing Ordinance - Amended July, 2022 _____	101
Amendment to Chapter 34-2022-769 _____	110
Amendment to Chapter 34-2022-770 _____	112
WCEDC 2022 Monthly Report _____	115
Extension Impact-Summer 2022 _____	117

**WAUPACA COUNTY BOARD OF SUPERVISORS  
COUNTY BOARD SESSION  
June 21, 2022**

Chair Koeppen called the meeting to order at 9:00 a.m. with 24 members present, 2 excused and 1 absent.

Present: Suprs. Bosquez, Ertl, Federwitz, Golding, Jaeger, D. Johnson, T. Johnson, Koeppen, Malvik-Shower, McClone, Miller, Morack, Much (Zoom), Murphy, Neumann, Nygaard, Rohan, Hardy, Spierings, Strey-Hirt, Togstad, Wengelski, Will, Zaug. Supr. Purchatzke and Wilfuer were excused. Supr. Timm was absent.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Bosquez moved and Supr. Jaeger seconded the motion to approve the agenda. Motion carried 24-0. Passed the 21st day of June, 2022.

Supr. Murphy moved and Supr. Golding seconded the motion to approve the minutes of the May 17, 2022 meeting. Motion carried 24-0. Passed the 21st day of June, 2022.

**RESOLUTIONS**

**Resolution No. 10 (2022-23)**

**Subject:** Donation Acceptance – Waupaca County Sheriff's Office

**WHEREAS**, Waupaca County's policy requires resolution by the County Board of Supervisors to accept donations over \$1,000; and

**WHEREAS**, Waupaca County has received a donation in the amount of \$1,900.00 from TreeHouse Foods, Inc. for the purpose of supporting the Waupaca County Sheriff's Office Dive Team.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors accepts \$1,900.00 from TreeHouse Foods, Inc. for the purpose of supporting Waupaca County Sheriff's Office Dive Team.

*Fiscal Note: The amount of \$1,900.00 will be placed in a donation restricted account*

**RECOMMENDED FOR INTRODUCTION BY THE LAW ENFORCEMENT COMMITTEE AND WAUPACA COUNTY FINANCE COMMITTEE:**

/s/ Kevin Will, Lee Much, Ricky Ertl, Thomas Johnson, Cindy Hardy, Dick Koeppen, DuWayne Federwitz, David Johnson, Joe McClone, David Morack, Gerald Murphy and David Neumann

ATTEST:  
/s/ Kristy Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane L. Meulemans  
Corporation Counsel

Supr. Bosquez moved and Supr. Hardy seconded the motion to adopt Resolution No. 10 (2022-2023). Motion carried 23-0 with 1 abstaining. Passed the 21st day of June, 2022.

**RESOLUTION NO. 11 (2022-2023)**

**SUBJECT:** RESOLUTION FOR THE CREATION OF A BROADBAND EXPANSION SUB GROUP

**WHEREAS**, Broadband internet has proven to be valuable, if not necessary, for meaningful growth to the tax base, to expansion to industrial development and business parks County-wide, and to support school districts to maintain and grow enrollment of students in our schools; and

**WHEREAS**, the Waupaca County Board of Supervisors has adopted Chapter 2, which includes a process that details the creation of a County Board standing committee sub group ; and

**WHEREAS**, this sub group will be charged with the planning and execution of further broadband expansion under the direct oversight of the Planning and Zoning Committee as set forth in the attached sub group organization letter.

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to section 2.16 of Chapter 2 of Waupaca County's Code of Ordinances, the County Board of Supervisors approves the creation of a Broadband Expansion Subgroup for the limited purposes and timeframe as set forth in the organization letter.

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY PLANNING & ZONING COMMITTEE AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:**

/s/ James Nygaard, DuWayne Federwitz, Joe McClone, Wayne Wilfuer, Cindy Hardy, Fred Zaug, Kevin Will, David Morack, Dennis Wengelski and Scott Purchatzke

ATTEST:  
/s/ Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane L. Meulemans  
Corporation Counsel

Supr. Bosquez moved and Supr. Nygaard seconded the motion to adopt Resolution No. 11 (2022-2023). Motion carried 24-0. Passed the 21st day of June, 2022.

## ORDINANCES

### AMENDMENT TO CHAPTER NO. 34 Town of Larrabee, AR to RR-O 2022-766, Z-008-2022

#### TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-008-2022, Town of Larrabee

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 24<sup>th</sup> of May, 2022 by **Robert L. & Delores R. Schultz Joint Revocable Trust** for a Petition for Zoning Map Amendment from the Agriculture Retention (AR) District to the Rural Residential Overlay (RR-O) District within the Farmland Preservation area on approximately three (3) acres.

The following described lands: Located in the SE  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of Sec. 33, Town of Larrabee lying along County Road O, Fire Number E8254, Waupaca County, Wisconsin (prt parcel 10-33-34-1).

Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes purposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Larrabee approved this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on May 24, 2022  
By: /s/ James Nygaard, Chairman

This ordinance shall be in full force and effect in the Town of Larrabee upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.  
Certification of County Board Approval:



**I, Kristy Opperman, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was enacted by the County Board on June 21, 2022.

/s/ Kristy Opperman, Waupaca County Clerk

Supr. Federwitz moved and Supr. Nygaard seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 21st day of June, 2022.

**AMAEENDMENT TO CHAPTER NO. 34**

**Town of Lebanon, AR to AWT**

**2022-767, Z-009-2022**

**TO THE COUNTY BOARD OF WAUPACA COUNTY:**

Petition #Z-009-2022, Town of Lebanon

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 24<sup>th</sup> of May, 2022 by **Francis G. & Heidi J. Much** for a Petition for Zoning Map Amendment from the Agriculture Retention (AR) to the Agriculture and Woodland Transition (AWT) District on approximately five (5) acres.

The following described lands: Located in the SW ¼ of the NE ¼ of Sec. 12, Town of Lebanon, lying along US Highway 45, Fire Number N6767, Waupaca County, Wisconsin (prt parcel 11-12-13-5)

Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes purposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Lebanon approved this request and it is consistent with the Town's Comprehensive Plan.
- 

Waupaca County Planning & Zoning Committee on May 24, 2022

By: /s/ James Nygaard, Chairman

This ordinance shall be in full force and effect in the Town of Lebanon upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval:

**I, Kristy Opperman, Waupaca County Clerk**  
do hereby certify that the above Zoning Amendment  
was enacted by the County Board on June 21, 2022.  
/s/ Kristy Opperman, Waupaca County Clerk

Supr. Zaug moved and Supr. Hardy seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 21st day of June, 2022.

**AMAEENDMENT TO CHAPTER NO. 34  
Town of Dayton, AWT to RR  
2022-768, Z-010-2022**

**TO THE COUNTY BOARD OF WAUPACA COUNTY:**

Petition #Z-010-2022, Town of Dayton

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 14<sup>th</sup> of June, 2022 by **Stephen Slagle** for a Petition for Zoning Map Amendment from the Agriculture and Woodland Transition (AWT) District to the Rural Residential (RR) District on approximately four and a half (4.405) acres.

The following described lands: Located in the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Sec. 1, Town of Dayton, lying along Parfreyville Road, Fire Number E2206, Waupaca County, Wisconsin (parcel 03-01-21-17).

Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes purposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Dayton approved this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on June 14, 2022  
By: /s/ James Nygaard, Chairman

This ordinance shall be in full force and effect in the Town of Dayton upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.  
Certification of County Board Approval:

**I, Kristy Opperman, Waupaca County Clerk**  
do hereby certify that the above Zoning Amendment  
was enacted by the County Board on June 21, 2022.  
/s/ Kristy Opperman, Waupaca County Clerk

Supr. Miller moved and Supr. Nygaard seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 21st day of June, 2022.

## **REPORTS**

### **Waupaca County Sheriff Presentation Sheriff Timothy R. Wilz**

Sheriff Timothy R. Wilz presented Waupaca County Sheriff Deputy Stephens and Manawa Police Department Officer Weoloski the Lifesaving Award.

### **Land and Water Conservation Report Brian Haase**

Brian Haase presented the Land and Water Conservation Report for the Land and Water Conservation Department.

### **County Board Chair Report Chair Dick Koeppen**

Chairman Koeppen plans to have more County Board Retreats with Supervisors and department heads in the future as it was a great event for per attendees.

## **APPOINTMENTS**

No action taken on the Committee on Aging appointment.

Supr. D. Johnson moved and Supr. Hardy seconded the motion to re-appoint Art Richardson to the Board of Adjustment Committee for a three year term. Motion carried 24-0. Passed the 21st day of June, 2022.

Supr. Murphy moved and Supr. Wengelski seconded the motion to re-appoint Jack Fulcher to the Board of Adjustment Committee for a three year term. Motion carried 24-0. Passed the 21st day of June, 2022.

Supr. Nygaard moved and Supr. Bosquez seconded the motion appoint Michele Strebe to the Board of Adjustment Committee for a three year term. Motion carried 24-0. Passed the 21st day of June, 2022.

Supr. Nygaard moved and Supr. Bosquez seconded the motion to appoint Cindy Hardy to the Greenways Commission Committee. Motion carried 24-0. Passed the 21st day of June, 2022.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Chair Koeppen placed the following correspondence for June on file in the County Clerk's Office: 2023 Budget Manual, WCEDC Monthly Report, HR Highlights Newsletter and Waupaca County Library Usage Memo.

Supr. Jaeger made the motion to adjourn. Motion carried on a voice vote. Chair Koeppen declared the meeting adjourned at 9:54 a.m.

Kristy Opperman  
Waupaca County Clerk

Resolution No. 12 (2022-2023)

Subject: Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area

WHEREAS, Waupaca County participates in the Fox Valley Workforce Development Area under §66.0301(2) Wis. Stats; and,

WHEREAS, the Fox Valley Workforce Development Area's purpose is to increase occupational skills, employment, job retention and earnings, and as a result, improve the quality, reduce welfare dependency and enhance the productivity and competitiveness of the workforce within Waupaca County and the other counties who are members; and,

WHEREAS, the current Consortium Agreement between the Counties of Calumet, Fond du Lac, Green Lake, Waupaca, Waushara and Winnebago Counties has expired and requires renewal. The new Consortium Agreement is attached.

NOW, THEREFORE, BE IT RESOLVED: the Waupaca County Board of Supervisors authorizes Chairman Dick Koeppen to execute the Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area on behalf of Waupaca County for the fiscal year beginning July 1, 2022.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_ Ayes \_\_\_\_ Nays

ATTEST:

Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:

Diane L. Meulemans, Corporation Counsel

RECOMMENDED FOR INTRODUCTION BY  
THE WAUPACA COUNTY FINANCE  
COMMITTEE

*Dick Koeppen*  
*George W. Murphy*  
*Jeff Close*  
*David Muech*  
*Daryl Johnson*  
*Joe Muech*  
*D. Johnson*



**WORKFORCE DEVELOPMENT  
BOARD, INC.**

*Building a world class workforce*

**CONSORTIUM AGREEMENT  
FOR THE CHIEF ELECTED OFFICIALS  
OF THE FOX VALLEY  
WORKFORCE DEVELOPMENT AREA  
FISCAL YEAR BEGINNING 7/1/22**

This Agreement is made and entered into by and between the Counties of Calumet, Fond du Lac, Green Lake, Waupaca, Waushara and Winnebago in the State of Wisconsin (hereinafter "the Counties).

**WITNESSETH:**

**WHEREAS**, Sec. 66.0301(2) of the Wisconsin Statutes provides that "...any municipality may contract with other municipalities, for . . . the joint exercise of any power or duty required or authorized by law."

**WHEREAS**, Sec. 66.0301(2) of the Wisconsin Statutes titled "Intergovernmental Cooperation" authorizes counties to make the most efficient use of their power by cooperating with each other on the basis of mutual advantage and thereby provide job training and related services in the manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities;

**WHEREAS**, the Counties have a mutual interest in forming a single purpose Workforce Development Area (WDA), as defined in Public Law 113-128, of the Federal Workforce Innovation and Opportunity Act of 2014 (hereafter referred to as WIOA) to increase occupational skills, employment, job retention and earnings, and as a result, improve the quality, reduce welfare dependency and enhance the productivity and competitiveness of the workforce within the boundaries of the units of counties that are parties to this Agreement;

**WHEREAS**, the chief elected officials of the Counties participating in this Agreement have been previously authorized by their respective County Boards of Supervisors to create the Fox Valley Workforce Development Area under Sec. 66.0301(2), Wisconsin Statutes, and to participate as active partners, pursuant to Section 107(c)(1)(B), in the provisions of said Public Law 113-128;

**WHEREAS**, the County Board of Supervisors of each of the aforementioned counties has adopted a resolution authorizing the County Board Chairperson, the County Executive or other Authorized Representative to sign this "Agreement of the Fox Valley Wisconsin Counties Consortium under the Workforce Innovation and Opportunity Act (Public Law 113-128)" (hereinafter, the "Agreement"):

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the Counties do hereby agree to the following Agreement:

### **AGREEMENT**

That the Counties of Calumet, Fond du Lac, Green Lake, Waupaca, Waushara and Winnebago, under Sec. 66.0301(2) Wisconsin Statutes, do hereby constitute themselves to be a consortium for the purposes of Section 107 (c)(1)(B) of Public Law 113-128, the Workforce Innovation and Opportunity Act.

The Chief Elected Officials (the chairpersons of the County Board of Supervisors or County Executives or the designees of said officials) of the Counties in the above paragraph shall constitute the Workforce Development Area Consortium of Commissioners (hereinafter, the "Consortium") which shall appoint the Workforce Development Board under Section 107(c)(1)(A) of the Act.

**I. PURPOSE:** The Purpose of this Agreement shall be to:

- A. Enable the Counties to organize a Workforce Development Area (WDA) as described in Sec. 106 of Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014, which:
  - 1. is comprised of two or more units of local government
  - 2. will promote and coordinate effective delivery of job training services within the aforesaid Counties; and
  - 3. is consistent with labor market areas or areas in which related services are provided under other State and Federal Programs.
- B. Enable chief elected officials from the Counties entering into this Agreement to appoint members to a local Workforce Development Board (WDB) under Section 107(c)(1)(B)(i)(I) of the Workforce Innovation and Opportunity Act; and
  - 1. determine procedures for the development of a Local Plan, pursuant to Section 107(d) of the WIOA, and interface with the WDA by such methods or institutions as may be provided in such agreement;
  - 2. select a grant recipient, if other than the Chief Elected Official as stated in Section 107(d)(12)(B)(i) of the WIOA, and/or an entity to administer the Local Plan; and
  - 3. other functions and tasks as appropriate.

**II. ADMINISTRATION & GOVERNANCE**

The Counties participating in this Agreement select the County Executives of Fond du Lac and Winnebago Counties and the County Board Chairpersons/other duly appointed representatives of Calumet, Green Lake, Waupaca and Waushara Counties to be their authorized representatives, also referred to as Chief Elected Officials (CEOs), to serve as the WDA4 County Consortium. The Consortium shall approve the Local Plan (or modifications); jointly submit such a plan (or modifications) along with the local WDB to the Governor for approval; and carry out other responsibilities for the Counties in accordance with their agreement with the local WDB.

- A. Meetings. The CEO Consortium shall establish the time, place and date of its meetings.

1. Notices. All notices, requests, demands or other communications hereunder shall be in writing and shall be deemed to have been duly given, if delivered electronically, faxed, or mailed to the Counties at the following addresses, subject to the Wisconsin Open Meeting Law:

Board Chairperson  
Calumet County Courthouse  
206 Court Street  
Chilton, WI 53014-1198

County Executive  
Fond du Lac County Courthouse  
City/County Government Center  
160 S. Macy Street  
Fond du Lac, WI 54935

Board Chairperson  
Green Lake County Courthouse  
571 County Road A  
Green Lake, WI 54941-3188

Board Chairperson  
Waupaca County Courthouse  
811 Harding Street  
Waupaca, WI 54981-0354

Board Chairperson  
Waushara County Courthouse  
Box 898  
Wautoma, WI 54982

County Executive  
Winnebago County Courthouse  
P.O. Box 2808  
Oshkosh, WI 54903-2808

B. Officers: Chairperson, Vice-Chairperson, Secretary

Each County Executive or Chairperson, or their designees, will serve as officers of the Consortium. Rotation of officers will be based upon alphabetical order of the names of the Counties for two year terms. The first Chairperson shall be from Calumet County, the Vice-chairperson from Fond du Lac County and the Secretary from Green Lake County. The order of succession from thereon shall be that the Vice-Chairperson shall be elevated to Chairperson, the Secretary shall be elevated to the Vice-Chairperson, and the Secretary shall be appointed from the county which is next in the alphabetical order. After serving as Vice-Chairperson, if a County is unable or unwilling to serve as the Chairperson of the CEOs, that County may request that the Consortium appoint the current Secretary as Chairperson. The Vice-Chairperson and/or Secretary shall then be appointed from the Counties which are next in the alphabetical order. The Chairperson may appoint a staff person of one of the consortium member counties or the administrative entity to serve as board clerk. Vacancies shall be filled by election for the remainder of the unexpired term.

Officers of the CEO Consortium and their responsibilities are as follows:

1. The Chairperson of the Consortium will preside over all meetings and shall be the Chief Elected Official (CEO) for purposes of the Workforce Innovation and Opportunity Act. This person shall have signatory authority and authority to speak for the consortium in all matters regarding the WIOA. The term of this designation shall be identified.
2. The Vice-Chairperson will preside over meetings in the absence of the Chairperson.
3. The Secretary will ensure proper notice of all meetings of the Consortium, the keeping of minutes for the Consortium meetings and circulate those minutes as directed by the



Consortium. In the absence of the Chairperson and Vice- Chairperson, the Secretary shall perform the duties of the Chairperson.

4. The Chairperson may appoint a staff person of one of the consortium member counties, otherwise the administrative entity shall serve as clerk. In the absence of FVWDB staff, the clerk performs the duties of the secretary.
5. Roberts Rules of Order, Newly Revised, shall govern the procedures of the Consortium insofar as they do not conflict with applicable law or administrative rules or by-laws duly adopted by the Consortium.

### **III. TERM**

This Agreement shall be reviewed annually and renewed unless the Counties choose to terminate pursuant to Section VII herein, or termination of Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014.

### **IV. POWERS**

The Counties participating in this Agreement shall have the power to:

- A. The Consortium shall appoint the Workforce Development Board (WDB) of the area, in accordance with the requirements of 29 U.S.C. 3122(b) and 3122(c)(1)(B) (WIOA Sections 107(b) and (c)(1)(B)) and applicable rules thereunder, and consistent with any procedures set forth in Attachment A that may be adopted by the Consortium. When a vacancy occurs on the Board in a position representing a particular county, the Chief Elected Official for that county shall be entitled to select the qualified replacement member and the CEO shall facilitate appointment of that member to the Board.
- B. Select an individual or individuals as their Authorized Representative (CEO) to approve the Local Plan (or modifications) and jointly submit such plans (or modifications) to the Governor for approval as set forth in Section II of this Agreement. )
- C. Perform other powers assigned to chief elected officials authorized Sec. 66.0301(2) of the Wisconsin Statutes, or Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014, as each now exists or is hereafter amended.
- D. The Consortium shall execute an agreement with the Workforce Development Board for the operation and functions of the Board under Section 107 of the WIOA, and shall approve all Local Plans under Section 108 of the WIOA.

### **V. FISCAL MANAGEMENT**

The Counties consenting to this Agreement, along with the local WDB, will select the WIOA Grant Recipient and Administrative Entity. The WIOA Grant Recipient is responsible for the job training and related services. The Administrative Entity shall keep itemized and detailed records covering all expenditures under the budget incorporated in the jointly approved and submitted Local Plan from the Authorized Representative and the WDB. The local WDA Administrative Entity shall conform to all the fiscal requirements of all applicable laws.

**VI. CONTRACTS AND CONTRACTUAL SERVICES**

The WDA Grant Recipient and Administrative Entity may exclusively enter into contracts, concerning job training and related services authorized under WIOA, with the State or Federal governments, and may subcontract with any municipal, profit or non-profit corporation, or individual to provide job training and related programs and services for residents identified in the Local Plan.

**TERMINATION**

- A. Any county entering into this Agreement may withdraw from the Workforce Development Area pursuant to the relevant provisions in State and Federal laws.
- B. The Counties forming the Fox Valley Workforce Development Area may terminate this Agreement in the event expected or actual funding from the State, Federal governments, or other source is withdrawn or substantially reduced in such a fashion as to make the continued operation of the WDA unfeasible. In such case, termination of this Agreement shall be effective upon written notice of termination with receipt acknowledged by all Counties and the Governor.
- C. The Governor will re-designate a local Workforce Development Area under Section 106 of WIOA and thereby terminate this Agreement if the WDB and Chief Elected Officials fail to reach agreement on the development of the Local Plan, the choice of the Administrative Entity or Grant Recipient.
- D. The Consortium may be dissolved and this agreement may be rescinded only with the consent of all the Boards of Supervisors of the counties party hereto and the Governor.
- E. Any county that withdraws from the Consortium shall remain liable for its proportionate share of liabilities related to the period prior to its withdrawal, as determined by the CEO Consortium.

**VII. ACQUISITION AND DISPOSAL OF PROPERTY**

The Administrative Entity shall acquire, hold, and dispose of real and personal property in the same manner as counties within the State of Wisconsin, as provided for in Sections 59.06, 66.28 and 75.35 of the Wisconsin Statutes, as well as consistent with WIOA regulations and guidelines.

**VIII. APPLICABLE LAW**

The Counties agree that this Agreement shall be construed pursuant to and in accordance with the laws of the State of Wisconsin.

**IX. AMENDMENT**

The Consortium may adopt operational and procedural By-Laws consistent with this Agreement, applicable federal and state laws, and rules or regulations pursuant thereto, By-Laws or amendments thereto may be adopted by the affirmative vote of 2/3 of the entire membership of the Consortium at any regular meeting called for that purpose, provided that written copies thereof are delivered to each member 15 days prior to consideration.

**X. IMPACT OF LEGISLATIVE CHANGES**

Any terms and conditions which may be rendered inapplicable by a change in State, Federal or local laws shall not affect the validity of those portions of this Agreement not impacted by the change in legislation. It is further understood by the Counties that certain terminology in this Agreement may change as Federal and State laws governing this Agreement dictate.

**XI. LIABILITY**

To the extent permitted by law, liability which arises pursuant to this Agreement shall be apportioned as follows:

- A. Workforce programs in the Fox Valley Workforce Development Area shall be administered prudently to minimize liability;
- B. Contracts for service delivery shall require indemnification by the contractor in the event that contractor errors or omissions result in disallowed costs or other liability;
- C. The FVWDB shall maintain adequate errors and omission insurance as described in the Joint Agreement, to cover CEOs and the FVWDB members;
- D. The Consortium is liable for any misuse of the grant funds allocated to the local area under sections 128 and 133 of the Workforce Innovation and Opportunity Act.
- E. In the case of any misuse of grant funds allocated to the local area, the Consortium agrees to assume liability as follows (Section 20 CFR 683.710) Liability will be determined by the CEO Consortium based upon the particular facts of the situation as to the responsibility of individual Consortium members for the particular funds.
- F. Finally, after every possible method to reduce liability is exhausted, any remaining liability, as determined by the CEO Consortium shall be apportioned between the six counties in proportion to their respective percentage of the workforce allocation in the year the disallowed cost or other liability occurred. For example, if \$10,000 in liability remained and a given county received an allocation of 10% of the workforce funding in the year the \$10,000 was expended, that county would be liable for \$1000.

This Agreement shall be effective when executed by the authorized official of each county of the Consortium thereof and shall thereupon act to repeal and supersede any and all prior written or oral consortium agreements.

INWITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the Chairperson of the County Board of Supervisors or the County Executive of the aforementioned Counties.

**CALUMET COUNTY**

\_\_\_\_\_  
Alice Connors  
Board Chair

\_\_\_\_\_  
Date

**FOND DU LAC COUNTY**

\_\_\_\_\_  
Sam Kaufman  
County Executive

\_\_\_\_\_  
Date

**GREEN LAKE COUNTY**

\_\_\_\_\_  
Harley Reabe  
Supervisor District 11

\_\_\_\_\_  
Date

**WAUPACA COUNTY**

\_\_\_\_\_  
Dick Koeppen  
County Board Chair

\_\_\_\_\_  
Date

**WAUSHARA COUNTY**

\_\_\_\_\_  
John Jarvis  
Board Chair

\_\_\_\_\_  
Date

**WINNEBAGO COUNTY**

\_\_\_\_\_  
Jon Doemel  
County Executive

\_\_\_\_\_  
Date

**ATTACHMENT A**  
(Described in Section IV. A. of the Consortium Agreement)

**SELECTION OF THE  
WORKFORCE DEVELOPMENT BOARD**

Appointment of the Workforce Development Board (WDB) shall be carried out as described in Section 107 of the Workforce Innovation and Opportunity Act of 2014.

A. Members of the WDB shall consist of representatives of:

1. A majority of the members of each local board shall be representatives of business in the local area, who-

- (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;

- (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; **and**

- (ii) are appointed from among individuals nominated by local business organizations and business trade associations.

2. Not less than 20 percent of the members of each local board shall be representatives of the workforce within the local area, who-

- (i) **shall** include representatives of labor organizations (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other representatives of employees;

- (ii) **shall** include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists;

- (iii) **may** include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; **and**

- (iv) **may** include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth;

3. Each local board shall include representatives of entities administering education and training activities in the local area, who—

(i) **shall** include a representative of eligible providers administering adult education and literacy activities under Title II;

(ii) **shall** include a representative of institutions of higher education providing workforce investment activities (including community colleges);

(iii) **may** include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment;

4. Each local board shall include representatives of governmental and economic and community development entities serving the local area, who—

(i) **shall** include a representative of economic and community development entities;

(ii) **shall** include an appropriate representative from the State employment service office under the Wagner-Peyser Act serving the local area;

(iii) **shall** include an appropriate representative of the programs carried out under Title I of the Rehabilitation Act of 1973 serving the local area;

(iv) **may** include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; and

(v) **may** include representatives of philanthropic organizations serving the local area;

5. Each local board **may** include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate.

6. The State of Wisconsin has also directed that a representative from Unemployment Insurance be placed on each board.

B. All members will be appointed by the Counties based on the requirements of the law and other locally defined considerations with the exception of those positions appointed by DWD.

<b>Category</b>	<b>Minimum Required</b>	<b>Requirement</b>
Business	at least 51% of total board	<b>Shall</b>
Workforce Representatives	at least 20% of total board	<b>Shall</b>
Labor Organizations	1	<b>Shall</b>
Labor Training/Apprenticeship	1	<b>Shall</b>
<i>Community Based Organization</i>	N/A	<i>May</i>
<i>Youth Organization</i>	N/A	<i>May</i>
Adult Basic Ed & Literacy	1	<b>Shall</b>
Higher Education Organization	1	<b>Shall</b>
<i>Local Education Organization</i>	N/A	<i>May</i>
State Employment Service (W-P)	1	<b>Shall</b>
Vocational Rehab	1	<b>Shall</b>
Housing / Transportation Agency	1	<b>Shall</b>
<i>Philanthropic Organization</i>	N/A	<i>May</i>
State Unemployment Rep (DWD mandate)	1	<b>Shall</b>

- C. WDB members will reviewed annually by the Chief Elected Officials present for approval.
- D. The WDB will select its chairperson from the private sector business members.
- E. WDB members shall be appointed for fixed and staggered terms.
- F. Vacancies will be filled according to the established by-laws.
- G. The WDB must be comprised of at least 20% female members.
- H. One minority representative must be appointed to the WDB if there is at least 3% minority population in the WDA.

*The Fox Valley Workforce Development Board is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dial 7-1-1 for Wisconsin Relay Service or at 800-947-3529. At no cost, you may request information in an alternate format, including language assistance or translation information to your preferred language by contacting us at (920) 594-3655*

**Resolution No. 13 (2022-23)**

**Subject:** Donation Acceptance – Waupaca County Sheriff’s Office

**WHEREAS**, Waupaca County’s policy requires resolution by the County Board of Supervisors to accept donations over \$1,000; and

**WHEREAS**, Waupaca County has received a donation in the amount of \$3,117.00 from Bank First for the purpose of supporting the Waupaca County Sheriff’s Office Dive Team.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors accepts \$3,117.00 from Bank First for the purpose of supporting Waupaca County Sheriff’s Office Dive Team.

*Fiscal Note: The amount of \$3,117.00 will be placed in a donation restricted account.*

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_ Ayes    \_\_\_\_\_ Nays

ATTEST:

\_\_\_\_\_  
Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane L. Meulemans, Corporation Counsel



RECOMMENDED FOR INTRODUCTION BY  
THE LAW ENFORCEMENT COMMITTEE

*[Handwritten signature]*  
\_\_\_\_\_  
Thomas W Johnson  
\_\_\_\_\_  
Lee Mueh  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RECOMMENDED FOR INTRODUCTION BY  
THE WAUPACA COUNTY FINANCE  
COMMITTEE

*[Handwritten signature]*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. 14 (2022-2023)

**SUBJECT: Circuit Court Bailiff's Wages**

**WHEREAS**, the wages for the position of Waupaca County Bailiff were last adjusted in 2017; and

**WHEREAS**, an adjustment is necessary to retain existing staff and recruit for future staff; and

**WHEREAS**, placing part-time bailiff wages on the countywide wage schedule would provide for more flexibility in starting wages, take into consideration an individual's applicable experience, provide an essential service to Waupaca County Circuit Courts, and allow for future potential annual adjustments therefore keeping the wage schedule more reflective of the current market.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors does hereby repeal Resolution No. 16 (2017-2018) and approve the position of bailiff to be compensated at Labor Grade 1 on the County's wage schedule.

Passed this 19<sup>th</sup> day of July 2022

Ayes \_\_\_\_ Nays \_\_\_\_

ATTEST:

\_\_\_\_\_  
Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane L. Meulemans  
Corporation Counsel

RECOMMENDED FOR INTRODUCTION BY:  
WAUPACA COUNTY FINANCE COMMITTEE

*Don Wayne Federer*  
\_\_\_\_\_  
*Gene M. Murphy*  
\_\_\_\_\_  
*Jo Miller*  
\_\_\_\_\_  
*David Morad*  
\_\_\_\_\_  
*Faye Johnson*  
\_\_\_\_\_  
*Lee Mack*  
\_\_\_\_\_  
*Dee Depp*  
\_\_\_\_\_

Resolution No. 15 (2022-2023)

Subject: First Allocation of American Rescue Plan Act (ARPA) Funds

WHEREAS, federal monies have been awarded to Waupaca County in the amount of \$9,904,210 under the American Rescue Plan Act, administered by the United States Department of Treasury, for the purposes of providing support to respond to the impacts of COVID-19 in our communities and to mitigate impacts to residents and business; and

WHEREAS, Waupaca County has thoroughly reviewed the United States Department of the Treasury Final Rule regarding eligible uses of funds; and

WHEREAS, Waupaca County has received projects that meet eligibility criteria for the use of American Rescue Plan Act Funds from County departments and outside partners; and

WHEREAS, Waupaca County Finance Committee has reviewed, prioritized, and determined that the projects listed on Appendix A to be time sensitive in nature, and/or ready to implement; and

WHEREAS, after the first allocation request of expenditures of \$3,714,600, there remains American Rescue Plan Act funds in the amount of \$6,189,610 for future allocation on eligible projects.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors authorizes the expenditure of funding for the eligible projects listed on Appendix A; and

BE IT FURTHER RESOLVED that the Finance Director be authorized to amend the 2022 budget to reflect the expenditure of the American Rescue Plan Act funding in the amount of \$3,714,600.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_ Ayes \_\_\_\_\_ Nays

ATTEST:

\_\_\_\_\_  
Kristy K. Opperman  
Waupaca County Clerk

Approved as to form:

\_\_\_\_\_  
Diane L. Meulemans, Corporation Counsel

Recommended for Introduction by the Waupaca  
County Finance Committee:

*[Handwritten signatures of committee members]*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Appendix A</b>		
<b>Name of Project</b>	<b>Description</b>	<b>Estimated Costs</b>
Transportation Initiative	Micro-Transit System Operating Expenditure above the awarded \$3,200,000 Wisconsin Tomorrow Innovation Grant	\$200,000
Central WI CVSO Small Business Project	Support Veteran-owned entrepreneurs and prospective entrepreneurs in Waupaca County administered by Wisconsin Veteran's Chamber of Commerce	\$150,000
Child Care Initiatives	Provides funding to WEESN for the Shared Services10 Program & CC&R Organization for the Early Childhood Stabilization Program	\$1,532,700
Revolving Loan Fund Capital for Small Businesses	WCEDC to offer more loans and help businesses across the County to start, expand, go online, or diversity immediately	\$500,000
Broadband Expansion	Address the needs within the county to provide broadband options in parts of the county where there currently are non or underperforming	\$1,000,000
Advertising and Marketing Enhancement for the County	Additional targeted advertising costs and new video content to highlight living, working, and recreating in Waupaca County	\$200,000
Harvestable Riparian Buffers for Phosphorous & Sediment Reduction	Directly serves the agricultural producing community by providing a relatively new and innovative Best Management Practice designed to target key areas of phosphorus and sediment reduction	\$110,000
Well Testing for Nitrates and Bacteria in Private Wells	Project targets would be home owners that rely on a private well for their drinking water sources in areas that are known to have higher contaminant levels	\$21,900

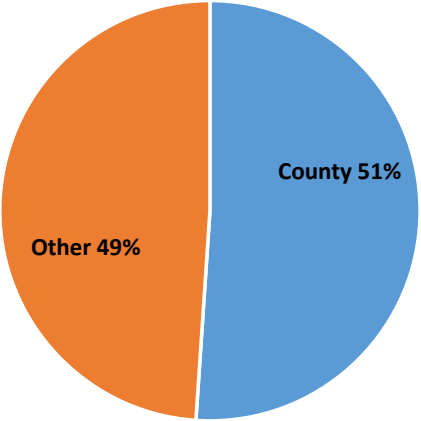
**Total Projects**      **\$3,714,600**

**WAUPACA COUNTY AMERICAN RESCUE PLAN ALLOCATION: \$ 9,904,210**  
**TOTAL FUNDS REQUESTED: 14,927,384**  
**FUNDS REMAINING / (OVERALLOCATED): (5,023,174)**

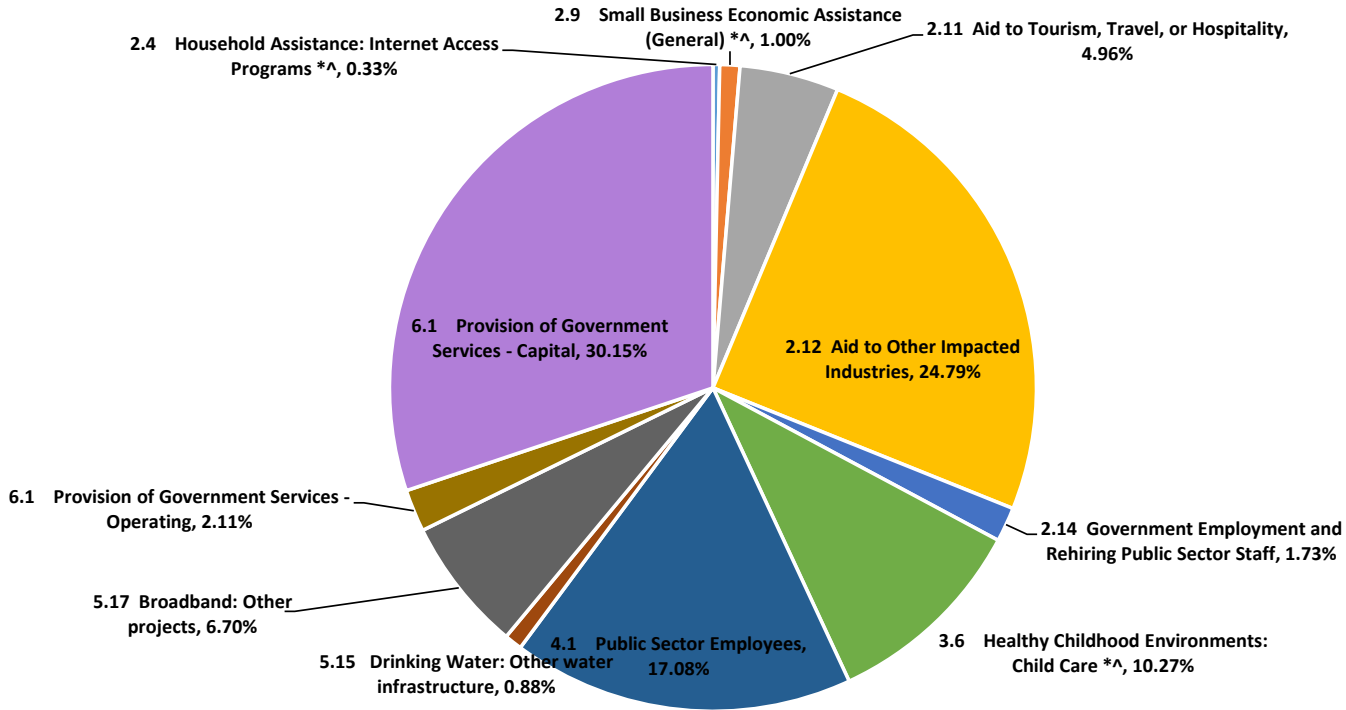
Category/Sub-Category/ Dept	Project Description	Total	% of Total	2022	2023	2024
<b>2 - Negative Economic Impacts</b>						
<u>2.4 Household Assistance: Internet Access Programs</u> *^						
Veterans	Operations Veteran Connection (Page 3)	50,000	0.33%	-	50,000	-
<u>2.9 Small Business Economic Assistance (General)</u> *^						
Veterans	Central WI CVSO Small Business Project (Pages 4-8)	150,000	1.00%	150,000	-	-
<u>2.11 Aid to Tourism, Travel, or Hospitality</u>						
Economic Development Corp	Advertising & Marketing Enhancement for County (Pages 38-40)	200,000	1.34%	70,000	65,000	65,000
Economic Development Corp	Regional Events Coordinator(s) (Pages 38-40)	540,000	3.62%	180,000	180,000	180,000
<u>2.12 Aid to Other Impacted Industries</u>						
ARPA Committee	Transportation Initiative - Micro-Transit System (Pages 9-37)	3,200,068	21.44%	926,716	1,280,133	993,219
Economic Development Corp	Revolving Loan Fund Capital for Small Businesses (Pages 38-40)	500,000	3.35%	500,000	-	-
<u>2.14 Government Employment and Rehiring Public Sector Staff</u>						
ARPA Committee	County-Wide Grant Writer	258,000	1.73%	86,000	86,000	86,000
<b>2 - Negative Economic Impacts Total</b>		<b>4,898,068</b>	<b>32.81%</b>	<b>1,912,716</b>	<b>1,661,133</b>	<b>1,324,219</b>
<b>3 - Services to Disproportionately Impacted Communities</b>						
<u>3.6 Healthy Childhood Environments: Child Care</u> *^						
ARPA Committee	Shared Services10 Programs Waupaca - WEESN (Page 41)	330,000	2.21%	110,000	110,000	110,000
ARPA Committee	Early Childhood Stabilization Program - CCR&R (Pages 42-51)	1,202,700	8.06%	394,528	399,078	409,094
<b>3 - Services to Disproportionately Impacted Communities Total</b>		<b>1,532,700</b>	<b>10.27%</b>	<b>504,528</b>	<b>509,078</b>	<b>519,094</b>
<b>4 - Premium Pay</b>						
<u>4.1 Public Sector Employees</u>						
Sheriff	Essential Worker Pay Additional \$3/Hr for Sherriff EE (Page 52)	2,059,200	13.79%	686,400	686,400	686,400
Veterans	Premium Pay for Essential Workers (Page 53)	490,000	3.28%	490,000	-	-
<b>4 - Premium Pay Total</b>		<b>2,549,200</b>	<b>17.07%</b>	<b>1,176,400</b>	<b>686,400</b>	<b>686,400</b>
<b>5 - Infrastructure</b>						
<u>5.17 Broadband: Other projects</u>						
Planning & Zoning	Broadband Expansion Project - Local Match (Seed Money) (Page 54)	1,000,000	6.70%	-	-	1,000,000
<u>5.15 Drinking Water: Other water infrastructure</u>						
Land & Water Conservation	Harvestable Riparian Buffers for Phosphorous & Sediment Reduction (Pages 55-58)	110,000	0.74%	30,000	40,000	40,000
Land & Water Conservation	Well Testing For Nitrates & Bacteria in Private Wells (Pages 59-61)	21,900	0.15%	-	21,900	-
<b>5 - Infrastructure Total</b>		<b>1,131,900</b>	<b>7.59%</b>	<b>30,000</b>	<b>61,900</b>	<b>1,040,000</b>
<b>6 - Revenue Replacement</b>						
<u>6.1 Provision of Government Services - Operating</u>						
Information Technology	CIS Albert Network Monitor - Network Intrusion Detection (Page 64)	32,040	0.21%	10,680	10,680	10,680
Information Technology	DUO - Multi-Factor Authentication - LAN (Page 62)	54,000	0.36%	18,000	18,000	18,000
Information Technology	KnowBe4 - CyberSecurity Training (Page 65)	28,512	0.19%	-	28,512	-
Information Technology	Website and Social Media Archiving (Page 63)	17,964	0.12%	5,988	5,988	5,988
Law Enforcement	Patrol Car Radios (Page 68)	180,000	1.21%	60,000	60,000	60,000
Treasurer	Drop / Lock Box (Page 66)	3,000	0.02%	3,000	-	-
<u>6.1 Provision of Government Services - Capital</u>						
DHHS	Aging and Disability Resource Unit Relocation (Page 69)	1,800,000	12.06%	800,000	1,000,000	-
Highway	Equipment Purchases (Page 70)	1,500,000	10.05%	500,000	500,000	500,000
Law Enforcement	Sally Port Remodel / Addition (Page 67)	1,200,000	8.04%	1,200,000	-	-
<b>6 - Revenue Replacement Total</b>		<b>4,815,516</b>	<b>32.26%</b>	<b>2,597,668</b>	<b>1,623,180</b>	<b>594,668</b>
<b>Grand Total</b>		<b>14,927,384</b>	<b>100.00%</b>	<b>6,221,312</b>	<b>4,541,691</b>	<b>4,164,381</b>

County Or Other	Total	% of Total
County	7,622,716	51%
Other	7,304,668	49%
<b>Grand Total</b>	<b>14,927,384</b>	<b>100%</b>

Other Projects vs. County Projects



Category/Sub-Category/ Dept	Total
2.4 Household Assistance: Internet Access Programs *^	0.33%
2.9 Small Business Economic Assistance (General) *^	1.00%
2.11 Aid to Tourism, Travel, or Hospitality	4.96%
2.12 Aid to Other Impacted Industries	24.79%
2.14 Government Employment and Rehiring Public Sector Staff	1.73%
3.6 Healthy Childhood Environments: Child Care *^	10.27%
4.1 Public Sector Employees	17.08%
5.15 Drinking Water: Other water infrastructure	0.88%
5.17 Broadband: Other projects	6.70%
6.1 Provision of Government Services - Operating	2.11%
6.1 Provision of Government Services - Capital	30.15%
<b>Grand Total</b>	<b>100.00%</b>



# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Operation Veteran Connection
County Department(s)	CVSO
Project Manager(s)	CVSO
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Infrastructure
	Disproportionately impacted populations and communities
Select Infrastructure Sub-Category >	Broadband =/> 100 Mbps down/upload speed

**Target Group Served by Project or Program:**

Residents of Waupaca County who are honorably discharged military veterans with preference to those enrolled in VA Health Care and in receipt of either Non-Service Connected Pension or Service Connected Compensation

**Goals & Objectives of Project or Program:**

This program is intended to provide reliable high-speed internet service and an access device to the target community. During the COVID-19 pandemic, veterans in receipt of VA Health Care were desperately and adversely affected by the inability to maintain access to mental and medical health care/treatment. Routine mental and medical health care/treatment transitioned to low quality remote services like telephone for many veterans due to the rural nature of the county and limited access to broadband services. This program will purchase Starlink equipment, twelve months of service, and one iPad for eligible veterans. This service and equipment will provide high speed internet services to veterans and a reliable device capable of interacting with VA Health Care/Mental Health Care staff to ensure the target population has high quality internet service and equipment to maintain contact with care providers. An additional positive externality associated with high speed internet is the support for systems like free captioned telephone services for the hearing impaired. These devices rely on the internet for full functionality. Eligible recipients will sign an agreement to return equipment upon termination of service, permanent move outside the county, or death. Returned equipment will be repurposed to new eligible recipients until the equipment is no longer serviceable. Unserviceable equipment will be destroyed and disposed of by recycling or other approved method. The target population is approximately 1,600 veterans based on estimates provided by public statistics available from the U.S. Department of Veterans Affairs. Funds requested would serve approximately 1% or 16 of the target population. The CVSO office will act as the project manager for this program. The program will begin and end in 2023. All unused funds will be returned.

SLFRF Funding Requested by Year		Notes on Funding *
2022	\$ -	To purchase Starlink equipment, twelve months of service, and one iPad for 16 veterans.
2023	\$ 50,000.00	
2024	\$ -	
<b>Total</b>	<b>\$ 50,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	CENTRAL WI CVSO SMALL BUSINESS PROJECT
County Department(s)	CVSO
Project Manager(s)	Finance Committee
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Public Health / Economic Impact
Select Public Health / Economic Impact Sub-Category ->	Small business assistance
	Yes
	Yes
	No

**Target Group Served by Project or Program:**

Small business owners who are also military veterans in Waupaca, Marathon, Adams, Portage, Shawano, Waushara, and Wood Counties.

**Goals & Objectives of Project or Program:**

See attached documents - The Waupaca County Veterans Services Office is requesting an ARPA allocation to support Veteran-owned entrepreneurs and prospective entrepreneurs in Waupaca County with post-COVID related business development, disaster preparedness and sustainability planning. We have partnered with six other counties in Central Wisconsin as well as the Wisconsin Veterans Chamber of Commerce to create a collaborative and effective program. The proposal includes technical assistance services, including small business training, coaching, mentoring, one-on-one confidential consulting, business plan development and business resiliency planning. The program will work collaboratively with other technical assistance programs in each county, including the SBDC, MCDEVCO, SCORE, WWBIC, and others. As good stewards of public funds, we commit to ensuring all technical assistance programs in the county collaborate alongside this new program.

SLFRF Funding Requested by Year	Notes on Funding *
2022	<a href="#">Funds to be delivered to the Wisconsin Veteran's Chamber of Commerce to manage and disperse the program funds.</a>
\$ 150,000.00	
2023	
\$ -	
<b>Total</b>	
<b>\$ 150,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*





**WAUPACA COUNTY**  
**VETERANS SERVICE OFFICE**

**Jesse P. Cuff**  
**Veterans Service Officer**

**COURTHOUSE**

**Phone: 715-258-6475**

**811 Harding Street Waupaca WI 54981**

**Fax: 715-258-6266**

---

March 30, 2022

ARPA Funds Allocation Committee  
Courthouse, 811 Harding Street  
Waupaca, WI 54981

ARPA Funds Allocation Committee,

The Waupaca County Veterans Services Office is requesting an ARPA allocation to support Veteran-owned entrepreneurs and prospective entrepreneurs in Waupaca County with post-COVID related business development, disaster preparedness and sustainability planning. We have partnered with six other counties in Central Wisconsin as well as the Wisconsin Veterans Chamber of Commerce to create a collaborative and effective program. The proposal includes technical assistance services, including small business training, coaching, mentoring, one-on-one confidential consulting, business plan development and business resiliency planning. The program will work collaboratively with other technical assistance programs in each county, including the SBDC, MCDEVCO, SCORE, WWBIC, and others. As good stewards of public funds, we commit to ensuring all technical assistance programs in the county collaborate alongside this new program.

Here in Waupaca County, I am particularly excited to pursue this as the Veterans Service Officer.

Working closely with this affinity group located in these seven counties will give us new data to support future projects and we are excited to explore the possibility for long-term program sustainability beyond the ARPA funding period. I welcome appearing before the committee to answer any questions.

Please advise the decision-making timetable for this request for funds. We appreciate the support from our county as we pursue this economic development opportunity.

Respectfully,

  
Mr. Jesse P. Cuff  
Waupaca County Veterans Service Officer

Encl. (3)      Waupaca SLFRF Request Form  
                    Project Budget  
                    Project Overview

**Veteran Business Project Budget**

DRAFT: March 23, 2022

	2022	2023	2024	2025	2026	Total
Consultant Salary	\$ 32,500	\$ 66,300	\$ 67,626	\$ 68,979	\$ 70,358	\$ 305,763
Fringe (34.7)	\$ 11,278	\$ 23,006	\$ 23,466	\$ 23,936	\$ 24,414	\$ 106,100
Computer and Office Equipment	\$ 5,000					\$ 5,000
Mileage	\$ 2,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 14,000
Supplies/Misc	\$ 2,445	\$ 2,000	\$ 2,000	\$ 2,300	\$ 2,268	\$ 11,013
Veteran Chamber Support/Administration	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
IBE Support/Indirects	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Accounting Clinic	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 45,000
Quickbooks	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
Marketing Clinic	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 45,000
ETP/Biz Smart Courses	\$ 3,125	\$ 13,125	\$ 13,125	\$ 13,125	\$ 13,125	\$ 55,625
SBIR Ready/CBI Engagements		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 60,000
Stakeholder Events	\$ 7,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 27,500
	\$ 138,848	\$ 212,431	\$ 214,217	\$ 216,339	\$ 218,165	\$ 1,000,000

## CVSO Small Business Project Overview

Draft: May 2022

**Introduction:** The COVID-19 pandemic significantly impacted all small and mid-sized businesses in Wisconsin, including those owned by veterans and their families. Veterans own nearly 5.9% of small businesses nationally and 13% of small businesses globally, generating \$1.2 trillion annually, according to a study by the Rutgers School of Management. In a December 2021 study, the US Census reported that 32% of veteran-owned businesses had zero to 14 days of cash on hand, while 61.5% of businesses had zero to two months of cash on hand. [Syracuse University's Institute for Veterans and Military Families researchers](#) report that 32% of veteran-owned businesses anticipate closing or have closed during the pandemic.

The County Veteran Services organizations of Waupaca, Green Lake, Marathon, Portage, Shawano, Waushara, and Wood Counties, in coordination with the Wisconsin Veteran's Chamber of Commerce and other entrepreneurial support programs in the counties, propose an initiative to address the needs of Wisconsin's small and midsized businesses owned by veterans and their families, as they address their vitality and mitigate the effects of the COVID-19 pandemic on their operations. The initiative will be developed in coordination with the newly granted \$2,044,323 Diversity Business Assistance Grant Program dollars awarded to the Wisconsin Veteran's Chamber of Commerce. This initiative will work with this targeted affinity-based group of entrepreneurs, which, [according to the Wisconsin Veterans Chamber of Commerce](#), totals 55,000 veteran-owned businesses statewide and accounts for \$20.1 billion in annual sales and 110,000 jobs.

The initiative will provide Wisconsin's veteran entrepreneurs in the seven identified counties with post-COVID related business development, disaster preparedness and sustainability planning. The proposal includes technical assistance services, including small business training, coaching, mentoring, one-on-one confidential consulting, business plan development and business resiliency planning. The program will be delivered through a collaboration with the University of Wisconsin Institute for Business & Entrepreneurship's (IBE) Small Business Development Centers (SBDC). The initiative would be eligible for funding through *American Rescue Plan Act (ARPA) Grants for Small Business and Nonprofit Organizations*.

The collaborative approach as well as a strong partnership with the Wisconsin Veterans Chamber of Commerce lends itself to long term sustainability with this program.

**Project Goal:** Provide technical assistance, including business resiliency and other measures applicable to mitigate the effects of the COVID-19 pandemic to 125 Wisconsin veteran entrepreneurs and their family-owned small and midsized businesses in Waupaca, Green Lake, Marathon, Portage, Shawano, Waushara, and Wood County during the ARPA grant timeframe.

## Strategy and Timeline:

1. The Wisconsin Veteran's Chamber of Commerce and University of Wisconsin System Administration (UWSA) Institute for Business & Entrepreneurship (IBE) agree upon and execute Contract for Services for the first two years of the project by **October 1, 2022**.
2. The Wisconsin Veteran's Chamber of Commerce and IBE identify key local stakeholders involved in project success. This includes CVSO representatives from counties funding the project.
3. IBE hires and manages a dedicated SBDC consultant to serve businesses owned by veterans and their family and prospective veteran entrepreneurs by **January 1, 2023**.
4. SBDC consultant and CVSO stakeholders agree upon detailed CY 2023 plan for executing tasks and milestones by **Dec 1, 2022**.
5. The Wisconsin Veteran's Chamber of Commerce and IBE evaluate success of the CY2023 plan by December 31, 2023 and adjust deliverables as necessary by January 31, 2024. Repeat strategy in 2024.
6. IBE presents CY 2023 annual report and CY 2024 draft plan to stakeholders by Jan. 30, 2024. Meeting to include stakeholder input to CY2023 plan. Repeat strategy in CY2024.
7. The Wisconsin Veteran's Chamber of Commerce and IBE evaluate overall plan and potential contract renewal for calendar years 2024-2025 by Oct. 1, 2024.

## Workforce Transportation Pilot Project:

Transportation insecurity is a significant issue for employee retention in rural Wisconsin, and it has been magnified by the COVID-19 pandemic and rising costs of vehicles and fuel. This is especially evident for employees of color, employees who live in low-income households, and student employees.

For example, one major employer in Waupaca County indicated that more than one third of terminations that occur within the first 3 months of employment are not due to lack of performance, but lack of reliable transportation. That same challenge impacts thousands of other employers across the state, especially in rural areas. Research indicates Waupaca County does not have any transportation for individuals to access employment, currently funded programs are limited to shared ride programs for older adults and individuals with disabilities. Transportation for employment requires on-time arrival, availability for second and third shift hours, and accommodations for parents to allow for pick up and drop off at daycare. In most rural communities across the country, and especially in rural Wisconsin, this transportation option is not available.

The transportation solution identified by the ARPA Task Force, through working with major manufacturers, community leaders and transportation organizations in Waupaca County takes an innovative, yet proven approach to addressing rural transportation through an innovative Mobility as a Service (MaaS) and mobility management model - the practice of using all available resources, and developing new ones to improve mobility, increase efficiency and reduce cost. As recovery from the COVID crisis continues and the cost of gasoline increasing, the proposed programming will work to ensure that people facing economic insecurity, returning to employment, or endeavoring to maintain employment have affordable transportation options.

The proposed project would implement a “Mobility as a Service” (MaaS) model of transportation combined with the mobility management. This is especially meaningful for employees that work on 2nd or 3rd shifts. By collaborating with Make the Ride Happen and Feonix - Mobility Rising we will provide a 24/7 call center, and web/mobile apps so employees and employers can arrange for transportation, as well as community members as additional capacity allows.

This program will also build coordination among local stakeholders including employers from multiple sectors, education, and healthcare partners. Coordinating these partners will increase transportation options for our primary audience to increase transportation options for individuals in low-income households to improve employment opportunities as well as access other critical resources.

Three different transportation options will be available including 1) a new Micro-Transit Service (5 vehicles, including 1 accessible minivan, service available 24/7 or as defined by employer shift schedules; 2) volunteer drivers; and 3) local taxi companies.

In total, approximately 26,500 rides will be available each year, representing almost 80,000 possible rides to work across the 3-year time frame. In addition, the program will create at least

10 new jobs in Waupaca County, putting almost \$1.5 million into the local economy over the three-year time frame.

The micro-transit service will allow door to door service for employees to drop off and pick-up children at day-care. Ensuring that families can thrive and parents can ensure their children are cared for is essential to the success of the program and a diverse workforce.

With the help of transportation organizations and businesses in the New London area, a pilot project was identified for a Workforce Innovation Grant through the State of Wisconsin. If the grant fails, a request of the following funding be discussed for the Waupaca County ARPA funds.

Year 1	\$926,716	Startup technology and implementation
Year 2	\$1,280,133	Implementation and marketing
Year 3	\$993,219	Implementation and build capacity

See attached budget for additional breakdown for expenditures.

In order to create a long-term permanent solution, this project will create a mobility management framework that establishes a network of transportation providers, employers, and community leaders focusing on the need for transportation in the County. It will utilize technology that will establish a bi-lingual call center, online application, and web interface for employees and employers to access across the region. The MaaS technology will allow the WCEDC and its partners to monitor the need in all parts of the County and throughout the region and move transportation assets to meet capacity needs and transportation demands, especially for 2nd and 3rd shift workers and childcare needs. In particular, Hispanic or Latina women have seen disproportionate economic impacts, accounting for 45 percent of the jobs lost for female employees according to the US Bureau of Labor Statistics.

By providing enhanced transportation in the region, employers will be able to retain those employees who are currently being terminated due to their inability to access transportation as well as fill open positions with more possible candidates who previously were not applying due to lack of mobility. Currently, the region's economic development planning includes the expansion of current employers and the recruitment of new employers, which will create hundreds of additional manufacturing jobs. In order for existing and new manufacturers to get enough employees, the County communities need to provide a way for low income, student, and non-driver employees to have an affordable and dependable transportation system in place. This is necessary if employers need to hire people from areas across and outside of the County.

Waupaca County does not have a coordinated public transportation system for people under 60 or without a disability. With this grant the setup of technology, personnel, and equipment during the first three years will provide the first attempt at creating a necessary transportation system that can be used for low-income and student workers to have affordable, reliable transportation to employers. Throughout the first three years, the WCEDC Board, made up of local municipal and business leaders, will work with large employers in the county to develop a plan to fund the sustainability of the system. The result will be a public-private partnership to support disadvantaged people, low-income earners, and people without reliable vehicles.

Additionally, WCEDC will facilitate an application to Wisconsin Department of Transportation for their 5311 Rural Transportation program with the subrecipients Make the Ride Happen and Feonix - Mobility Rising. The 5311 program supports 80% of administrative costs of the program and 50% of operating expenses and is a recurring established funding source. The remaining matching funds of 20% in administrative expenses and 50% in operating will be covered through contributions by local employers, healthcare providers, educational institutions, passenger fare revenue, and other grant applications. In year 4, an estimated \$651,342 in operational costs would be covered by 5311 funding and \$299,383 would be sustained through contributions of local program partners or other grant funding. Beginning in year 2 of the grant, partners will explore additional funding through innovative federal, state, and local grant opportunities to highlight and quantify the impact of expanded rural mobility.



Waupaca County Workforce Innovation Transportation Program - BUDGET DRAFT										
		Year 1	Year 2	Year 3	TOTAL	Year 4				
<b>Make The Ride Happen-Catch A Ride</b>										
	Administration	\$46	43	23,902	24,619	25,357	73,877	25,357		
	Mobility Manager	\$36	173	74,866	77,112	79,425	231,402	79,425		
	Customer Support & Dispatch - Daytime Hours	\$31	90	33,480	34,484	35,519	103,483	35,519		
<b>Total Transportation Pilot Cost - MRH - LSS</b>				<b>132,247</b>	<b>136,215</b>	<b>140,301</b>	<b>408,763</b>	<b>140,301</b>		
<b>WCEDC Administration of Grant and Reporting</b>										
	Grant Administration	\$25	30	9,000	9,000	9,000	27,000			
<b>Feonix - Mobility Rising</b>										
		<b>Loaded Rate</b>	<b>Hours/Month</b>							
<b>Personnel</b>	Community Development/Volunteer/Driver Manager	\$87	130	9 months YR 1	101,790	101,790	101,790	305,370	135,720	
	Project Management	\$123	20		29,520	29,520	29,520	88,560	11,808	
	Training	\$60	15	8 months YR 1	7,200	7,200	7,200	21,600	2,880	
	Admin	\$187	8		17,952	17,952	17,952	53,856	2,160	
	Weekends 24 hours	\$28	348	6 months YR 1	58,464	58,464	58,464	175,392	58,464	
	Dispatch	\$44	160	8 months YR 1	56,320	56,320	56,320	168,960	56,320	
	Drivers - 8 Drivers, 40 Hours Week (\$18-\$20)	\$27	1,280	6 months YR 1	204,288	204,288	204,288	612,864	204,288	
<b>Total Personnel</b>					<b>475,534</b>	<b>475,534</b>	<b>475,534</b>	<b>1,426,602</b>	<b>471,640</b>	
<b>Expenses</b>	Fleet Insurance - 5 Vehicles			6 months YR 1	5,000	10,000	10,000	25,000	10,000	
	Workman's Comp Insurance - 8 Drivers			6 months YR 1	12,800	25,600	25,600	64,000	25,600	
	Mileage Reimbursement -1200 miles month * .58/mile			Ramp Up Yr 1	6,890	10,440	10,440	27,770	10,440	
	Background Checks & Volunteer Credentialing				2,500	2,500	2,500	7,500	2,500	
	Vouchers - Small Business Taxi Purchase of Service - \$5k/month			Ramp Up Yr 1	30,000	60,000	60,000	150,000	60,000	
	Gas - \$100/vehicle/day yr 1, \$50/vehicle/day yr 2&3			Ramp Up Yr 1	67,200	84,000	84,000	235,200	84,000	
	Training - NEMT, First Aid, CPR, SDOH, HIPAA				5,000	5,000	5,000	15,000	5,000	
	Uniforms				2,500	2,500	2,500	7,500	2,500	
	Marketing - Service & Volunteer Recruitment				25,000	30,000	35,000	90,000	15,000	
	Vehicle Wrapping				20,000	0	0	20,000	0	
	Cleaning Supplies & Vehicle Washing				3,000	3,000	3,000	9,000	3,000	
	Space Rental/Parking/Charging Stations				9,600	9,600	9,600	28,800		Can we get this in-kind?
	Year 1 - Vehicle Lease - Ambulatory - Minivans & SUV - \$750/mo - 4 vehicles, Year 2 - Purchase 4 hybrid/electric minivans				18,000	216,000	0	234,000		Lease in year 1, purchase in year 2
	Year 1 - Vehicle Lease - Accessible Vehicle - \$1,800/mo - 1 vehicle, Year 2 - Purchase 1 hybrid/electric accessible minivan				10,800	80,000	0	90,800		Lease in year 1, purchase in year 2
	Fleet Maintenance & Repairs			Ramp Up Yr 1	2,700	5,400	5,400	13,500	5,400	
<b>Total Operating Expenses</b>					<b>220,990</b>	<b>544,040</b>	<b>253,040</b>	<b>1,018,070</b>	<b>223,440</b>	
<b>Technology</b>	Spedsta	\$512/month			6,144	6,144	6,144	18,432	6,144	
	SkedGo	\$5,600/month			54,800	67,200	67,200	189,200	67,200	
	Ground Widgets	\$3,500/month			28,000	42,000	42,000	112,000	42,000	
<b>Total Technology Expenses</b>					<b>88,944</b>	<b>115,344</b>	<b>115,344</b>	<b>319,632</b>	<b>115,344</b>	
<b>Total Transportation Pilot Cost - Feonix</b>					<b>\$785,468</b>	<b>\$1,134,918</b>	<b>\$843,918</b>	<b>\$2,764,304</b>	<b>\$810,424</b>	
										5311 Calculations
										Admin - 80/20
										Operations - 50/50
										Federal Share
										Matching
	Feonix Driver Rides/Year - 12 Passengers/Driver Shift				11,520	23,040	23,040	57,600		
	Feonix Volunteer Rides/Year - 60 Volunteer Rides Month				480	720	720	1,920		
	Taxi Voucher Rides/Year - 222 Rides Month				888	2,664	2,664	6,216		
	<b>Total</b>				<b>12,888</b>	<b>26,424</b>	<b>26,424</b>	<b>65,736</b>		
<b>Total Transportation Pilot Cost - Make the Ride Happen &amp; Feonix</b>					<b>\$926,716</b>	<b>\$1,280,133</b>	<b>\$993,219</b>	<b>\$3,200,067</b>	<b>\$950,725</b>	



April 18, 2022

Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant

On behalf of the Waupaca County Economic Development Corporation (WCEDC), I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

The WCEDC has been the leader in economic development activities in Waupaca County for 21 years. Over that time, we have supported businesses growth with 75 loans totaling \$4,488,655 to Waupaca County businesses which leveraged \$52,018,172 in private sector investment. Supported communities with providing assistance creating State CDI grant applications, administered Community Development Block Grants for Cities and the County, supported local job fairs, advising downtown business groups, long-range planning, and economic development summits.

The WCEDC by-laws require representatives from each municipality (Cities and Villages) to be on the Board of Directors, including two representatives from the Waupaca County supervisors. This shows the commitment to providing County-wide communication and a strong County network.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper. We commit to providing oversight to the project through accountability and communication through our monthly Board of Director meetings, in-kind contributions of at least 30 hours of Executive Director time toward project and meetings, and in-kind commitment of Board of Director time working with partners, sub-recipients, and employers.

The WCEDC will also be a sub-recipient of funding to add an additional contracted 30 hour/month employee to help manage the grant administration and report writing for a 3-year total cost of \$27,000. This person will help define the report deadlines and keep reports timely and informative.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

A handwritten signature in black ink that reads "Jeff Mikorski". The signature is written in a cursive style with a horizontal line at the end.

Jeff Mikorski, Executive Director

April 18, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of Lutheran Social Services of WI & Upper MI-Make The Ride Happen, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

LSS-Make The Ride Happen coordinates with other local transportation services to find rides for residents that meet their individual needs. We offer one central location (call center) with comprehensive transportation to assist individuals in Winnebago, Outagamie, Calumet and Waupaca Counties. The program coordinates a Volunteer Driver Program and provides 1 on 1 travel training on using public transit.

We look forward to being a partner and strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

As sub-recipient of this project the contracted funding is \$408,773 over the three years for program leadership and oversight, local community engagement, and daytime coordination of rides for volunteers.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,



Joe Arzbecker, COO

April 11, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of Feonix – Mobility Rising, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

Feonix’s mission is to provide mobility solutions for the health and wellbeing for every person in every community. All too often rural counties do not have adequate transportation for the needs of employers and together with community partners in Waupaca County we look forward to setting the stage for a model that can be replicated statewide and nationally for addressing this critical need for not only economic growth, but also building strong families. Feonix has been working with Make the Ride Happen in Winnebago County since 2018 with a seed grant from Easter Seals and have found funding to sustain and grow the program year over year since.

We look forward to being a partner, and strongly support WCEDC’s project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and will work alongside WCEDC throughout the implementation of the project with leadership from the community partners. As a subrecipient of this project, the contracted funding over the three-year time frame is \$2,764,304. For personnel \$1,426,602 is allocated for drivers, dispatch, community development, project management, passenger customer service, and administration. For operating expenses \$1,018,070 is budgeted for vehicle leases/acquisition, gas, maintenance, volunteer mileage reimbursement, training, marketing, cleaning supplies, and vouchers for use of the local taxi program. In addition, \$319,632 is budgeted for technology for ride booking, scheduling, and routing for community members, volunteers, and drivers.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,



Valerie Lefler  
Executive Director  
Feonix – Mobility Rising



April 11, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of ThedaCare Medical Center, Waupaca and New London I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

For more than 110 years, ThedaCare® has been committed to finding a better way to deliver serious and complex healthcare to patients throughout Northeast and Central Wisconsin. The organization serves a community of more than 600,000 residents and employs more than 6,700 healthcare professionals throughout the regions. ThedaCare has seven hospitals located in Appleton, Neenah, Berlin, Waupaca, Shawano, New London and Wild Rose as well as 31 clinics in nine counties. ThedaCare is a non-profit healthcare organization with a level II trauma center, comprehensive cancer treatment, stroke and cardiac programs as well as a foundation dedicated to community service.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts! We commit to being part of the solution and partnership in the continued development of transportation resources. We will remain engaged and provide resources as we are able.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,

A handwritten signature in black ink that reads "Kellie J. Diedrick".

Kellie Diedrick  
Vice President  
ThedaCare Medical Center – New London & Waupaca



**WAUPACA FOUNDRY, INC.**  
1955 Brunner Drive  
P.O. Box 249  
Waupaca, WI 54981  
PHONE (715) 258-6611  
WEB [WaupacaFoundry.com](http://WaupacaFoundry.com)

April 12, 2022

Email: [wcedc@charter.net](mailto:wcedc@charter.net)  
Waupaca County Economic Development Corporation  
PO Box 52  
New London, WI 54961

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of Waupaca Foundry, Inc., I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

Waupaca Foundry, Inc. is the leading supplier of gray and ductile iron castings in the world. We are headquartered in Waupaca, WI. Workforce development has been a part of Waupaca Foundry's mission for decades. The Company encourages its employees to obtain further education and training to advance their careers at the foundry. In addition to pulling from the surrounding area, we have employees coming to us through staffing services in various states and even from Venezuela.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in a meaningful way.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

A handwritten signature in black ink that reads "Mike Nikolai".

Mike Nikolai  
President, COO & CEO



April 12, 2022

Jeff Mikorski  
Executive Director, Waupaca County Economic Development Corporation  
PO Box 52  
New London, WI 54961

Dear Jeff:

I am writing to express our support for your collaborative efforts to gain approval for a Workforce Innovation Grant to improve transportation availability for the workforce in Waupaca County. Some Walker Forge and Precision Thermal Processing employees have had transportation issues over the years and, perhaps, a well thought out program like, "Mobility as a Service", could help with those, as well as, improve the environmental efficiency of the overall system.

We would gladly participate in any innovative, idea generating forum that would affect improvements in this area.

Thank you for your efforts,

A large, handwritten signature in black ink, appearing to read "Richard C. Recktenwald, Jr.", is written over the typed name and title.

**Richard C. Recktenwald, Jr.**  
*President*

[richard.recktenwald@walkerforge.com](mailto:richard.recktenwald@walkerforge.com)

(715) 823-6557 x1232 Phone

**WALKER FORGE** [www.walkerforge.com](http://www.walkerforge.com)

**PTP** [www.precisionthermal.com](http://www.precisionthermal.com)



4/12/2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of Kolbe Windows and Doors, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

Kolbe Windows and Doors has been a part of the community in Waupaca County since 1997 as we celebrate our 25<sup>th</sup> anniversary at this location this year. We manufacture windows and doors for customers across the country and distribute those products through a independent dealer network. Kolbe has worked with the WEDC many times over the years including our plant expansion project in 2016. We have 112 team members that work here and are trying to hire as demand for our products is at an all time high.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

Mark Harger  
Vice President  
Kolbe Windows and Doors Manawa Location



April 13, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of the ThedaCare Waupaca and New London Community Health Action Teams (CHAT), I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

In 2018, the New London CHAT hosted a plunge to learn more about transportation challenges. Since then, a team of community members has focused on improving transportation options in Waupaca County by partnering with Make the Ride Happen for Mobility Management services. A team of engaged stakeholders meets monthly to support each other's work to improve access to transportation. Transportation impacts all community members ability to live healthy productive lives. By addressing employment transportation through the innovative collaborations of this work, Waupaca County will realize a healthier community.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts! We commit to being part of the solution and partnership in the continued development of transportation resources. We will remain engaged and provide resources as we are able.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,

A handwritten signature in black ink, appearing to read "Kellie J. Diedrick".

Kellie Diedrick  
Vice President  
ThedaCare Medical Center – New London & Waupaca



ThedaCare New London Community Health Action Team (CHAT)

April Kopitzke, Executive Director, New London Area Chamber of Commerce  
Bill Schmidt, Community Member  
Chuck Thompson, Pastor, Trinity Evangelical Lutheran Church  
Dave Morack, Waupaca County Board Supervisor  
Ellie Kealiher, Central Wisconsin Health Partnership  
Georgette Coppersmith, previous owner, Festival Foods  
Jed Wohlt, Health Officer, Waupaca County DHHS  
Kellie Diedrick, Vice President Critical Access Hospitals, ThedaCare Medical Center-New London & Waupaca  
Kira LeNoble, School Counselor/Homeless Liaison, Marion Elementary School  
Michelle Paustian, Outreach Health Specialist, ThedaCare Rural Health Initiative  
Patricia Toney, Community Member  
Paula Morgen, Director, Community Health Improvement, ThedaCare  
Scott Bleck, Superintendent, New London School District  
Tina Bettin, Nurse Practitioner, ThedaCare Physicians-Manawa  
Tracey Ratzburg, Community Health Coordinator, ThedaCare

ThedaCare Waupaca Community Health Action Team (CHAT)

Aaron Holt, Drug Court Coordinator, Waupaca County Drug Court  
Amy Powell, Associate Pastor, Waupaca Area Regional Ministry  
Andrew Whitman, Director, Waupaca Parks and Recreation  
Brian Hoelzel, Chief of Police, City of Waupaca Police Department  
Elissa Stults, Counselor, Catalpa  
Ellen Wenberg, M.D., Thedacare  
Garrett Colbert, First Weber  
Heidi Cuff, Director of Nursing, ThedaCare Medical Center Waupaca  
Jed Wohlt, Health Officer, Waupaca County DHHS  
Laurie Schmidt, Director of Student Services, Waupaca School District  
Kellie Diedrick, VP Critical Access Hospitals, ThedaCare Medical Center NL & Waupaca  
Paul Shrode, Director of Regional Operations, Fox Valley Technical College  
Patsy Servey, Adult Services Librarian, Waupaca Public Library  
Rachel Lockwood, Health & Clinic Manager, Waupaca Foundry  
Shawna Hansen, Family & Community Services Manager, Waupaca County DHHS  
Tara Knaack, Outreach Health Specialist, ThedaCare Rural Health Initiative  
Tracey Ratzburg, Community Health Coordinator, ThedaCare  
Paula Morgen Director, Community Health Improvement, ThedaCare

Chaplain Carrie Kreps Wegenast  
3119 N Peach Tree Ln  
Appleton, WI 54911

April 14, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

As a Chaplain serving in a manufacturing plant in New London, Wisconsin, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

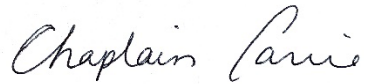
I work for the largest employer in New London. In 2019, I noticed a trend in transportation, specifically the number of team members who were termed for attendance caused by unreliable transportation. I started tracking the data through call ins and team member stories. One team member found me after the second day of new hire orientation. He had a ride for the week but would not have a ride for his shift hours starting on Monday. I helped him connect with others in his department traveling from the same direction. When his hours changed he was unable to find another ride to work. Another team member was hired with us after incarceration. He needed to get between home and work and home and his parole officer's office. He struggled to coordinate rides, became increasingly frustrated, and left our employment after a few months. He was unable to coordinate the commute times with all of his responsibilities. We currently have a carpooling system but find that we are limited in the number of routes we can offer. I think that working together as a county will provide greater opportunity for employees and their employers.

I strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

I understand that this project will be implemented over three years and the scope of my support will be defined throughout the implementation of the project.

I look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,

A handwritten signature in cursive script that reads "Chaplain Carrie".

Carrie Kreps Wegenast, Chaplain

4/15/22

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of City of Waupaca, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

The City of Waupaca is the largest city in Waupaca County which is served by the WCEDC and is an active partner in the funding of the corporation. The City of Waupaca has the County's largest employer, the Waupaca Foundry with approximately 1,700 employees. Manufacturing makes up approximately 33% of all jobs in the City of Waupaca and we are looking forward to finding innovative solutions to a labor shortage challenge that is impacting the industries we rely most on (manufacturing and tourism). In addition to supporting our current workforce needs, we look forward to developing a strategy to diversify our local economy by adding jobs tied to the creative economy, entrepreneurship, etc.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,



Aaron Jensen, City Administrator



## City of Weyauwega

109 E. Main Street \* P.O. Box 578  
Weyauwega, Wisconsin 54983  
Phone: 920.867.2630 \* Fax: 920.867.2635

---

April 18, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of the City of Weyauwega, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

Within the City of Weyauwega we have three manufacturing facilities that are struggling to find enough employees to meet their production needs. Agropur which is a very large cheese manufacturing facility, Presto Products which produces zip lock bags and World Class Manufacturing which machines numerous types of parts for other companies. These three businesses alone are in dire need of employees and creating a countywide affordable transportation system is yet another avenue to attract and/or retain employees to support these company needs and help grow the community.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

Jeremy Schroeder  
City Administrator



4/13/2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

a progressive community

Dear Waupaca County Economic Development Corporation,

On behalf of Village of Fremont, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

The Village of Fremont is a small community alongside the Wolf River with a constant flow of tourists coming to visit our local businesses and spend time on the water. Currently, there are no transportation options in our area. This project would also help keep our community safe by lowering the number of intoxicated drivers on the roads.

We strongly support WEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

Megan Wunderlich, Clerk/Treasurer

April 13, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of the City of Clintonville, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

As an entity that focuses on enhancing quality of life, we support our surrounding municipalities to do the same. We understand that Waupaca County Economic Development Corporation (WCEDC) has been working with a group of non-profit organizations in the New London area to develop a transportation system for employees and potential employees to get reliable/affordable transportation to manufacturers. In our community, staff turnover due to a lack of transportation is a growing concern. As our businesses in Waupaca County have a harder and harder time attracting employees, it is our responsibility to alleviate barriers where we can. This could be a great start for not only New London, but other municipalities in Waupaca County as we duplicate what works.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project. We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Warm regards,



**Caz R. Muske, M.P.A.**  
City Administrator  
Clintonville Municipal Airport (KCLI)



## City of Manawa

500 S. Bridge Street

P.O. Box 248

Manawa, WI 54949

(920) 596-2577

cityclerk@manawawi.gov

4/11/2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of City of Manawa, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

City of Manawa is located in the center of Waupaca County Wisconsin with a population of 1,441. The businesses in Manawa are looking to expand and add more workforce to their companies.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

Mike Frazier, City of Manawa Mayor



# CITY OF NEW LONDON

---



April 13<sup>th</sup>, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of The City of New London, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

As one of the largest municipalities on the eastern edge of Waupaca County, New London is a very important hub between Waupaca County, Outagamie County and the greater Fox Valley. Similar to many other communities we've heard the challenges from employers on filling open positions and strive to assist where we can to fill these gaps.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,

Chad R. Hoerth, City Administrator  
City of New London

**Subject: Letter of Support for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County, Economic Development Corporation,

On behalf of the New London Area Chamber of Commerce, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

We have several larger manufacturing facilities that would use this as support for their workforce shortages. Eliminating barriers for employees that are unable to secure reliable transportation. We are a rural community; this will open more availability for employment opportunities.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to viewing what the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC can accomplish on this important workforce project.

Sincerely,



**April Kopitzke, Executive Director**

New London Area Chamber of Commerce

(920) 858-2393 Cell

(920) 982-5822 Office

[newlondonchamber.com](http://newlondonchamber.com)

[newlondontourism.com](http://newlondontourism.com)

April 15, 2022

**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of Waupaca Area Chamber of Commerce, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

The Waupaca Area Chamber of Commerce works with businesses, in our area, to help in their workforce recruiting and retention. We know that transportation plays a large role in this process.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely,



Terri Schulz  
President  
Waupaca Area Chamber of Commerce, Inc.  
315 S main Street  
Waupaca WI 54981



# CLINTONVILLE AREA CHAMBER OF COMMERCE

1 S. Main Street, Clintonville WI 54929 | [www.clintonvillewichamber.com](http://www.clintonvillewichamber.com) | 715-823-4606

April 12<sup>th</sup>, 2022

## **Subject: Letter of Support for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County, Economic Development Corporation,

On behalf of the Clintonville Area Chamber of Commerce, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

We have several larger manufacturing facilities that would use this as support for their workforce shortages. Eliminating barriers for employees that are unable to secure reliable transportation. We are a rural community; this will open more availability for employment opportunities.

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to viewing what the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC can accomplish on this important workforce project.

Sincerely

### **Clintonville Area Chamber of Commerce**

Emily Grosskreutz | Executive Director

1 S. Main Street, Clintonville, WI 54929 | Office: 715-823-4606 | Cell: 715-250-2254

Office Hours: MTWR 9:00am - 4:00pm Friday 9:00am - 2:00pm

Website: [Clintonvillewichamber.com](http://Clintonvillewichamber.com)

Email: [executivedirector@clintonvillewichamber.com](mailto:executivedirector@clintonvillewichamber.com)

April 11, 2022



**Subject: Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

Dear Waupaca County Economic Development Corporation,

On behalf of the Iola-Scandinavia Chamber of Commerce, I am writing to offer support to your application for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

Our Chamber works closely with our business members to help improve our communities and business environment. We have seen our small businesses struggle at times to locate employees and to provide any in need of adequate, affordable worker transportation, especially in the health services, manufacturing and education .

We strongly support WCEDC's project goal of implementing a County-wide, affordable transportation system to support employees and employers in Waupaca County. Reliable and affordable transportation will help to better serve historically underserved population groups and improve their ability to work and prosper, and we look forward to supporting these efforts in any way possible.

We understand that this project will be implemented over three years and the scope of our support will be defined throughout the implementation of the project.

We look forward to working with the Waupaca County Economic Development Corporation, other project partners, the DWD and the WEDC on this important workforce project.

Sincerely

Greg Loescher  
President



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

April 13, 2022

**RE: Letter of Support for the Wisconsin Innovation Grant**

Dear Wisconsin Tomorrow Innovation Grant Committee,

I am writing to offer support for the Wisconsin Tomorrow Innovation Grant Program presented by the Wisconsin Department of Workforce Development (DWD) and Wisconsin Economic Development Corporation (WEDC).

I have been working with ThedaCare, Make the Ride Happen, East Central Wisconsin Regional Planning Commission and other partners (see Fig. 1) on transportation gaps in Waupaca County since 2019. Since then, we have made progress on understanding the transportation gaps, the stakeholders, the needs of employers, and how to strategically partner with service providers and other agencies.

Programs like this serve the most vulnerable and underserved populations, such as the more than 25% Waupaca County's population who are considered low-income (Fig 2). Additionally, the New London area is home to over 25% of Waupaca County's Latino population, and the nearby communities of Clintonville, Weyauwega, and Waupaca and surrounding areas where services will be provided are home to another 25% of Waupaca County's Latino population (Fig 3).

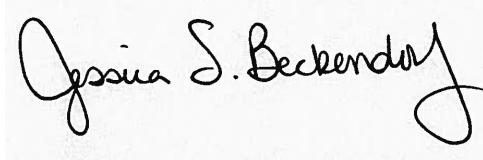
I strongly support this grant application's goal of providing transportation assets and systems that have long been absent from this and many other rural areas of Wisconsin. Mobility management is an innovative, collaborative, and ultimately community-centered approach to addressing the needs of underserved individuals by providing reliable transportation to employment and enhanced quality of life. The needs of employers are also met by reducing turnover and retaining talent, which also contributes to more vibrant rural communities.

Leveraging technology and community resources, this project meets a need impacting current and future employees, with a focus on removing a base-level barrier to well-paying, entry level employment for historically disadvantaged community members.

**Division of Extension**  
University of Wisconsin-Madison  
432 N Lake Street Madison, WI 53706  
info@extension.wisc.edu | extension.wisc.edu

Access to transportation means access to all of the essential resources and services available in our communities, and this project will enhance regional economic competitiveness and help us be more resilient and bolster our recovery.

Sincerely,



Jessica Beckendorf  
Community Development Educator | Extension Waupaca County  
811 Harding Street | Waupaca, WI 54981 | [jessica.beckendorf@wisc.edu](mailto:jessica.beckendorf@wisc.edu)

Fig. 1



**WHO WE ARE - PARTNERS IN TRANSPORTATION**

Working with Make the Ride Happen (MRH), we are a local network of community stakeholders, focused on **reducing workforce turnover** and increasing the ability of people to maintain employment through **reliable transportation** in the greater **New London area**.

MRH is a transportation hub for adults of **any age and mobility**. We connect people to reliable transportation options according to their individual needs.

**CONNECT WITH US!**

We're seeking to explore partnership, volunteer, and other program opportunities with:

- Existing transportation service providers
- Local employers
- Volunteers
- People in the greater New London area who need transportation services

**Contact Jared Tierney or Holly Keenan at 920-225-1719**

**Partners:**

- ThedaCare
- East Central Wisconsin Regional Planning Commission (ECWRPC)
- Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)
- Community Foundation for the Fox Valley Region
- HOPE House of Wisconsin, Inc.
- THE CHAMBER NEW LONDON WI AREA
- Waupaca County
- Extension UNIVERSITY OF WISCONSIN-MADISON WAUPACA COUNTY
- CAP SERVICES
- NEW LONDON WISCONSIN ASSOCIATED TEES



Fig 2

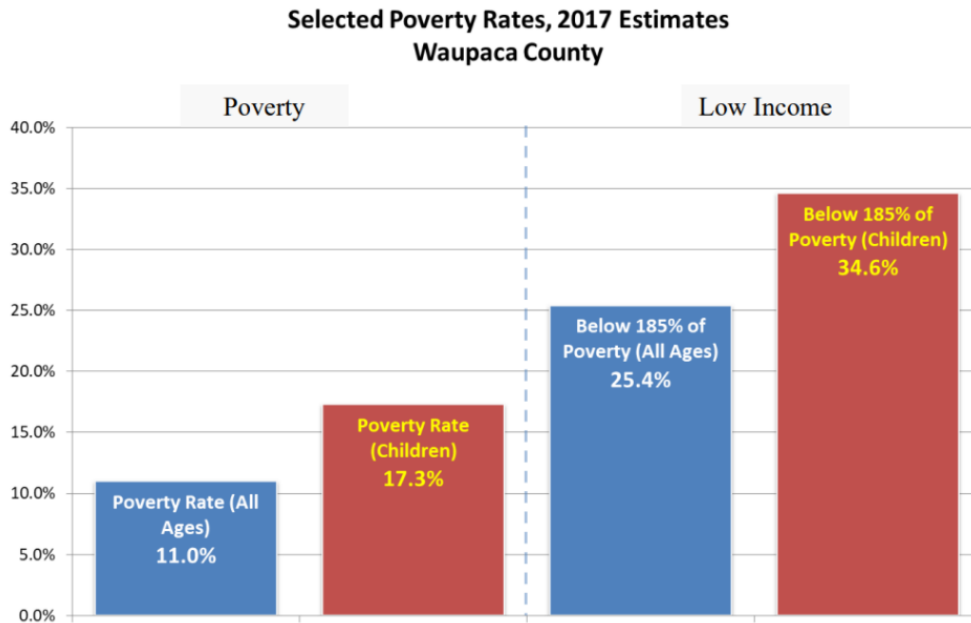
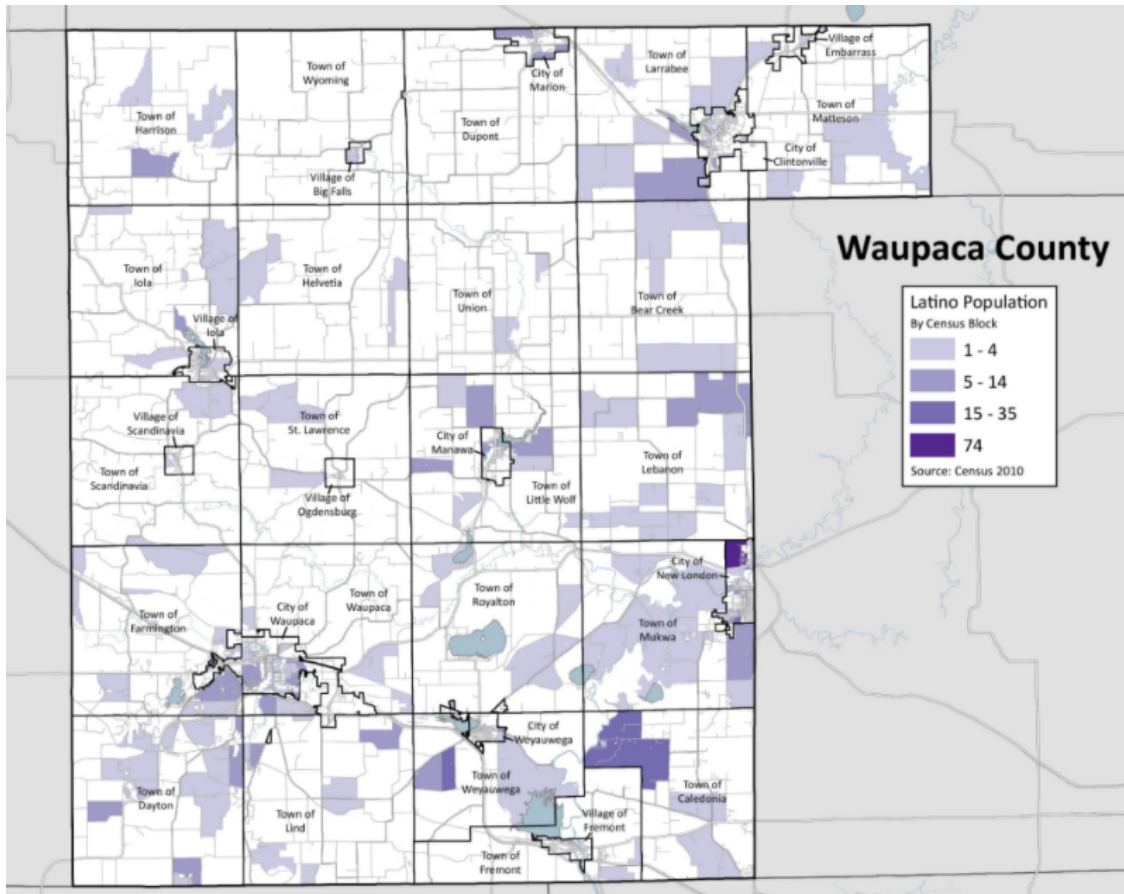


Fig 3





April 9, 2022

Dear Waupaca County Economic Development Corporation

**Subject: New North's Letter of Commitment for the Wisconsin Tomorrow Innovation Grant**

On behalf of the New North, Inc., a non-profit regional economic development corporation, representing 18 counties in Northeastern Wisconsin, I am writing in support of Waupaca County Economic Development Corporation's application to implement a County-wide, affordable transportation system to support employees and employers in Waupaca County.

With the assistance of the Workforce Innovation Grant, efforts will be taken to allow for reliable and affordable transportation to serve historically underserved populations, improving their ability to work and prosper through the development of a Micro-transit system. This will provide affordable transportation for new and existing employees in Waupaca County. There currently is limited taxi service, making transportation security for low-to-middle income earners a real concern.

We understand that this project will be implemented over three years. New North is looking forward to being a partner with the Waupaca County Economic Development Corporation other project partners to address this very important workforce barrier.

Please do not hesitate to contact me at [barb.lamue@thenewnorth.com](mailto:barb.lamue@thenewnorth.com) or 920.676.1960 with any questions you may have.

Respectfully,

*Barb LaMue*

Barb LaMue  
President & CEO

June 6, 2022

After discussing the ideas for the use of ARPA funding in Waupaca County with various sized businesses, there are needs in capital financing for small, expanding, and startup businesses; workforce expansion for large and small businesses; and regional marketing to expand the visitors, business opportunities, and recruitment of people to Waupaca County.

**1. Increasing Capital for Small and Expanding Waupaca County Businesses**

Small businesses in Waupaca County need capital to make improvements to business façade, add or improve equipment, expand products, or purchase property. The Waupaca County Economic Development Corporation (WCEDC) has been helping small businesses with capital for 21 years through the Revolving Loan Funds. Many small business owners cannot get conventional financing without help from non-profit organizations taking a portion of risk away from banks or other financial institutions. The WCEDC helps to diversify the risk and provide a portion of the needed capital in conjunction with other financial institutions. Currently, the WCEDC has three loan options available to businesses including façade improvements, straight business loans, and e-commerce loans (for businesses to expand their digital presence), although the loan fund is limited. With loans averaging 5-to-10-year terms, once the fund is exhausted, it takes 5-to-10 years to rebuild enough money to begin providing additional loans. Expanding the revolving loan fund would allow WCEDC to help more businesses get financed now, adding to the economy. WCEDC Board of Directors include members of municipalities, County Supervisors, and business leaders with a loan program already in place with an established loan committee. The WCEDC has administered 75 loans totaling 4.4 million dollars over the last 21 years. With additional funding, WCEDC could offer more loans and help businesses across the County to start, expand, go online, or diversify immediately.

**Revolving Loan Fund Capital for Small Business**

**\$500,000**

**2. Regional Recruitment of visitors and workforce:**

Recruiting new residents to the area interested in working and living in Waupaca County is a long-term goal to increase the population and workforce throughout the County. The Waupaca County Economic Development Corporation (WCEDC) has started looking into this approach for the last six years. Through the regional Marketing Cooperative program, WCEDC has started marketing Waupaca County to different parts of the State designed to entice people into shopping, visiting, recreating, working, and relocating to Waupaca County. Through a coordinated effort with Waupaca County, eight Cities and Villages, and local businesses, the County has been advertised to millions of people. It started with social media advertising with professionally created content to show the great attributes, businesses, and events of the County. In 2021 a total of 1,762,755 impressions were generated where Waupaca County content was in front of people on social media platforms. Those impressions created a total of 1,180,207 views (watched over 15 seconds of a video) of Waupaca County marketing video content.

In 2022, WCEDC expanded the number of zip codes targeted for the social media advertising using video content created by WCEDC, municipalities, and businesses seen on Instagram, Facebook, and YouTube that we have used from the beginning. Our need is to continue to increase the volume of advertising and create new content (most is six years old) to continue to highlight the living, working, and recreating in Waupaca County. The County's budget annually is approximately \$30,000 to market for tourism and resident recruitment. In comparison, County in the Northeast part of the state have budgets in excess of a million dollars for the same activity. With additional advertising funds and new video content, we can easily double the amount of social media attention, drawing more people to Waupaca County.

In addition, a coordinated tourism website (landing page) to direct interested people into Waupaca County is missing. Coordination between the Cities, County, Businesses, and Chambers of Commerce would help get the information to people interested in visiting or relocating to Waupaca County.

<b>Year 1: Additional targeted advertising costs</b>	<b>\$30,000</b>
<b>Year 1: Waupaca County Content Creation</b>	<b>\$35,000</b>
<b>Year 2: Additional targeted advertising costs</b>	<b>\$30,000</b>
<b>Year 2: Waupaca County Content Creation</b>	<b>\$35,000</b>
<b>Year 3: Additional targeted advertising costs</b>	<b>\$30,000</b>
<b>Year 3: Waupaca County Content Creation</b>	<b>\$35,000</b>
	<b>\$180,000</b>
<b>Landing page for Waupaca County Tourism and Marketing And Additional social media Presence for County</b>	<b>\$5,000</b>
<b>Total Cooperative Marketing Expansion</b>	<b>\$200,000</b>

### 3. Expanding Planning and Implementation of Event Capacity

Many retail and restaurant businesses interviewed discussed the need for additional special events to take place in Waupaca County to attract visitors from areas such as Green Bay, Appleton and parts of the southern part of Wisconsin. The economic impact of large events can help local small and mid-sized businesses and additionally brand the County as a place to visit. As an example, the Iola Car show provided a report that showed the economic impact of the Car Show each year is 25 to 30 million dollars to Waupaca County and surrounding region. If Waupaca County could help generate a few more large-scale events, it would have tremendous impact to small and large businesses in the County.

In an effort to add large-scale events to the calendar that will generate additional visitors into Waupaca County, it is necessary that organizations which create the events be provided additional resources and add capacity to implement the events. To make sure each part of the County would have an opportunity to add event capacity and work to create regional-sized (or even State acknowledged) events, funding would be available by area of the County. The Western portion would be for Waupaca, Iola, Scandinavia, and surrounding portion to the North. The Central portion would be for areas around Fremont, Weyauwega, Manawa, and up to Marion, Big Falls. The Eastern portion would be available for New London and surrounding areas up to Clintonville. Each year \$60,000 would be available per portion to allow for that region to add planning and human resources to develop new large-scale events. With a committed three-year budget, areas can employ or contract with personnel to plan and implement large-scale events bringing thousands of visitors to Waupaca County.

<b>Year 1</b>		<b>Year 3</b>	
<b>Western Portion:</b>	<b>\$60,000</b>	<b>Western Portion:</b>	<b>\$60,000</b>
<b>Central Portion:</b>	<b>\$60,000</b>	<b>Central Portion:</b>	<b>\$60,000</b>
<b>Eastern Portion:</b>	<b>\$60,000</b>	<b>Eastern Portion:</b>	<b>\$60,000</b>
<b>Year 1 Total</b>	<b>180,000</b>		<b>\$180,000</b>
<b>Year 2</b>			
<b>Western Portion:</b>	<b>\$60,000</b>		
<b>Central Portion:</b>	<b>\$60,000</b>		
<b>Eastern Portion:</b>	<b>\$60,000</b>		
<b>Year 2 Total</b>	<b>180,000</b>		

**Total Event Expansion Capacity \$540,000**

Funding would be provided based on applications to the County Finance Committee or their designee to make sure coordination among the area of the County is taking place and results of planning can be monitored.



Grant Name/Funder (attach RFP)	10 Programs
Proposed Start Date	
Proposed End Date	
Match (Yes/No)	
Total Grant Amount Available	
% to Allocate to Admin	

PERSONNEL	Annual Full-Time Salary	% FTE	# Months	Year 1			Year 2			Year 3			Total Project Cost	
				Cost	Annual Full-Time Salary	% FTE	# Months	Cost	Annual Full-Time Salary	% FTE	# Months	Cost	PERSONNEL	Total Cost
Coach	50,000	50%	11	\$ 22,916.67	51,500	50%	12	\$ 25,750.00	53,045	50%	12	\$ 26,522.50	Coach	\$ 75,189.17
Relief Squad	40,000	50%	6	\$ 10,000.00	41,200	50%	12	\$ 20,600.00	42,436	50%	12	\$ 21,218.00	Relief Squad	\$ 51,818.00
Financial Services	60,000	4%	12	\$ 2,400.00	61,800	4%	12	\$ 2,472.00	63,654	4%	12	\$ 2,546.16	Financial Services	\$ 7,418.16
Co-Director	68,804	4%	12	\$ 2,752.16	70,868	4%	12	\$ 2,834.72	72,994	4%	12	\$ 2,919.77	Co-Director	\$ 8,506.65
Project Manager	47,500	4%	12	\$ 1,900.00	48,925	4%	12	\$ 1,957.00	50,393	4%	12	\$ 2,015.71	Project Manager	\$ 5,872.71
Food Systems Coordinator	50,000	4%	12	\$ 2,000.00	51,500	4%	12	\$ 2,060.00	53,045	4%	12	\$ 2,121.80	Food Systems Coordinator	\$ 6,181.80
WEESSN Coordinator	61,800	4%	12	\$ 2,472.00	63,654	4%	12	\$ 2,546.16	65,564	4%	12	\$ 2,622.54	WEESSN Coordinator	\$ 7,640.70
				\$ -	-	0%	12	\$ -	-	0%	12	\$ -	Bookkeeper	\$ -
Data Analyst	4,177	1%	12	\$ 41.77	4,302	2%	12	\$ 86.05	4,431	2%	12	\$ 88.63	Data Analyst	\$ 216.44
Finance Director	32,963	1%	12	\$ 329.63	33,952	2%	12	\$ 679.04	34,970	2%	12	\$ 699.41	Finance Director	\$ 1,708.08
Digital Marketing Director	5,094	1%	12	\$ 50.94	5,247	2%	12	\$ 104.94	5,404	2%	12	\$ 108.08	Digital Marketing Director	\$ 263.96
Director of Donor & Partner Engagement	20,243	1%	12	\$ 202.43	20,850	2%	12	\$ 417.01	21,476	2%	12	\$ 429.52	Director of Donor & Partner Engagement	\$ 1,048.95
Director of Performance Management	12,750	1%	12	\$ 127.50	13,133	2%	12	\$ 262.65	13,526	2%	12	\$ 270.53	Director of Performance Management	\$ 660.68
Executive Director	16,945	1%	12	\$ 169.45	17,453	2%	12	\$ 349.07	17,977	2%	12	\$ 359.54	Executive Director	\$ 878.06
Financial Specialist	11,588	1%	12	\$ 115.88	11,936	2%	12	\$ 238.71	12,294	2%	12	\$ 245.87	Financial Specialist	\$ 600.47
HR Generalist	60,000	1%	12	\$ 600.00	61,800	2%	12	\$ 1,236.00	63,654	2%	12	\$ 1,273.08	HR Generalist	\$ 3,109.08
				\$ -	-	0%	12	\$ -	-	0%	12	\$ -	Open	\$ -
<b>Total Wage</b>				\$ 46,078.43				\$ 61,593.34				\$ 63,441.14	<b>Total Wage</b>	\$ 171,112.91
<b>Benefits (Tax/Fringe)</b>				\$ 25,818.17				\$ 37,666.44				\$ 37,823.64	<b>Benefits (Tax/Fringe)</b>	\$ 101,308.25
<b>TOTAL PERSONNEL</b>				<b>71,897</b>				<b>99,260</b>				<b>101,265</b>	<b>TOTAL PERSONNEL</b>	\$ 272,421.16
<b>OTHER DIRECT</b>	<b>Year 1 FTE</b>	<b>1.28</b>	<b>12</b>	<b>Cost</b>	<b>Year 2 FTE</b>	<b>1.36</b>	<b>12</b>	<b>Cost</b>	<b>Year 3 FTE</b>	<b>1.36</b>	<b>12</b>	<b>Cost</b>	<b>OTHER DIRECT</b>	<b>Cost</b>
Professional Fees/Consulting				505				510				510	Professional Fees/Consulting	1,525
Subcontracts													Subcontracts	-
Supplies				525				525				525	Supplies	1,575
Postage				125				125				125	Postage	375
Printing				125				125				125	Printing	375
Program Materials				250				250				250	Program Materials	750
Training Events				500				500				500	Training Events	1,500
Repairs & Maintenance				100				125				125	Repairs & Maintenance	350
Staff Development				760				760				760	Staff Development	2,280
Stipends													Stipends	-
Scholarships													Scholarships	-
Miscellaneous Expense				506				506				506	Miscellaneous Expense	1,518
Equipment			<b>Quantity</b>	<b>Cost</b>			<b>Quantity</b>	<b>Cost</b>			<b>Quantity</b>	<b>Cost</b>	Equipment	<b>Cost</b>
Program Laptop			5	\$ 1,250.00				\$ -				\$ -	Program Laptop	\$ 1,250.00
Employee laptop			1	\$ 2,600.00				\$ -				\$ -	Employee laptop	\$ 2,600.00
Printer				\$ -				\$ -				\$ -	Printer	\$ -
Software	<b>License \$</b>	<b>Quantity</b>	<b># Months</b>	<b>Cost</b>	<b>License \$</b>	<b>Quantity</b>	<b># Months</b>	<b>Cost</b>	<b>License \$</b>	<b>Quantity</b>	<b># Months</b>	<b>Cost</b>	Software	<b>Cost</b>
WISER	\$ 25.00	10		250	\$ 25.00	20		500	\$ 25.00	20		500	WISER	1,250
ELV Set Up	\$ 450.00	5		2,250	\$ 450.00	5		2,250	\$ 450.00			-	ELV Set Up	4,500
ELV Small	\$ 25.00	3	10	750	\$ 25.00	5	12	1,500	\$ 25.00	5	12	1,500	ELV Small	3,750
ELV Large	\$ 100.00	2	10	2,000	\$ 100.00	5	12	6,000	\$ 100.00	5	12	6,000	ELV Large	14,000
Wonder School Small	\$ 100.00			-	\$ 100.00			-	\$ 100.00			-	Wonder School Small	-
	<b>Cost</b>	<b>Quantity</b>	<b># Months</b>	<b>Cost</b>	<b>Cost</b>	<b>Quantity</b>	<b># Months</b>	<b>Cost</b>	<b>Cost</b>	<b>Quantity</b>	<b># Months</b>	<b>Cost</b>		<b>Cost</b>
Hotspot	\$ 42.27	5	12	2,536	\$ 42.27	5	12	2,536	\$ 42.27	5	12	2,536	Hotspot	7,609
Staff Travel			<b>Miles</b>	<b>Cost</b>			<b>Miles</b>	<b>Cost</b>			<b>Miles</b>	<b>Cost</b>	Staff Travel	<b>Cost</b>
Mileage			6,000	3,085			8,000	4,080			8,000	4,080	Mileage	11,245
Conference/Meetings													Conference/Meetings	-
Flights/Hotels													Flights/Hotels	-
FTE Related	<b>Cost</b>	<b>FTE</b>	<b># Months</b>	<b>Cost</b>	<b>Cost</b>	<b>FTE</b>	<b># Months</b>	<b>Cost</b>	<b>Cost</b>	<b>FTE</b>	<b># Months</b>	<b>Cost</b>	FTE Related	<b>Cost</b>
Insurance	\$ 9.94	1.28	12	402	\$ 9.94	1.36	12	673	\$ 9.94	1.36	12	673	Insurance	1,748
Membership Dues	\$ 69.00	1.28		88	\$ 69.00	1.36		94	\$ 69.00	1.36		94	Membership Dues	276
Depreciation	\$ 6.92	1.28	12	102	\$ 6.92	1.36	12	113	\$ 6.92	1.36	12	113	Depreciation	328
Telephone	\$ 19.83	1.28	12	293	\$ 19.83	1.36	12	324	\$ 19.83	1.36	12	324	Telephone	940
Outside Services (AT, TASC, DBS, ADP)	\$ 199.26	1.28	12	3,217	\$ 214.25	1.36	12	3,497	\$ 214.25	1.36	12	3,497	Outside Services (AT, TASC, DBS, ADP)	10,210
CRM team member	\$ 2.00	1.28	12	30	\$ 2.00	1.36	12	33	\$ 2.00	1.36	12	33	CRM team member	95
CRM full license	\$ 23.00	1.28	12	340	\$ 23.00	1.36	12	375	\$ 23.00	1.36	12	375	CRM full license	1,090

<b>TOTAL OTHER DIRECT</b>	<b>22,588</b>	<b>TOTAL OTHER DIRECT</b>	<b>25,400</b>	<b>TOTAL OTHER DIRECT</b>	<b>23,150</b>	<b>TOTAL OTHER DIRECT</b>	<b>71,139</b>
<b>WECA GENERAL ADMIN</b>	<b>-</b>	<b>WECA GENERAL ADMIN</b>	<b>-</b>	<b>WECA GENERAL ADMIN</b>	<b>-</b>	<b>WECA GENERAL ADMIN</b>	<b>-</b>
<b>SPACE</b>	<b>750</b>	<b>SPACE</b>	<b>750</b>	<b>SPACE</b>	<b>750</b>	<b>SPACE</b>	<b>2,250</b>
<b>TOTAL OPERATING FOR YEAR 1</b>	<b>95,234</b>	<b>TOTAL OPERATING FOR YEAR 2</b>	<b>125,410</b>	<b>TOTAL OPERATING FOR YEAR 3</b>	<b>125,165</b>	<b>TOTAL OPERATING FOR PROJECT</b>	<b>345,810</b>
<b>RELIEF SQUAD REVENUE</b>	<b>5,200</b>	<b>RELIEF SQUAD REVENUE</b>	<b>5,200</b>	<b>RELIEF SQUAD REVENUE</b>	<b>5,200</b>	<b>RELIEF SQUAD REVENUE</b>	<b>15,600</b>
<b>FINAL OPERATING FOR YEAR 1</b>	<b>90,034</b>	<b>FINAL OPERATING FOR YEAR 2</b>	<b>120,210</b>	<b>FINAL OPERATING FOR YEAR 3</b>	<b>119,965</b>	<b>FINAL OPERATING FOR YEAR 3</b>	<b>330,210</b>





## Waupaca County Health and Human Services

### Early Childhood Stabilization Program Proposal

**Child Care Resource & Referral is a non-profit agency with 35 years of experience offering services to the child care field.**

**Revised May 23, 2022**

**Did you know – From birth to age 5, a child’s brain develops more than at any other time in life. Early learning is important because the brain develops most rapidly during the first years of life. At birth, the average baby’s brain is about a quarter of the size of the average adult brain. Incredibly, it doubles in size in the first years. Once a child reaches age 3, 85-90% of his/her core brain structures have been formed.**

**Early learning is important because the brain develops most rapidly during the first years of life. Quality early learning experiences pave the way for success in school and life.**

**Over 70% of young children spend time in early education and care outside their home.**

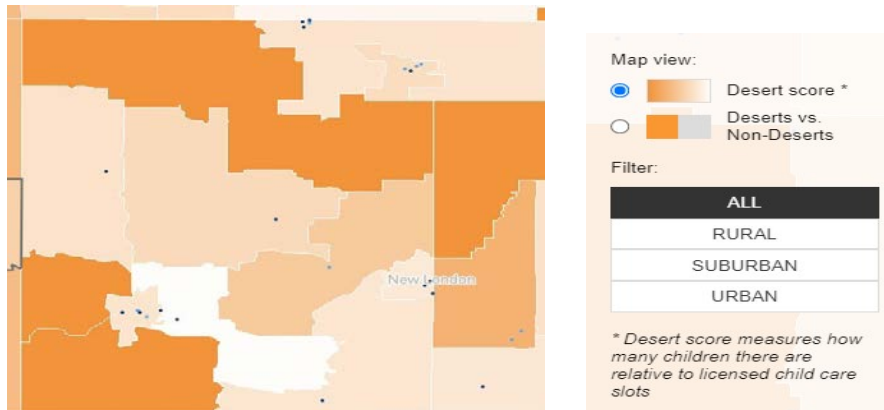
#### Overview

##### Prioritized Population

Decades of research continue to highlight the child care epidemic in our community, state, and country. Radical change must take place for our children to benefit from the positive early experiences created in child care programs during the first five years. Child Care Resource & Referral’s (CCR&R) mission improves the quality and accessibility of early childhood education and care has never been more imperative. Through this funding CCR&R will provide critical outreach and support to unregulated child care providers in order to increase the number of regulated child care slots in Waupaca County.

Figure 1.1 Child Care Desert Map-Waupaca County, WI clearly depicts the unfortunate reality families are facing. Families living and working in Waupaca County are struggling to find child care because of the lack of regulated child care options. The gap between the numbers of children under age five to the number of regulated child care slots in our service delivery area highlights the child care crisis families are facing. In Wisconsin, a little more than half (54%) of working families live in a child care desert. According to Child Care Resource & Referral’s Capacity Report, 22 regulated group and family child care programs are operating in Waupaca County with a total capacity to serve 795 children. According to [www.childcaredeserts.org](http://www.childcaredeserts.org), 2,623 children under the age of five reside in Waupaca County, leaving hundreds of families without regulated child care options. When there are not enough regulated child care slots available in your community to meet the demand for families everyone is affected.

**Figure 1.1 Child Care Desert Map of Waupaca County, WI**



Source: [www.childcaredeserts.org](http://www.childcaredeserts.org)

"Quality child care helps children develop to their full potential and allows parents to work, which is crucial to the economy. However, many families lack access to care because there are not enough slots in regulated child care programs." (Source: Child Care Aware of America, "America, It's Time to Talk About Child Care", October 2019). The growing shortage of regulated child care slots has been a concerning trend for many years. Child care businesses throughout Wisconsin have drastically dropped in numbers in the last decade due to lack of qualified child care staff, slim profit margins, and increased regulations and COVID related issues. There are more unregulated child care providers caring for children than there are certified and licensed child care programs. The lack of regulated, quality child care programs and shortage of qualified early childhood staff is at a crisis level.

A study completed by the Wisconsin Council on Children and Families reported a drastic drop in Wisconsin regulated family child care providers by 59% from 2010-2017. Reasons family child care providers stopped providing child care include low compensation, difficulty following child care regulations, including passing caregiver background checks, landlords refusing child care providers to operate child care business in a rented home as well as the high rate of burnout. Many family child care home providers offer 50 plus weekly hours of care. Additionally, over half of prospective providers who contact CCR&R with interest in becoming a certified or licensed home care provider struggle to afford the cost of the required entry level training which presents a barrier due to the high cost. A prospective provider can expect to pay around \$300 for the training and spend between 3-6 months completing training requirements.

The COVID pandemic has exacerbated this problem. While most child care programs managed to stay open during the pandemic, some have closed, leaving essential health care workers with little to no options for child care. Some family home child care programs permanently closed in 2020 due to health and safety concerns, significant loss of income due to lower child attendance, and increased costs of personal protective equipment and cleaning supplies. An article published in the fall 2020 by Child Care Aware of America outlines the devastating effects COVID had on our brittle child care industry forcing many child care programs to permanently close. "Many providers are in danger of closing because their attendance and enrollment (and therefore their income) plunged and/or their expenses skyrocketed due to pandemic-related costs. Without a reliable, steady workforce, this country will not recover economically from the pandemic related shutdown. A reliable workforce requires a functioning child care system. Simply put – no child care, no recovery." (Child Care Aware of America, Picking Up the Pieces) As child care programs remained closed temporarily or permanently, CCR&R observed an increase in families searching for in-home child care providers in early 2020 (nannies, college students, family members,

friends or neighbors) providing care in the child's home in lieu of regulated child care. Some families reported to CCR&R referral specialists their fears of children being in larger group settings and thus potentially more exposed to germs/spread of COVID.

Finding child care is a daunting task for any family regardless of location searched, income, hours of care needed, etc. Families look for child care programs that are affordable and also convenient with commuting and scheduling needs. The process of finding a child care program with available spots for children (especially for multiple children) under five involves stress, waiting lists, high costs, and compromises for the whole family. Having regulated quality child care options helps families obtain and sustain employment or pursue higher education opportunities without the worry of who will care for their child(ren). Many families report to CCR&R referral specialists they fear losing their job if they are not able to find child care in the immediate future. While other parents are forced to take days off of work in order to find child care to ensure they can keep their job. When there are not enough regulated child care slots available in our community to meet the demand for families, everyone is affected.

Choosing reliable child care is one of the most important decisions families will make, but all too often they rely on word-of-mouth referrals or the internet. Social media (Facebook, Twitter and Craigslist parent groups, child care groups) have created an easy platform for private marketing companies to disguise themselves as sources of unbiased child care information. Some website companies claim to provide "free" referrals to local child care programs, but only refer to child care programs that pay a membership fee. Unregulated, illegally operating child care is not monitored for basic health and safety trainings, background check violations or home inspections, and can be dangerous to the health and safety of young children. Many families do not understand the difference between regulated and unregulated child care. CCR&R has proven that by creating positive relationships through these media outlets, our staff can assist unregulated providers in learning more about the benefits of providing regulated child care. Regulated child care providers can choose to participate in YoungStar, Wisconsin's Child Care Quality Rating and Improvement System, attend trainings like Abusive Head Trauma or Sudden Infant Death Risk Reduction to increase their knowledge of basic health and safety practices with young children, and receive reimbursement for serving meals and snacks from a child and adult food program.

CCR&R staff utilize social media to connect with unregulated child care providers who post inquiries on child care provider group pages. These interactions build a relationship of trust with the prospective provider, and supports them in their path to regulation and increasing the quality of care.

## **INITIATIVE I.**

### **Registered Family Child Care Home Provider Program**

This proposal outlines the need to expand our recruitment efforts to reach unregulated child care providers in Waupaca County, as well as working to reduce or eliminate barriers unregulated child care providers face. CCR&R believes by providing start-up incentives to unregulated child care providers, more individuals will show interest and pursue becoming a certified or licensed family child care home. The proposed funds will support up to 12 prospective providers in completing the entry level training courses including one or more of the following: Introduction to the Child Care Profession – Module A & B, Fundamentals of Family Child Care, Fundamentals of Infant and Toddler Care, and/or a CPR with AED course. The start-up incentives will also include up to three background checks for individuals in the home 18 years and older. In addition, a family child care support group will be developed to connect both regulated and unregulated family child care providers to come together and share ideas.

CCR&R is requesting funding to expand our recruitment efforts by creating a "Registered Family Child Care Provider Program". The Registered Family Child Care Provider Program will focus on having a CCR&R recruitment specialist work with unregulated child care providers in Waupaca County.



The Registered Family Child Care Program will compile a list of names using a provider interest intake form of unregulated child care providers who do not currently participate in CCR&R services. CCR&R staff will log information through this form. Support will be offered to unregulated child care providers who wish to remain unregulated but desire early childhood resources and support with their current child care business. Ultimately, the goal is to create positive trusting relationships with these individuals to support them through the process of becoming regulated if they choose this route.

The goals of the registered child care provider program include:

1. Offer free monthly Build Your Business (BYB) information sessions to individuals interested in providing child care and well as offer sessions on demand (when convenient for the interested parties). The BYB sessions give an overview on starting and operating a child care business. During these free information sessions, individuals learn about benefits of providing legal, regulated child care, health and safety, business practices and CCR&R resources and supports. The community need is for high quality and safe child care and to reduce the high number of unregulated child care providers. The community will benefit by supporting new family child care businesses aimed at offering quality, safe and stable care, so that children can successfully learn and families can effectively work.
2. Provide support for children in non-parental care in Waupaca County by assisting unregulated child care providers with entry level health and safety courses such as Sudden Infant Death Risk Reduction, Abusive Head Trauma Prevention, and CPR/AED training. Provide technical assistance via phone, email or walk-in on early childhood topics, and lastly offer resources to guide them in providing quality, safe and legal child care.
3. Develop relationships with unregulated providers to educate individuals about WI state licensing law regarding child care, and inform those interested about the benefits of becoming a certified or licensed family home provider.
4. Compile an internal list (non-distributed) of registered child care providers in order to invite providers to upcoming professional development opportunities, send child health and safety updates and track trends of provider's interests and barriers of becoming regulated.
5. Support registered providers who do not wish to pursue regulation. Unregulated child care providers will be supported through CCR&R's various services.

To maintain the integrity of CCR&R's policy of providing child care referrals to regulated child care providers, registered child care providers will not be listed on CCR&R's database.

CCR&R will hire a full time family child care outreach specialist to work in Waupaca County recruiting unregulated family child care providers. The outreach specialist will provide quality supports to unregulated child care providers while reducing or eliminating barriers unregulated child care providers face in Waupaca County. Support includes start-up incentives as listed above, technical assistance on topics such as (but not limited to): entry level training requirements, business practices, budgeting, creating contracts and policies, how to create positive relationships with parents and families, creating a developmentally appropriate learning environment for all children, understanding and maintaining ratios, navigating tax and insurance benefits, continuing education opportunities, planning activities and incorporating a play based curriculum, and exploring other supports that will increase quality such as participating in YoungStar and a Child and Adult Care Food Program.

CCR&R receives inquiries from unregulated child care providers and community members who have questions regarding child care. The recruitment specialist will use these points of contact to identify unregulated child care providers through phone calls, emails, website inquiries and social media outreach. By utilizing social media platforms such as Facebook and Craigslist, CCR&R will also search for unregulated child care providers who can benefit from start-up incentives. In addition, CCR&R has a “Become a Child Care Provider” link on our website page to streamline communication with unregulated child care providers and community members who request information and resources about providing child care. Technical assistance will be offered via phone calls, email, walk-in, community events and social media outreach. Each prospective provider will receive customized technical assistance according to their individual goals and interests. This proposal is focused on supporting unregulated child care providers on their path to regulation, increase marketing efforts, and creating new collaborations to improve the care that young children receive.

### **Action Steps:**

- Increase outreach, marketing, and implement new recruitment strategies for family child care providers
- Create marketing campaign to advertise benefits of becoming a regulated child care provider providers
- Increase social media postings targeted to prioritized population
- Provide customized technical assistance to current and future prospective providers by assessing their current needs/barriers to providing regulated child care
- Create and sustain meaningful relationships with unregulated child care providers regardless of whether or not they choose to become regulated
- Identify and support unregulated child care providers with required entry level trainings, business practice resources, continuing education opportunities, customized technical assistance and support aligned with their individual goals

CCR&R will submit quarterly reports including the number of unregulated providers we have reached and how they achieved success through the support provided. Anonymous surveys will be sent to participants to obtain objective feedback and recommendations on how to better recruit and support unregulated providers. Staff will continue to provide quality technical support to unregulated child care providers so they continue to use CCR&R as their child care support system.

CCR&R is a centralized resource for prospective child care providers to receive consumer information and early childhood education resources needed to start a regulated child care business. By recruiting new regulated child care providers with business start-up support and guidance, CCR&R is creating more child care slots in Waupaca County.

## **INITIATIVE II.**

### **Supportive Environments for Existing Regulated Family Child Care Home Providers**

A high-quality environment is essential to the development of young children and can vastly affect the outcomes of a child into adulthood. Young children learn cognitive skills, increase their physical abilities, learn new vocabulary, and become socially and emotionally aware all through what adults describe as play. As Fred Rogers (aka Mr. Rogers) noted, “Play is really the work of childhood.”

Toys become learning materials and selecting developmentally appropriate items to meet the needs of an individual child is important. For family child care providers whose profession relies on providing multiple age children with the tools to succeed, these learning materials are the foundation of the service they provide to children in care.

Wisconsin's Quality Rating and Improvement System YoungStar, has identified the Family Child Care Environment Rating Scale (FCCERS) as a standard for high quality environments. The FCCERS is a research-based national assessment of environments and has eight areas which require materials to be added to the program to increase the outcome of children's learning:

1. **Art:** When children are given the opportunity to engage freely with art materials, they learn many concepts such as fine motor skills, creativity, and spatial relationships. Children can't express their feelings, express their thoughts that can be conveyed with words, and develop their self-esteem. Math skills, language skills, and science skills are also acquired when given the opportunity to explore many different types of art materials.
2. **Music and Movement:** Much like art, children can express their feelings and studies show there is a link between music and math. Brainbalancecenters.com reports: Learning music improves math skills because, at some level, all music is math. ... Performing music, therefore, reinforces parts of the brain used when doing math. Studies even show that children who play instruments are able to complete complex mathematical problems better than peers who do not play instruments.
3. **Blocks:** Block play offers a variety of skills. Children learn creativity, math skills, and science skills when engaging in block play. Both fine motor and gross motor skills are developed during block play. Children can build on their own, developing their self-help skills and self-esteem. Children can also build structures with their peers; learning sharing, problem solving, and imagination. Balance, measurement, counting, testing hypothesis, and reasoning are some of the math and science skills in the block area.
4. **Dramatic Play:** Children learn important social skills, such as empathy and language development. Dramatic play also encourages expressive language. Children are motivated to convey their wishes to others and speak from the perspective of their pretend roles.
5. **Nature and Science:** Science helps children develop key life skills, including an ability to communicate, remain organized and focused, and even form their own opinions based on observation. Science also helps children develop their senses and overall awareness.
6. **Math/Number:** Math skills are learned best when they are part of everyday play activities in the classroom. Using math materials in the classroom encourages the love of math from an early age to adulthood. Children learn measuring, counting, spatial sense, shapes, and problem solving. Offering math materials for children to use and manipulate gives them the opportunity to learn math and how it is useful in everyday life.
7. **Fine Motor:** Fine motor play is important for many skills children will need as they grow, such as self-help skills including getting dressed, eating, turning pages in a book, writing, and using scissors. Fine motor activities help children learn coordination, patience, and develops muscle memory; the ability to complete an action without having to think about it. Children learn self-control and self-esteem while engaging with fine motor materials.
8. **Gross Motor:** Working on gross motor skills helps a child gain strength and confidence in his/her body. It also helps them get exercise and physical activity, which is important for a healthy lifestyle. Developing these skills helps a child's ability to do more complex skills in future activities, such as playing soccer with a team.

In addition, the Family Child Care Environment Rating Scale (FCCERS) evaluates books, both how the teachers and how the children use them in a care setting. Young children learn about their environment through the mouthing of materials, books are an expense which is ongoing to replace well-used materials.

Currently, due to the COVID-19 pandemic, the cost of these high-quality materials have risen, making it more difficult for family child care providers to purchase needed equipment. As these materials are the base of the environment which has the potential to impact the outcome of young children, the need is great.

### **Plan for Service**

Child Care Resource and Referral (CCR&R) will work with existing Family Child Care programs in Waupaca County to assess the environment using the FCCERS. Using the results from the assessment, CCR&R will collaborate with the provider to create a list of materials which will increase the FCCERS assessment score.

### **INITIATIVE III.**

#### **Quality Support Staff**

Many early childhood staff report the onset of astounding compassion fatigue which is directly linked to the staffing shortage and the inability to effectively manage children's challenging behaviors. Having successful strategies, child care staff will be more equipped to support children in developing skills which will lead to an engaging and caring classroom community, minimizing challenging behavior and, ultimately, child care teacher provider burn out.

Effective teaching strategies are the direct result of a combination of knowledge of child development and consistency in using research-based teaching strategies, however, having the knowledge is only a part of the puzzle; early childhood staff need support in implementing what they have learned in a practical way. A Quality Support Specialist would offer child care staff the ability to work in the classroom with a mentor who has a relationship with the staff and children as well as their families. Using child-centered focus approach as a model for mentoring will help child care staff recognize the importance of early relationships and view the child in the context of their family culture and unique individuality.

The Quality Support Specialist would ideally assist with onboarding new child care teachers as they learn to implement their knowledge in a way which aligns with the programs' vision and mission. Their focus would be to take the responsibility from administration and current child care staff for effectively training newly hired staff to promote staff success and retention.

A Quality Support Specialist would be trained as a reflective coach. This training would include using intentional language to allow child care staff an opportunity to discuss, within the context of a supportive relationship, what skills they feel they lack. A Quality Support Specialist will learn how to use a strength-based approach to help child care staff implement new skills consistently. They would also learn how to model effective teaching strategies through reflective coaching and onsite mentoring.

Children's outcomes are drastically affected by continuity of care. It is vital to support the Early Childhood Educators in any way possible. Keeping an engaged, passionate workforce will benefit generations to come.

Child Care Resource & Referral (CCCR&R) will provide 3 trainings at 1.5 hours each for the Quality Support Specialists on "Coaching with Powerful Interactions" (A Guide for Partnering with Early Childhood Staff). This training will guide Quality Support Specialists on how to partner with early childhood staff.

CCR&R will recruit and interview 3 Quality Support Specialists to share among the 12 group child care centers and work with group child care center directors on staff selection.

## **INITIATIVE IV.**

### **Community Awareness Campaign for the Importance of Early Care and Education**

Early childhood, defined as the period from birth to five years old, is a time of remarkable growth with brain development at its peak. During this stage, children are highly influenced by the environment and the people that surround them.

There is a common misconception that early childhood education is only about learning basic skills, when in reality it is a time when children learn critical social and emotional skills and relationships are formed between the child, their parents and early caregivers. When this is done successfully, it lays the groundwork for positive relationships to continue throughout the child's early care and future education.

Early childhood care and education (ECE) is more than preparation for primary school. It aims at the development of a child's social, emotional, cognitive and physical needs in order to build a solid and broad foundation for lifelong learning and well-being. ECE has the possibility to nurture caring, capable and responsible future citizens.

Creating awareness for the importance of early care and education also forms the pathway to partnerships in early education that builds bridges between families, communities, and schools.

Investing in ECE is one of the best public investments that local communities can make.

### **Demographics**

Waupaca County is unique in its landscape that much of the 760 square miles that make up the county is rural, with 420 square miles being classified as farmland and only 24 square miles designated as urban areas. Waupaca County includes six cities, six villages, and 7 unincorporated communities. The population as of 2020 U.S. Census was approximately 52,000 people. In Waupaca County, about 5% (2,600 children) of the total population are under 5 years old.

The unique cultural, ethnic, and language aspects of Waupaca's small communities, as well as its rural or urban nature, offer both opportunities and challenges for creating an early care and education awareness campaign.

The challenge in this rural area becomes how to establish early childhood education connections and awareness not only with families living in the more populated sections of the county, but also with nontraditional families.

### **Nontraditional families are being defined in this campaign as:**

- Families in rural areas
- Families whose first language is not English
- Families who need early care options for nonstandard hours, such as second shift, overnights, and weekends- *28% of Waupaca's workers are employed by the manufacturing industry*
- Economically disadvantaged families
- Families living in areas where lack of public transportation is a significant hurdle- *average commute to work for a person living in Waupaca County is 22 minutes.*

### **Building a Shared Understanding of Outreach and Awareness**

In early childhood, school-age care, and education systems, outreach tends to focus on increasing the awareness among families of available services and promoting their use. Early childhood and school-age professionals do this by intentionally seeking out families and ensuring that all families are included in

outreach efforts. Effective outreach is data-informed and culturally and linguistically responsive. The purpose of outreach is to identify families who are not being reached and to share relevant information internally and with community partners.

To do this, effective outreach involves raising families' awareness of:

- High-quality early childhood and school-age care and education services
- Comprehensive supports for family well-being
- Research-based practices to support child development and learning

### **Creating a Community Awareness Campaign:**

CCR&R's full-time staff will leverage existing relationships with organizations such as UW Extension's Building Bridges, Compassionate Connections, and Waupaca County Early Childhood Network, as well as build new relationships with other local organizations such as hospitals, libraries, and community centers. CCR&R will establish these relationships to create a campaign centered on outreach to families and citizens living in rural or remote areas of Waupaca County.

### **Proposed campaign ideas:**

- Learn about the primary outlets that families in rural communities use to receive important information and tailor efforts with those locations in mind. *Example: Connecting with the City of Waupaca Community Media Department to establish a public service campaign would provide an opportunity to share information through local radio and television, as well as digital signage in city facilities.*
- Travel to communities for outreach, and participate in community events. *Example: A CCR&R booth at the **Waupaca County Fair** would propose an opportunity to connect with families from across the county and share information about child care options and the importance of early education.*
- Appeal to and include parents, grandparents, and other family members in outreach efforts to increase awareness of programs such as Wisconsin Shares financial assistance for child care and CCR&R's training scholarship opportunities for those who may be interested in becoming a regulated family child care provider.
- Build partnerships with local community, school districts and business leaders to establish community conversations on needs of families with young children in Waupaca County.
- Extensive outreach with local Human Resource professionals to support and assist with employer and employee child care issues.

## Waupaca County ARPA Budget

### Initiative I. Registered Family Child Care Home Providers and

### Initiative II. Support Environments for Existing Regulated Family Child Care Home Providers

**1 Full-time Recruitment Specialist** = Salary/Fringe = \$59,800; additional expenses – computer/printer, phone, printing, supplies and advertising = \$8,320 year 1; \$6,100 for year 2 & 3; travel = \$325 per month

Year 1 = \$ 59,800 Salary/Fringe\* + \$8,320 for additional expenses + \$3,900 travel = \$72,020

Year 2 = \$ 61,594 Salary/Fringe + \$6,100 for additional expenses + \$3,900 travel = \$71,594

Year 3 = \$ 63,440 Salary/Fringe + \$6,100 for additional expenses + \$3,900 travel = \$73,440

**TOTAL 3 Year COST: \$217,054**

\*Salary/Fringe represents \$23 per hour with a 3% increase each year.

Budget to include materials for 12 regulated family child care homes = \$2,000 x 12 = \$24,000 x 3 years = \$72,000

Background checks fingerprints per year = \$40 x 12 child care providers up 3 per household = \$40 x 36 \$1,440 x 3 years = \$4,320

CPR/AED classes at \$40 x 12 child care home providers = \$480 x 3 years = \$1440

**TOTAL 3 Year COST: \$77,760**

### Initiative III.

### 3 Quality Support Staff - Temp Agency Employees

Salary = \$27.00 per hour with 3% increase each year; additional expenses: supplies = \$200 per person year 1; \$100 per person for year 2 & 3; travel = \$325 per person/per month

3 coaching trainings @ 1.5 hrs. = 122 per training x 3 = \$366

Year 1 = \$ 168,480 Salary + \$600 supplies + \$11,700 travel = \$180,780

Year 2 = \$ 173,534 Salary + \$300 supplies + \$11,700 travel = \$185,534

Year 3 = \$ 178,714 Salary + \$300 supplies + \$11,700 travel = \$190,714

**TOTAL 3 Year COST: \$557,394**

### Initiative IV. Community Awareness Campaign Highlighting the Importance of Early Care and Education

**1 Full-time Communication Specialist** = Salary/Fringe = \$67,600; additional expenses – computer/printer, phone, printing, supplies and advertising = \$8,320 year 1; \$6,100 for year 2 & 3; travel = \$325 per month

Year 1 = \$ 67,600 Salary/Fringe\* + \$8,320 for additional expenses + \$3,900 travel = \$79,820

Year 2 = \$ 69,628 Salary/Fringe + \$6,100 for additional expenses + \$3,900 travel = \$79,628

Year 3 = \$ 71,708 Salary/Fringe + \$6,100 for additional expenses + \$3,900 travel = \$81,708

**TOTAL 3 Year COST: \$241,156**

\*Salary/Fringe represents \$26 per hour with a 3% increase each year.

**TOTAL 3 YEAR Cost of Initiatives: \$1,093,364**

**CCR&R Administration @ 10% = \$109,336**

**PROJECT TOTAL: \$1,202,700**

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Essential Worker Premium Pay
County Department(s)	Sheriff's Office
Project Manager(s)	Carl Artz
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Premium Pay
	Public health & safety staff
	Provision of public safety services
Select Yes / No	Essential work during COVID-19 public health emergency
	Yes
	Prioritizes low- and moderate- income persons
	No
	Wages >150% of state / county average annual wage
	No

Target Group Served by Project or Program:
All employees of the Sheriff's Office.

Goals & Objectives of Project or Program:
<p>Premium pay for essential workers resulting from the Covid pandemic from March 2020 when the president inacted the declaration until present date. This would be to compensate essential workers who were unable to work from home and unable to social distance from anyone. Also endured the exposure to the virus everyday, inside the buidling and outside in the community, with the possibility of spreading the virus to their families. This pandemic created anxieties, household stress, and stress to the community we serve. To provide government services to the extent of the reduction in revenue experienced due to the pandemic. Provide premium pay for essential workers, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors.</p>

SLFRF Funding Requested by Year	Notes on Funding *	
2022	\$686,400.00	\$3.00/hour per employee for regular hours worked.
2023	\$686,400.00	
2024	\$686,400.00	
<b>Total</b>	<b>\$ 2,059,200.00</b>	

additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.



# Waupaca County

## Relief Funding Request Form

*American Rescue Plan Act*

*Coronavirus State and Local Fiscal Recovery Fund (SLFRF)*

Project Overview	
Project Title	Premium Pay for Essential Workers
County Department(s)	Emergency Services, Highway, Public Health, Essential Workers Providing Services
Project Manager(s)	Finance Committee
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Premium Pay
	COVID-19 response & prevention
	Provision of public safety services
Select Yes / No	Essential work during COVID-19 public health emergency
	Yes
	Prioritizes low- and moderate- income persons
	Yes
	Wages >150% of state / county average annual wage
	No

**Target Group Served by Project or Program:**

Workers deemed to have provided essential and ongoing services as decided by vote of the Finance Committee.

**Goals & Objectives of Project or Program:**

To provide premium pay to workers who put themselves at the greatest risk during the pandemic, as their jobs required them to do so. The requested allocation represents approximately 5% of the total amount of ARPA funds allocated to Waupaca County.

SLFRF Funding Requested by Year	Notes on Funding *
2022	To be expeditiously dispersed.
\$ 490,000.00	
2023	
\$ -	
<b>Total</b>	
<b>\$ 490,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act  
 Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Broadband Expansion Project
County Department(s)	Planning and Zoning
Project Manager(s)	Ryan Brown
Ranking	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; and / or alleviates pressure on County finances.

Category Overview	
SLFRF Use of Funds Category	Infrastructure
Select Infrastructure Sub-Category >	Broadband less than 100 Mbps due to excessive cost, geography, and/or topography

**Target Group Served by Project or Program:**

Target group is everybody who currently has no or poor broadband access or their current option is too costly to be viable.

**Goals & Objectives of Project or Program:**

Address needs of each school district, town within the county. Overall the goal is to provide broadband options in the parts of the county where there currently are none or is underperforming. Where possible fiber optic cabling will be utilized to leverage State grant dollars. Working with our local private partners to the extent possible is another important goal.

SLFRF Funding Requested by Year	Notes on Funding *				
2022	Funding needs are unknown at this time. Project design is in earliest phase. There are several areas of potential funding related to this project. These line items will be updated as latest information becomes available. \$1,000,000 to be used for local match.				
2023					
2024					
<b>Total</b>					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"></td> <td style="text-align: right;">\$ 1,000,000.00</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>\$ 1,000,000.00</b></td> </tr> </table>		\$ 1,000,000.00	<b>Total</b>	<b>\$ 1,000,000.00</b>
	\$ 1,000,000.00				
<b>Total</b>	<b>\$ 1,000,000.00</b>				

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Harvestable Riparian Buffers for Phosphorous & Sediment Reduction
County Department(s)	Land & Water Conservation Department
Project Manager(s)	Brian Haase
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Infrastructure
Select Infrastructure Sub-Category >	Project meets 603(c) Federal Water Pollution Control Act criteria

Target Group Served by Project or Program:
Harvestable Riparian Buffers for Phosphorus & Sediment Reduction directly serves the agricultural producing community by providing a relatively new and innovative Best Management Practice designed to target key areas for phosphorus and sediment reduction. The project also indirectly serves any riparian or water users throughout the Upper Fox -Wolf Basin by lowering phosphorus and sediment delivery rates towards the goals outlined by the U.S. EPA/WDNR Upper Fox -Wolf Basin Total Maximum Daily Load Plan.

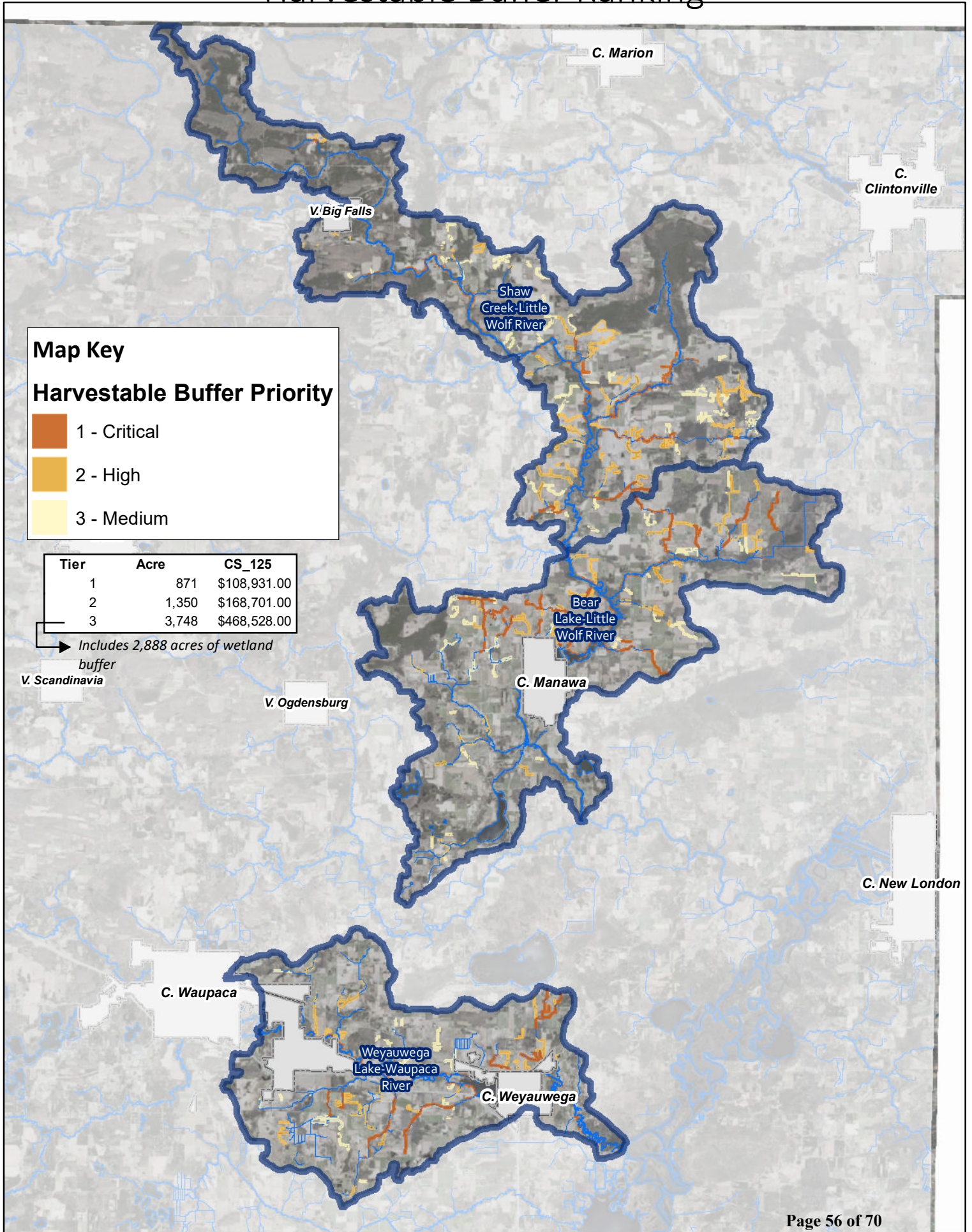
Goals & Objectives of Project or Program:
<p>The Waupaca County LWCD currently is in the implementation stage of three United States EPA/WI Department of Natural Resources (WDNR) approved Nine Key Element (9KE) Watershed Plans. These are 10-year plans developed during 2017-2019 to attain WDNR Total Maximum Daily Loading goals in three of the highest agricultural pollutant loading areas of Waupaca County. A key component, located in Section 5.3 of each plan, is the implementation of Harvestable Riparian Buffers. The three plans, in aggregate, call for a goal of 210 acres of installed Harvestable Riparian Buffers (HBR). The LWCD has already mapped 2,221 critical or high priority acres (See HBR Map #1 &amp; HBR Example) within the three 9KE watersheds. Contracting and installing HBR on 10% of those lands will reach the goal of 210 acres. Current state cost share funding is not available in quantities great enough to meet Waupaca County LWCD goals.</p> <p>Harvestable Riparian Buffers have proven to be a very cost efficient way of obtaining water quality goals for phosphorus and sediment delivery. Waupaca County has installed 76 acres of HRB (See HBR Picture) during 2020 and 2021 using limited pilot project grant funding from the WI Department of Agriculture, Trade &amp; Consumer Protection (DATCP). Pollutant modeling from those acres shows an average annual phosphorus reduction of 69lbs/ac at a cost of approximately \$2/lb./year. By comparison a WDNR program, called the multi-variance discharger program, charges facilities with wastewater discharges over their permitted level at a 2022 rate of \$54.99/lb./year of phosphorus to pay for mitigating structural best management practices. Harvestable Riparian Buffers are 27 times more cost effective. Waupaca County LWCD currently pays landowners a rate of \$125-\$150/ac/year on ten year contracts to implement riparian buffers under the WDATCP pilot project. If buffers are installed within the three 9KE watersheds, WDNR has \$50/ac/year funding available in Waupaca County, via Targeted Runoff Management Grants, towards those contracts. The WDNR funding has guaranteed availability through 2024. The LWCD already has a significant list of willing landowners to sign contracts for Harvestable Riparian Buffers. To maximize the availability of those WDNR funds, Waupaca County LWCD is requesting \$110,000 to be used at an implementation rate of \$100/ac/year in conjunction with the \$50/ac/year WDNR funds to meet a \$150/ac/year rate for ten-year HRB contracts. This ARPA proposal was approved by the Waupaca County Land &amp; Water Conservation Committee at its December 6th, 2021 meeting. Additional long-term staffing funds or maintenance funding are not required for this ARPA proposal. The current DNR/DATCP model contracts used by Waupaca County LWCD require landowners to maintain the best management practices at their expense for the life of the agreement. Buffer and Filter Strips are listed on page 14 of the EPA Overview of Clean Water State Revolving Funds (CWSRF) Eligibilities paper as eligible Agricultural Best Management Practices. The CWSRF also outlines 9KE Planned Watersheds as eligible geographic areas for Section 603C of the Social Security Act. The SLFRF Final Rule under Water and Sewer Infrastructure (pages 4409-4411) outline the CWSRF and Section 603C as references for projects eligible for funding.</p>

SLFRF Funding Requested by Year	Notes on Funding *
2022	Since this project relies on agricultural seeding deadlines defined by NRCS Construction Standards, some 2022 funding may have to be deferred to 2023 if seeding deadlines pass before ARPA allocations are made. WDNR concurrent project funds are available through 2024.
2023	
2024	
Total	

additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.

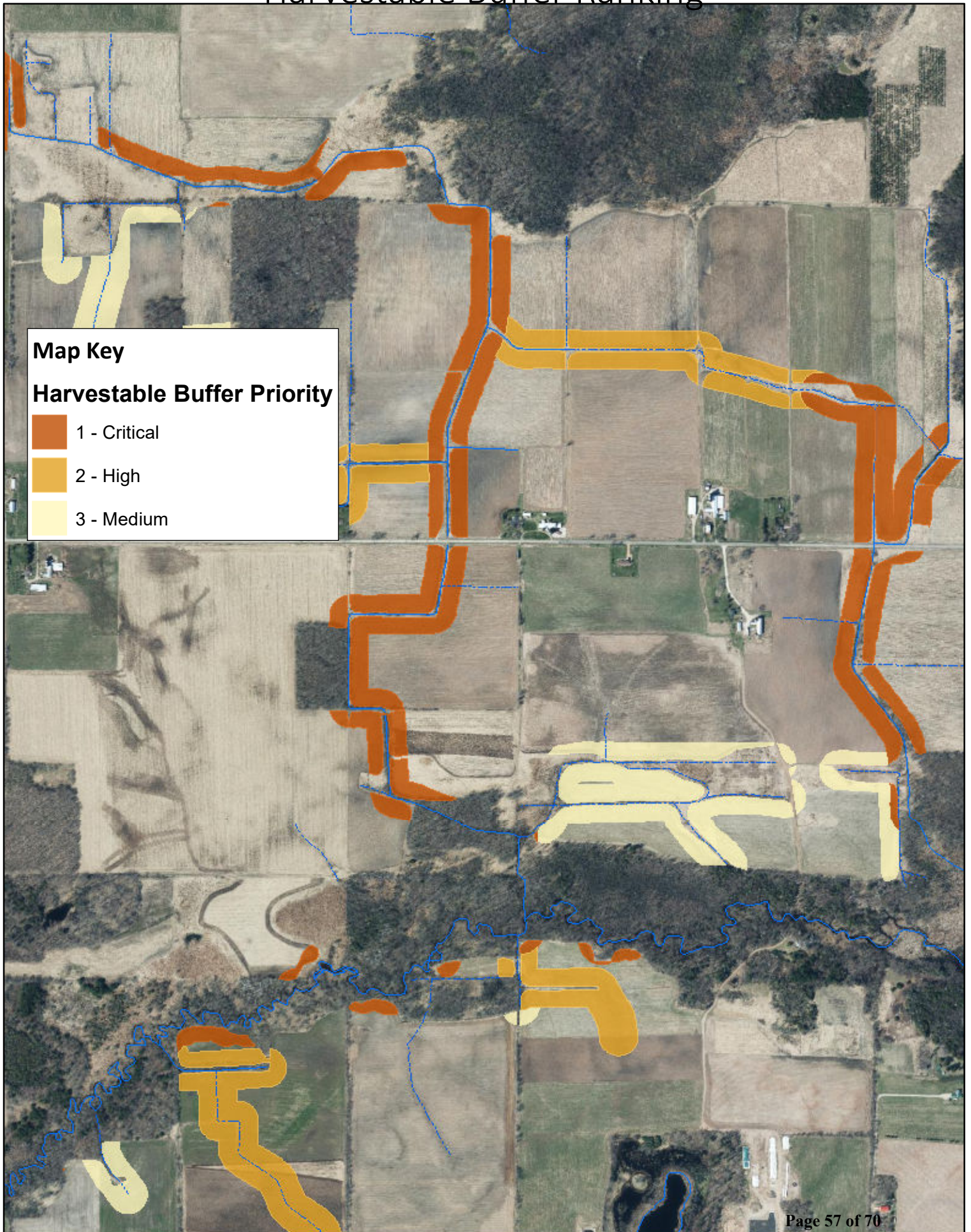


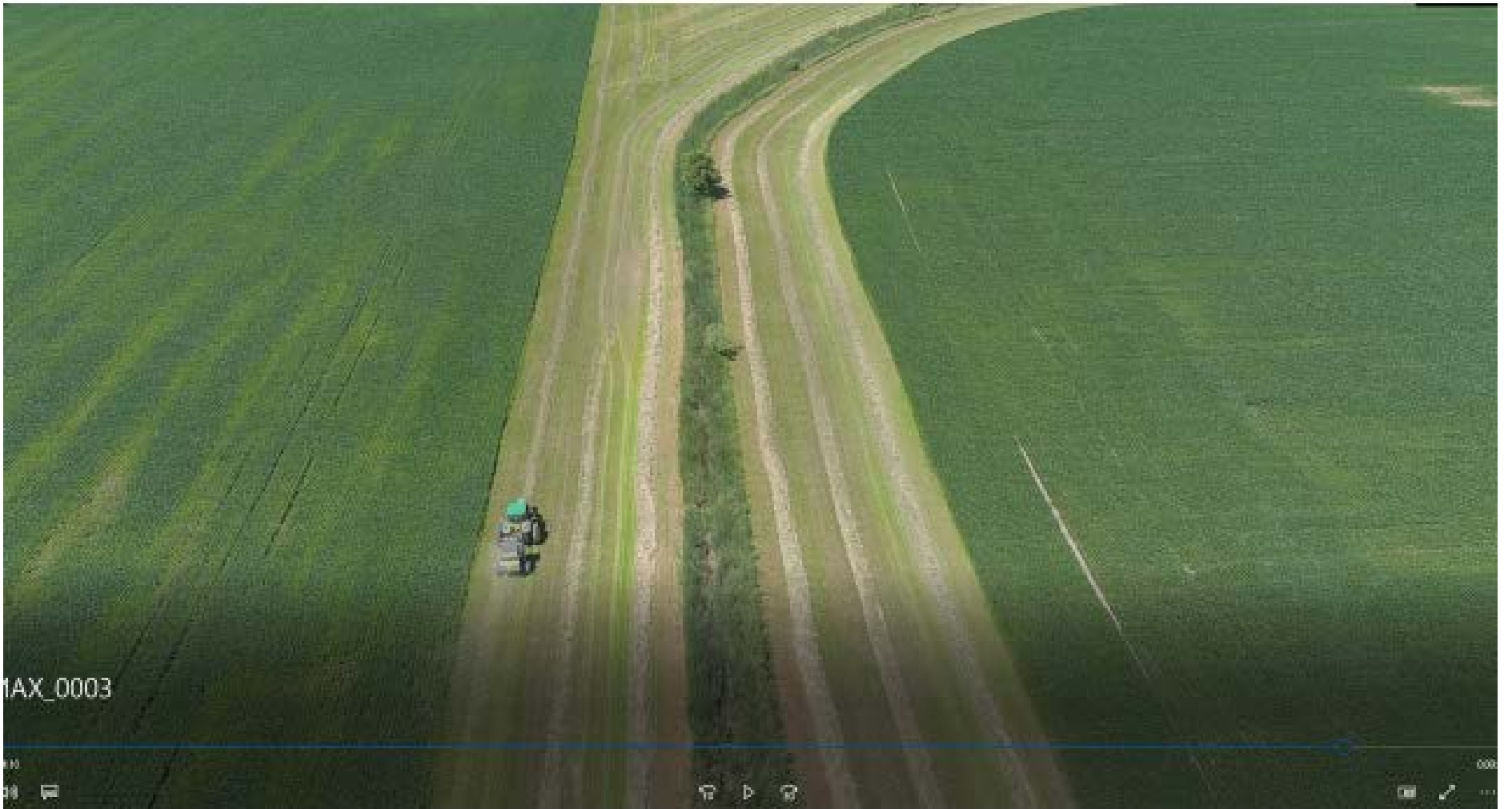
# Harvestable Buffer Ranking





# Harvestable Buffer Ranking







# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Well Testing for Nitrates and Bacteria in Private Wells
County Department(s)	Land & Water Conservation Department
Project Manager(s)	Brian Haase
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Infrastructure
Select Infrastructure Sub-Category >	Project meets 603(c) Federal Water Pollution Control Act criteria

**Target Group Served by Project or Program:**

The target group served by this project proposal would be home owners that rely on a private well for their drinking water source, within Waupaca County. More specifically, the Land & Water Conservation Department, would weight the sampling outreach to target the well owners in areas that are known to have higher contaminant levels based on the results of the 2017/2018 Waupaca County Baseline Well Testing Report.

**Goals & Objectives of Project or Program:**

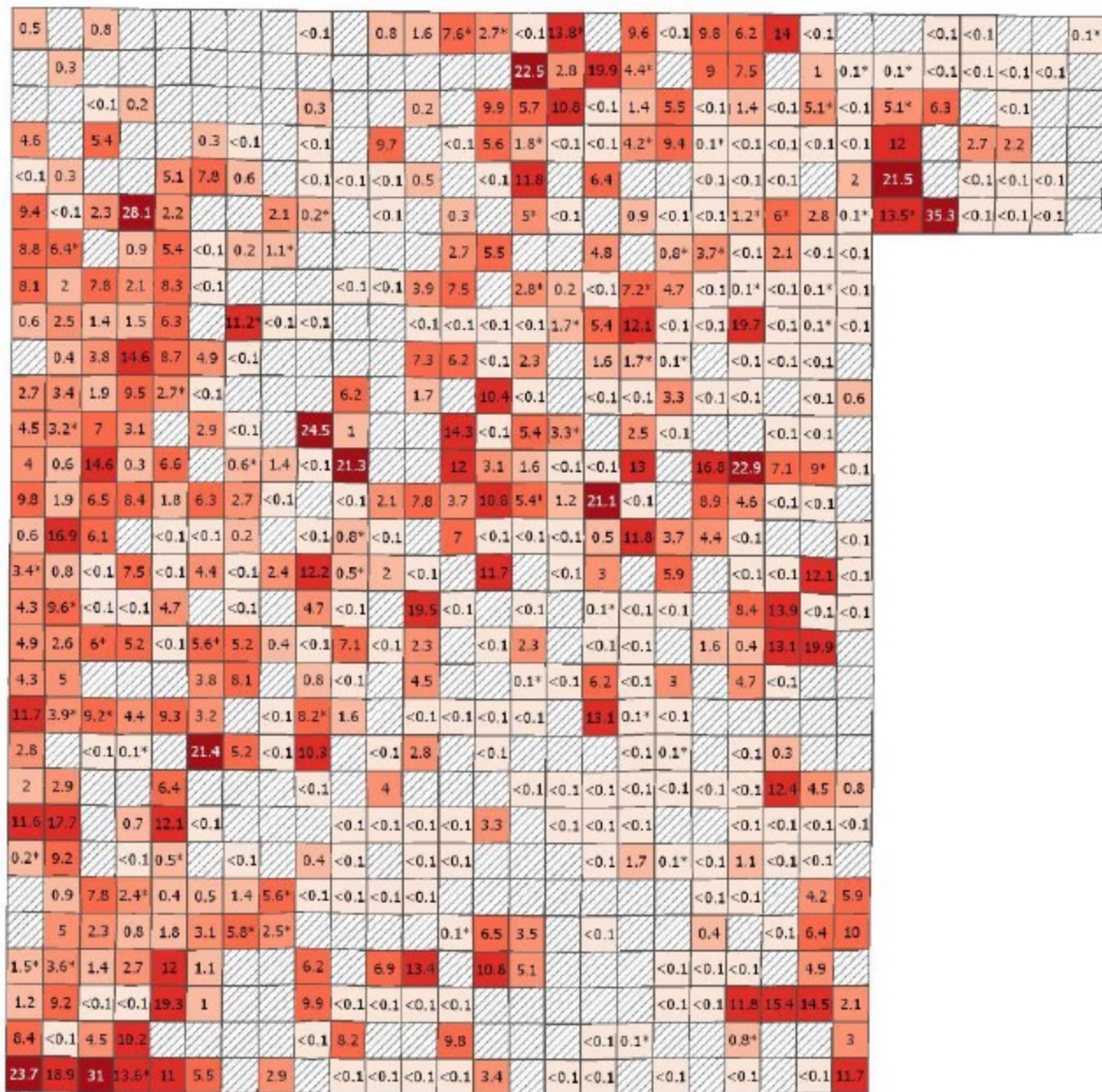
The goals & objectives of the Waupaca County Nitrate and Bacteria Well Testing Project are to inform private well water supply users, within Waupaca County, of possible nitrate and bacteria contamination in their wells. Nitrates are considered a carcinogen and can cause oxygen level deficiencies in infants and pregnant women. Bacteria can cause gastrointestinal issues within people of any age range. Both contaminants are commonly found in agricultural areas of Wisconsin. In the summers of 2017 and 2018 the Waupaca LWCD conducted a baseline well testing program that sampled 619 wells county wide. The results of that study showed that 49% of wells had accelerated levels of nitrates and 11% of wells were over the nitrate safe drinking water standard. Additionally 22% of those wells had coliform bacteria present. That data, from 2017/18, would be used to target testing in this proposed project to areas with know Nitrate contamination issues in order to reach and inform landowners that are most likely to have a contamination issue. This project would use the nitrate contamination by section map on page 11 of the 2018 Baseline Well Testing Report. Samples would be targeted, using Geographic Information Systems, at the rate of 4 samples per section (square mile) in sections with greater than 20 ppm nitrates, 3 samples per section in sections with 10-20 ppm nitrates, 2 samples per section in sections with 5-10 ppm nitrates and 1 sample per section with 2-5 ppm nitrates. This method accounts for approximately 400 samples needed. Another 200 samples would be targeted to wells within townships, from the map on page 12 of the 2018 Baseline Well Testing Report, that had higher concentrations of nitrates but did not lie within a specific section that already showed contamination. The total number of samples proposed is 600 at a projected cost of \$49 per sample for bacteria and nitrates for a total projected cost of \$29,400. The LWCD would use a contracted state certified lab for testing of bulk sampling efforts over the course of the summer of 2023. Additionally the LWCD would propose using the Waupaca County Health Department, to save financial resources, for smaller size sample groups that are within their capacity. The Land & Water Conservation Committee, on May 2nd, 2022, approved making an ARPA request to accommodate 600 samples at a projected cost of \$29,400, minus the remaining \$7,500 of ATC funds from the 2017/2018 Baseline Well Testing Project, for a total request of \$21,900. Private well testing initiatives to identify contaminants are listed on page 4414 of the SLFRF Final Rule under the Water and Sewer Infrastructure section beginning on page 4409 that outline the CWSRF, DWSRF and Section 603C as references for projects eligible for funding.

SLFRF Funding Requested by Year	Notes on Funding *
2022	\$0
2023	\$ 21,900.00
2024	-
<b>Total</b>	<b>\$21,900</b>

\* The actual estimated cost of taking 600 samples is \$29,400. However, the LWCD has \$7,500 left in ACTC Funds from the 2018 Baseline Well testing Project that will be used up as well.

\* Notes on funding may include alternative funding sources, discussion of ongoing financial obligations once SLFRF funds are depleted (i.e. will require additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.

# Waupaca County Well Water Sampling Project 2017-2018



## Nitrate (mg/l as N)

- Not Detected
- ... 2.0
- 2.1 - 5.0
- 5.1 - 10.0
- 10.1 - 20.0
- 20.1 ...
- Not Sampled

Treated sampes excluded

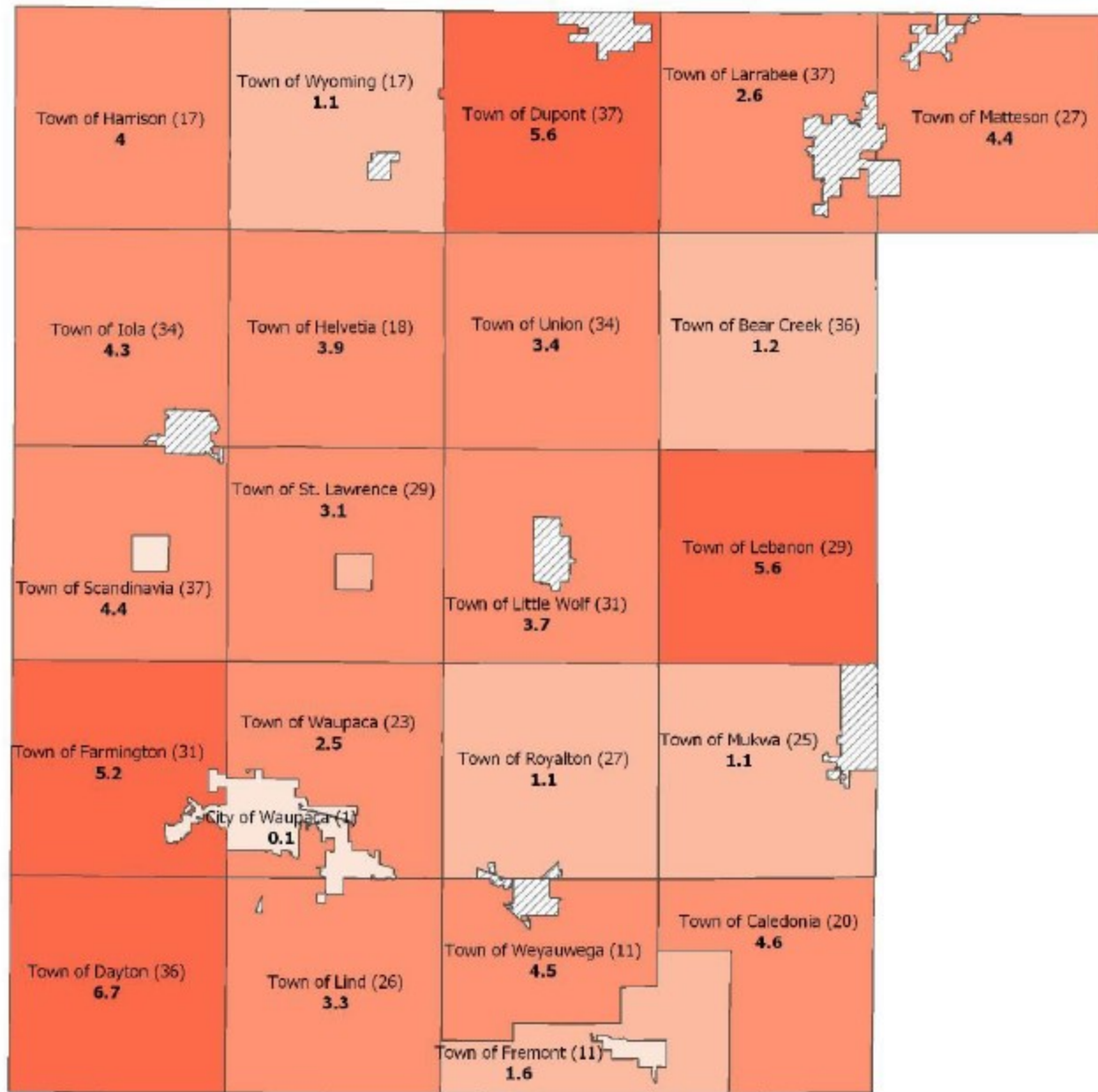
\* indicates value is the mean of multiple samples collected within the section.



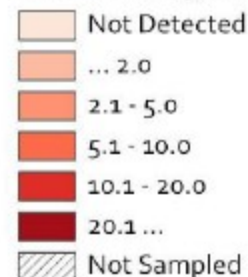
**Figure 5. Nitrate-nitrogen concentration by grid cell.**



Waupaca County  
Well Water Sampling Project  
2017-2018



Nitrate (mg/l as N)



Treated samples excluded

Number in parentheses ( ) indicates number of samples collected within municipality.



Figure 6. Mean nitrate-nitrogen concentration by municipality.

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	DUO - Multi-Factor Authentication - LAN
County Department(s)	ALL
Project Manager(s)	Brent Wyland
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
Select Government Service Sub-Category ->	Modernization of cybersecurity

Target Group Served by Project or Program:
Waupaca County Employees

**Goals & Objectives of Project or Program:**

Waupaca County currently relies on a variety of tools to manage sensitive personal information and provide essential community services. Cyber criminals and “play actors” are getting very sophisticated in their attempts to steal login information, data, and access to government systems.

Securing our data, the systems we use, and the user accounts has never been more important. One method of security that has been gaining in popularity is called “Multi-factor authentication” (MFA), also called “Two Factor Authentication” (2FA) and/or “Zero Trust.”

Since Cyber Security continues to be a major issue, we had hoped to move to MFA in 2023, and include it in the budget moving forward, but we are not sure if that would be possible without removing something from our budget(s), or changing how we handle equipment refreshes.

Waupaca County IT would have liked to move to a MFA environment in 2022, but the budget did not seem to allow it with all of the other systems we have in place and pay for annually. If we had savings from other projects in 2022 we were going to look to integrate MFA 2022.

We can currently use MFA to secure our telework users with the equipment that we have, that works in conjunction with our current firewall. However, this type of setup only secures those users with MFA when they connect to our system remotely and come through the firewall. We would still need a solution for MFA for on premise workers and those teleworkers that spend some of their time in the County facilities.

In the research I have done, and communicating with some other counties, there is a cloud based solution to secure our on premise workers called “DUO” and information can be found at [www.duo.com](http://www.duo.com) Duo is already partners with a lot of companies that Waupaca County already utilizes. [Select Partners | Duo Security](#)

I am proposing that we plan to use some of the ARPA funds to fund MFA integration for the years that we are able to use the funds. Estimated cost would be \$18,000 Annually (Approx. \$3.00 per user, per month x Approx. 500 users).

Once we no longer have these funds, we then need to fund MFA through the Information Technology Maintenance Budget, or the HIPAA/Cyber Security Budget.

SLFRF Funding Requested by Year		Notes on Funding *
2022	\$ 18,000.00	The cost per user is \$3.00 per month. We currently have 494 active network accounts. So based on 500 accounts, at \$3.00 per month that comes out to \$18,000 per year. Long Term, this would be placed either in the IT Technology Maintenance budget or the HIPAA/Cyber Security budget to be funded.
2023	\$ 18,000.00	
2024	\$ 18,000.00	
<b>Total</b>	<b>\$ 54,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Archive Social - Website and Social Media Archiving
County Department(s)	ALL
Project Manager(s)	Brent Wyland
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
Select Government Service Sub-Category ->	Provision of public safety services

Target Group Served by Project or Program:
Waupaca County Website, and those departments that use Social Media platforms.

Goals & Objectives of Project or Program:
<p>Archive Social is the most cost effective solution to archive or County Website and archive social media sites like Facebook/Meta, Instagram, Twitter, etc. Waupaca County does not have a system in place to archive the website changes or changes to social media accounts. Currently we have seen more public records requests then we have ever seen before. People are now starting to take a more active approach to local governments. It would be wise to start using a system to archive all of the changes that we make to our website, and to the various social media platforms that are used by Waupaca County. I am choosing a high ranking for this project as it resolves long-term, pressing issue; has a widespread impact and addresses a future financial burden on Waupaca County.</p>

SLFRF Funding Requested by Year	Notes on Funding *
2022	The cost for Archive Social is \$499 per month billed annually at a cost of \$5,988.
\$ 5,988.00	
2023	
\$ 5,988.00	
2024	
\$ 5,988.00	
<b>Total</b>	
<b>\$ 17,964.00</b>	

additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.

# Waupaca County

## Relief Funding Request Form

*American Rescue Plan Act*

*Coronavirus State and Local Fiscal Recovery Fund (SLFRF)*

Project Overview	
Project Title	CIS Albert Network Monitor - Network Intrusion Detection
County Department(s)	ALL
Project Manager(s)	Brent Wyland
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
Select Government Service Sub-Category ->	Modernization of cybersecurity

Target Group Served by Project or Program:
Waupaca County IT Network Security

Goals & Objectives of Project or Program:
<p>Waupaca County currently has a contract with the Center for Internet Security (CIS) to provide 24/7 Network Intrusion detection using a system named Albert. In 2020 we received a grant for a 2 year contract to utilize the Albert system from 2020 - 2022. In December 2022, the cost to continue with this service would shift from grant funding to the IT Technology Maintenance budget. My hope is that we could extend our contract with CIS and use ARPA funding to add an additional 3 years (or more) to our original contract so that the contract would end in 2025. Based on the criteria above I chose this to be a high priority project as changing landscape of cybersecurity could always present a financial burden on budgets.</p>

SLFRF Funding Requested by Year	Notes on Funding *	
2022	\$ 10,680.00	If this project was approved, we would have the CIS provided Albert Network Intrusion Detection system until December 2025. At which time if we would continue to use the Albert system, we would need to fund this through the IT Technology Maintenance Budget.
2023	\$ 10,680.00	
2024	\$ 10,680.00	
<b>Total</b>	<b>\$ 32,040.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

*American Rescue Plan Act*

*Coronavirus State and Local Fiscal Recovery Fund (SLFRF)*

Project Overview	
Project Title	KnowBe4 - CyberSecurity Training
County Department(s)	ALL
Project Manager(s)	Brent Wyland
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
Select Government Service Sub-Category ->	Modernization of cybersecurity

Target Group Served by Project or Program:
Waupaca County Employees and County Board Supervisors.

Goals & Objectives of Project or Program:
<p>Waupaca County currently has a contract with KnowBe4 to provide cyber security training for Waupaca County staff. The original three year contracts runs out at the end of 2023, and at that time we would either need to discontinue the training or we would need to fund it through the IT Budget. I talked with KnowBe4, and they have given me a quote for a three-year extension of our current services to run through 2026. This quote is for \$28,512 for three years. Having used this Company for cyber security training since 2020, the IT department, and the users, that take the training, are happy with the services being provided. Based on the criteria above I chose this as a high priority project it does resolve a semi-long term issue of financing an original grant purpose with County budget dollars. It also helps resolve the long-term pressing issue of cyber security.</p>

SLFRF Funding Requested by Year	Notes on Funding *				
2022	If this project were approved, we would have Cyber Security training until December 2026. At which time if we would continue with Cyber Security training, we would need to fund this through the IT Technology Maintenance Budget.				
2023					
2024					
<b>Total</b>					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"></td> <td style="text-align: right;">\$ 28,512.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$ 28,512.00</b></td> </tr> </table>		\$ 28,512.00		<b>\$ 28,512.00</b>
	\$ 28,512.00				
	<b>\$ 28,512.00</b>				

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

*American Rescue Plan Act*

*Coronavirus State and Local Fiscal Recovery Fund (SLFRF)*

Project Overview	
Project Title	Drop/Lock Box
County Department(s)	Treasurer
Project Manager(s)	Mark Sether--Ron Hansen/Maintenance
Ranking	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; and / or alleviates pressure on County finances.

Category Overview	
SLFRF Use of Funds Category	Public Health / Economic Impact
Select Public Health / Economic Impact Sub-Category ->	Public health & safety staff Provision of public safety services

Target Group Served by Project or Program:
Waupaca County Treasurer office staff and general public of the county.

Goals & Objectives of Project or Program:
Replace existing lock box at entrance to County Courthouse, the existing lock box is original with construction of the building. Have issues with opening and at times the envelopes get stuck in the entrance. With Covid, the Treasurer office has encouraged use of this drop box versus in-person payment at the counter, which has increased the use of the lock box. Having a new lock box installed will make it easier for use by the public and ensure of no missed envelopes or damage to them.

SLFRF Funding Requested by Year	Notes on Funding *	
2022	\$ 3,000.00	This project could be done in later 2022 or certainly delayed until 2023 pending the funding approval. Cost of new unit, plus installation noting likely mason work needed.(reviewed with Ron Hansen)
2023	\$ -	
2024	\$ -	
<b>Total</b>	<b>\$ 3,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Sally port remodel/addition
County Department(s)	Sheriff's Office
Project Manager(s)	Carl Artz
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
	Public health & safety staff
Select Government Service Sub-Category ->	Provision of public safety services
	Yes
	No
	No

Target Group Served by Project or Program:
Entire Sheriff's Office

Goals & Objectives of Project or Program:
Remodel current sally port for screening of inmates providing protection for the staff and inmates. Addition would provide the decontamination zone.

SLFRF Funding Requested by Year	Notes on Funding *
2022	\$1,200,000.00 total project cost.
2023	
2024	
<b>Total</b>	
	<b>\$1,200,000.00</b>

additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.

# Waupaca County

## Relief Funding Request Form

American Rescue Plan Act

Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview	
Project Title	Patrol Car Radios
County Department(s)	Sheriff's Office
Project Manager(s)	Carl Artz
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
Select Government Service Sub-Category ->	Public health & safety staff
	Provision of public safety services
	Yes
	No
	No

Target Group Served by Project or Program:
Patrol Officers

Goals & Objectives of Project or Program:
Update aging squad car radios for public safety.

SLFRF Funding Requested by Year	Notes on Funding *
2022	\$6,000.00 per squad car radio. In total of 30 radios throughout three years.
2023	
2024	
<b>Total</b>	
<b>\$ 180,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*



# Waupaca County

## Relief Funding Request Form

*American Rescue Plan Act*

*Coronavirus State and Local Fiscal Recovery Fund (SLFRF)*

Project Overview	
Project Title	Aging and Disability Resource Unit Relocation
County Department(s)	Health and Human Services
Project Manager(s)	Melissa Anderson
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Infrastructure
	Nonprofit assistance
	Provision of public safety services
Select Infrastructure Sub-Category >	

Target Group Served by Project or Program:
Adults with Disabilities and Seniors over the age of 60.

Goals & Objectives of Project or Program:
<p>To better meet the growing demand for Aging and Disability Resource Unit services. Senior population(adults over the age of 60) in Waupaca County is expected to increase 33.4% over the next 20 years. The aging population will require additional supports in the community to safely remain in their homes.</p> <p>The goal for the project is to create an Aging and Disability Resource Center that is easily accessible for adults with disabilities and seniors over the age of 60. The objective to create a center which is a one stop for all services and supports for adults with disabilities and seniors over the age of 60. Building size would provide the necessary office space for all Aging and Disability Resource Unit staff as well as space for meeting rooms for the purposes of: in person support groups, caregiver programming and nutrition education.</p> <p>Goal to create a space that is upbeat, attractive and comfortable a destination where adults with disabilities and seniors over the age of 60 go to make new connections.</p> <p>Goal to provide nutrition services to all eligible citizens throughout Waupaca County. Onsite kitchen would provide the department the ability to directly manage meal prices and meal quality. Onsite kitchen operated by Waupaca County Health and Human Services for the purposes of preparing and distributing meals for the Elderly Nutrition Program.</p>

SLFRF Funding Requested by Year	Notes on Funding *	
2022	\$ 800,000.00	Building, Renovations, Commercial Grade Kitchen
2023	\$ 1,000,000.00	
2024	\$ -	
<b>Total</b>	<b>\$ 1,800,000.00</b>	

*additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.*

# Waupaca County

## Relief Funding Request Form

*American Rescue Plan Act*

*Coronavirus State and Local Fiscal Recovery Fund (SLFRF)*

Project Overview	
Project Title	Equipment Purchases
County Department(s)	Highway Department
Project Manager(s)	Casey Beyersdorf
Ranking	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or ancillary benefits are well-defined.

Category Overview	
SLFRF Use of Funds Category	Government Service
Select Government Service Sub-Category ->	Provision of public safety services

Target Group Served by Project or Program:

**Goals & Objectives of Project or Program:**

As a general rule of thumb, Highway Department equipment purchases rely on our annual depreciation of said equipment plus or minus the profit/loss on equipment operations. Depreciation is what it is, but our work load determines the profit/loss. With towns not demanding as much work for us to perform, quite possibly because they were unable to meet during COVID times, our equipment operations profit has taken a hit. Along with that is the high depreciation of newer, more costly equipment, as well as higher repair costs on our aging equipment. While we can control some of the repair costs, the availability of parts, along with higher delivery costs have caused that part of operations to increase.

Briefly outlining some of the concerns-

Increases to equipment operations costs:

- Higher delivery costs of parts
- Higher price on parts, some difficult to find so may demand a higher price
- Equipment in general costs more so as new equipment arrives in our fleet, the depreciation costs increase
- Fuel costs have been volatile for a number of years now
- DOT requirements for emissions, brining equipment, etc help drive up the cost of new trucks
- Difficult to pinpoint all this just on the effects of COVID but it has surely played a part in the increased costs on parts alone

Decrease in equipment operations profit:

- Higher depreciation as mentioned
- Less work performed (quite possibly because municipalities didn't meet as often during COVID times to agree on work orders and projects for our men)
- DOT equipment rates are not inflating as high, or as quickly, as equipment costs

It's been shown through our equipment operations for the last couple years that we simply cannot sustain the planned purchases of new equipment at the pace we have been. This is largely due to the fact of equipment prices increasing faster than the DOT equipment rates (what we are allowed to charge out for the use of equipment). While it's difficult to get an exact cost of how COVID has affected our operations, we'd like to request some of the available ARPA funds to be used to help with the purchase of equipment, at least for the next three years. It is our hope that at that point, our operations will have turned for the better recovering from the current slump of lack of township work.

Not only has the cost of equipment increased tremendously, so has the cost of material. Namely asphalt. This eats away our funds otherwise allocated to equipment /capital purchases. In a nutshell, if Highway Department funds are continually spent as the trends indicate, we will not be able to afford upgrading our fleet to continue with our level of service. By using ARPA funding, we will be investing in our future in upgrading equipment used throughout the county to serve all citizens. Without ARPA funds for this purpose, the Department may have to request use of tax levy dollars to help sustain our capital equipment replacement plan

SLFRF Funding Requested by Year		Notes on Funding *
2022	\$ 500,000.00	Restricted to Equipment Purchases only
2023	\$ 500,000.00	
2024	\$ 500,000.00	
<b>Total</b>	<b>\$ 1,500,000.00</b>	

\* Notes on funding may include alternative funding sources, discussion of ongoing financial obligations once SLFRF funds are depleted (i.e. will require additional personnel or maintenance), or other matters which may have a short and/or long term fiscal impact as a result of this program or project request.

**Resolution No. 16 (2022-2023)**

**Subject:** Designated Public Safety Answering Point for Waupaca County

**WHEREAS**, 2019 Wisconsin Act 26 requires the Wisconsin Department of Military Affairs to provide grants to one public safety answering point in each county that meet the eligibility criteria and grant purposes identified in Wis. Admin. Code § DMA 2.05.

**WHEREAS**, Wis. Admin. Code § DMA 2.03 requires that each county designate a public safety answering point as the “designated public safety answering point” to be eligible to apply for grants in that county.

**WHEREAS**, the designated public safety answering point for Waupaca County is the only public safety answering point eligible to apply for grants for the life of the grant program in Waupaca County.

**NOW, THEREFORE, BE IT RESOLVED** by the Waupaca County Board of Supervisors that the Waupaca County Sheriff’s Office is hereby selected as the designated public safety answering point for Waupaca County.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_ Ayes    \_\_\_\_\_ Nays

ATTEST:

\_\_\_\_\_  
Kristy K. Opperman  
Waupaca County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane L. Meulemans, Corporation Counsel

RECOMMENDED FOR INTRODUCTION BY  
THE LAW ENFORCEMENT COMMITTEE

~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~

RECOMMENDED FOR INTRODUCTION BY  
THE FINANCE COMMITTEE

~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~  
\_\_\_\_\_ ~~\_\_\_\_\_~~

**FOR INFORMATIONAL PURPOSES ONLY**

The amendment to Chapter 7.04 related to County Trunk Highway "B" speed limit is based upon the following:

Community Maps accessed via the Wisconsin Transportation Portal reported three property damage and four speeding incidents over the last ten years on this portion of Highway "B."

The reduced speed limit is intended to increase the safety of all those who travel in various modes of transportation on County Trunk Highway "B." Within the Town of Royalton, this section of County Trunk Highway "B" has been developed. For the timeframe between 1994 and 2020, aerial imagery indicates at least five new private driveway access points.

A letter supporting this restriction is attached from the Town Board of the Town of Royalton.

The Waupaca County Highway Committee supports the speed zone adjustment, moving the northern limits of this 35 mph speed zone to the north side of the curve to include the additional driveways.

**AMEND CHAPTER 7.04  
OF THE WAUPACA COUNTY CODE OF ORDINANCES**

**SUBJECT: SPEED RESTRICTION - County Trunk Highway "B"**

The Waupaca County Board of Supervisors does hereby ordain as follows:

The speed limit on County Trunk Highway "B" of 35 mph will begin at STH 54, Town of Royalton, and continue on County Truck Highway "B" approximately 0.4 miles.

This ordinance shall be effective upon erection of standard signs giving notice thereof.



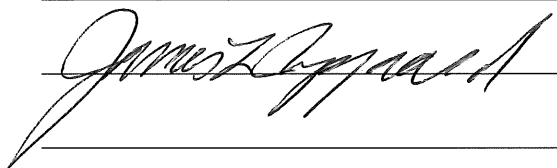
Passed this \_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_ Ayes \_\_\_\_\_ Nays

RECOMMENDED FOR INTROCUION BY  
THE WAUPACA COUNTY HIGHWAY  
AND LEGISLATIVE, JUDICAL, ETHICS,  
SAFETY & SECURITY COMMITTEES

ATTEST:

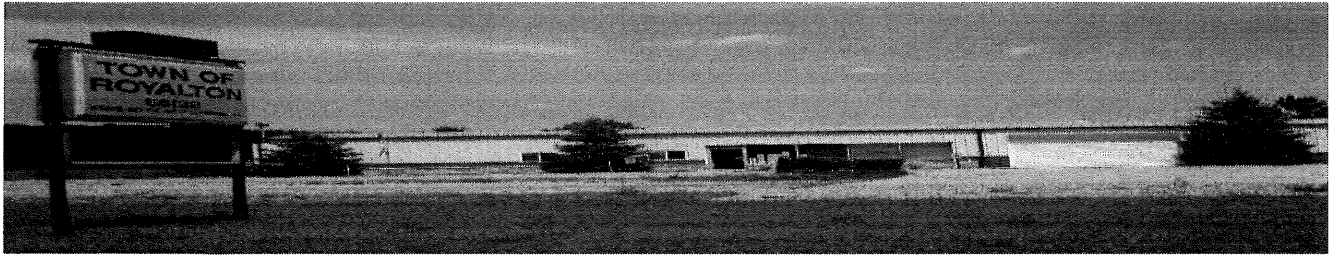
\_\_\_\_\_  
Kristy K. Opperman  
Waupaca County Clerk

  
\_\_\_\_\_  
  
\_\_\_\_\_  
Dick Rohan  
\_\_\_\_\_  
  
\_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane L. Meulemans  
Corporation Counsel

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Town of Royalton  
Location - E6132 State Road 54, New London, WI 54961  
Chairman, Gerald Roen  
Clerk, Lori Rodencal  
Mailing - N3797 Cty O, New London, WI 54961  
920-867-2550  
[royaltonwisclerk@yahoo.com](mailto:royaltonwisclerk@yahoo.com)

June 6, 2022

Waupaca County Highway Committee

Chair McClone

Commissioner Beyersdorf


The Town of Royalton is in support of extending the northern limits of the 35 mph speed limit on CTH B closer to the Little Wolf Township line. With the increased housing development in the area the safety of the residents is of concern.

Thank you,

 6-9-22

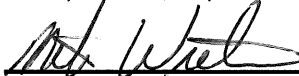
---

Gerald Roen, Chairman

 6-9-22

---

Marlyn Ebert, Supervisor 1

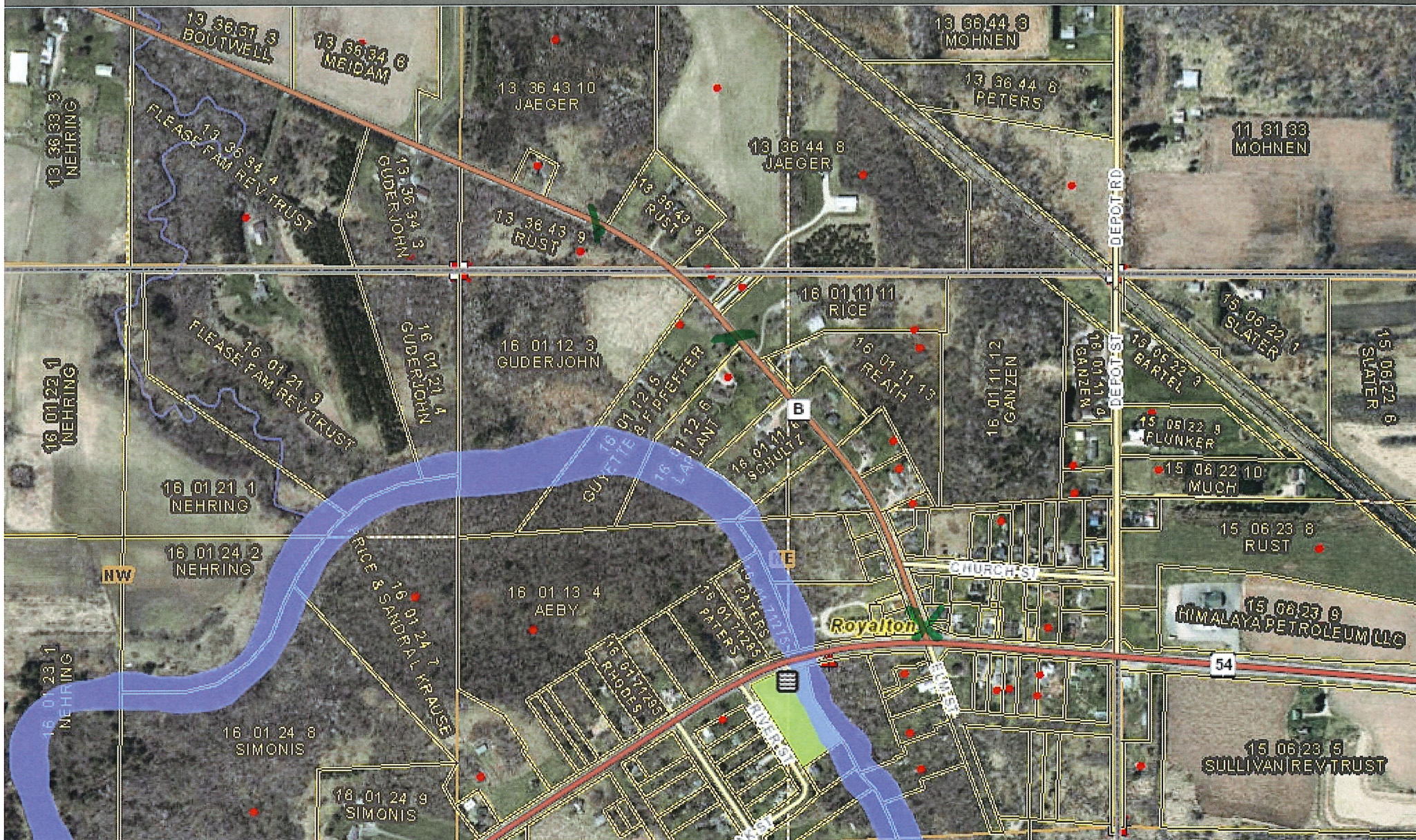
 6-9-22

---

Mike Wieters, Supervisor 2



# Land Records



6/22/2022, 3:05:24 PM

Map Data Sources --> Waupaca County Land Information

To Order Maps Or To Report A Problem Visit...  
[www.co.waupaca.wi.us/departments/land\\_information/index.php](http://www.co.waupaca.wi.us/departments/land_information/index.php)

- Map Key
- CSM-Plat of Survey
  - Parcel Changes (Splits-Combos etc)

Parcel Numbers / Owner Names

- Parcel Boundaries



**ATTENTION!**

GIS TAX PARCEL MAPS ARE FOR INFORMATIONAL PURPOSES ONLY AND ARE NOT INTENDED TO REPRESENT EVIDENCE IN TITLE. THE REPRESENTATIONS ON THESE MAPS COULD IN FACT BE IN ERROR AND SHOULD NOT BE RELIED UPON AS THE SOLE DETERMINING FACTOR IN THE LOCATION OF ANY GIVEN PARCEL. WAUPACA COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES CONTAINED HEREIN. INDIVIDUALS SHOULD CONSULT LEGAL REPRESENTATION OR PROFESSIONAL SURVEY ADVICE TO CONFIRM



**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

<b>Section 16.01</b>	<b>Purpose</b>
<b>Section 16.02</b>	<b>Application</b>
<b>Section 16.03</b>	<b>Administration</b>
<b>Section 16.04</b>	<b>Purchasing Agent</b>
<b>Section 16.05</b>	<b>Public Works Projects</b>
<b>Section 16.06</b>	<b>Source Selection</b>
<b>Section 16.07</b>	<b>Contract Management</b>
<b>Section 16.08</b>	<b>Debarment or Suspension</b>
<b>Section 16.09</b>	<b>Ethics in Public Contracting</b>
<b>Section 16.10</b>	<b>Records Retention</b>
<b>Section 16.11</b>	<b>Sale of Surplus Property</b>
<b>Section 16.12</b>	<b>Repeal of Prior Ordinance</b>
<b>Section 16.13</b>	<b>Effective Date</b>

**Section 16.01 Purpose**

The purpose of this Ordinance is to provide for a fair, accountable, and transparent public procurement system in Waupaca County implemented in compliance with Federal Law, State Statute, Wisconsin Administrative Code, and County Board policy, maximizing efficiency with the use of public funds and establishing a consistent public purchasing process that meets high standards of integrity.

**Section 16.02 Application**

This Ordinance applies to contracts for the procurement of supplies, equipment, materials, labor, vehicles, machinery, services, and construction entered into by the County after the effective date. It shall apply to every expenditure of public funds by a public agency for public purchasing regardless of its source. When the procurement involves purchases from another governmental entity or the expenditure of Federal or State assistance or contract funds, the procurement shall be conducted in accordance with any applicable Federal or State laws or regulations not reflected in this Ordinance. Nothing in this Ordinance shall prevent any public agency from complying with the terms and conditions of any grant, gift or bequest, which are otherwise consistent with law.

**Section 16.03 Administration**

The provisions of this Ordinance duly adopted shall be administered and supervised by the Finance Director with guidance from the Finance Committee.

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

**Section 16.04 Purchasing Agent**

- (1) Appointment. Per Wis. Stats. § 59.52(9), the Purchasing Agent(s) shall be:
  - a. Highway Commissioner or his/her designee for Highway Operations
  - b. Finance Director or his/her designee for all other County Operations
- (2) Authority and duties. The Purchasing Agent shall serve as the principal public purchasing official for the County and shall be responsible for the procurement, as well as the management and disposal of supplies, equipment, materials, labor, vehicles, machinery, services, and construction in accordance with this Ordinance. The Purchasing Agent shall purchase or supervise the purchase and shall sell, trade or otherwise dispose of all supplies, equipment, materials, labor, vehicles, machinery, materials, and construction needed by the County. The Purchasing Agent may establish operational procedures relating to the execution of the Purchasing Agent's duties.

**Section 16.05 Public Works Projects**

In accordance with Wisconsin Statutes §§ 66.0901 and 59.52(29), all public work, including any contract for the construction, repair, remodeling or improvement of any public work, building, or furnishing of supplies or material of any kind where the estimated cost of such work will exceed \$25,000 must be competitively bid and must be awarded to the lowest responsible, responsive vendor without regard to the vendor's location.

The Board shall file a Class 1 notice before contracting with a person qualified as a bidder for public works contracts estimated to have a total cost between \$5,000 and \$25,000.

Department Heads and standing committees may at her/his/its discretion request the use of sealed bid process as noted in Section 16.06(1) if it is determined to be advantageous for the County to do so for Public Works Projects below the \$25,000 threshold.

Public Emergencies: The above requirements for public works are not mandatory for the repair or reconstruction of public facilities when damage or threatened damage creates an emergency, as determined by resolution of the County Board, in which the public health or welfare of the County is endangered. A notice pursuant to Wisconsin Statutes § 59.52(29) must be prepared as required and, in an emergency, the procedures followed as provided in this same section as in effect at any given time.

**Section 16.06 Source Selection**

- (1) **Competitive Sealed Bidding**
  - (a) Conditions for use. All contracts of the County shall be awarded by competitive sealed bidding, except as otherwise provided in subsections (2), (3), (4), (5), and (6) of this Section.

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

- (b) Invitation for bids. An invitation for bids shall include specifications and all contractual terms applicable to the procurement.
- (c) Award. The contract shall be awarded with reasonable promptness by written notice to the lowest responsible, responsive bidder whose bid conforms to all the material terms and conditions of the invitation for bids. Contracts at or above \$25,000 shall be approved by the County Board of Supervisors. For contracts below the \$25,000 threshold, the County Board of Supervisors delegates this approval authority to the committee of jurisdiction.

**(2) Competitive Sealed Proposals**

- (a) Conditions for use. When the Purchasing Agent, in consultation with the Department Head, determines that the use of competitive sealed bidding is either not practicable or not advantageous to the County, a contract may be entered into by use of the competitive sealed proposal method described in this subsection.
- (b) Request for proposals. Proposals shall be solicited through a request for proposal.
- (c) Award. Award shall be made to the responsible offeror whose proposal is determined to be the most advantageous to the County taking into consideration past performance, price, and evaluation factors set forth in the Request for Proposals. Contracts at or above \$25,000 shall be approved by the County Board of Supervisors. For contracts below the \$25,000 threshold, the County Board of Supervisors delegates this approval authority to the committee of jurisdiction.

**(3) Small Purchases**

- (a) Any purchase not exceeding \$50,000 may be made in accordance with small purchase procedures; however, purchases shall not be artificially divided as to constitute a small purchase under this section.
- (b) Purchases less than \$5,000 do not require a quote, bid, requisition or purchase order. Purchases under this section may be initiated and completed by Department Heads and every effort shall be made to evenly distribute these purchases to qualified suppliers. Departments are strongly encouraged to utilize the Central Services Division in the County Clerk's office for use of county-wide purchasing contracts. These items may include, but are not limited to, office supplies, office equipment, office furniture, and janitorial supplies.
- (c) Purchases between \$5,000 and \$50,000 except as otherwise provided for by subsections (4), (5), and (6) (a) of this Section, require written quotations from at least three vendors, if available, for all purchases. The name of the vendor and date and amount of quotation shall be recorded and maintained as a public record. The County's designated Purchasing Agent(s) will assist departments in this process.

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

State of Wisconsin Vendor Net System or any other group purchasing network contract may be obtained as one of the required quotes for types of purchases in this category.

- (d) Nothing in the Small Purchases subsection prohibits Department Heads and standing committees to request the use of the sealed bid process as noted in Section 16.06(1), if it is determined to be advantageous for the County to do so.

**(4) Sole Source Procurement**

A contract may be awarded without competition when the Purchasing Agent determines in writing, after conducting a good faith review of the available sources, that there is only one source for the required supply, equipment, materials, labor, vehicles, machinery, service, or construction item and when allowed by law.

**(5) Emergency Procurements**

Upon declaration of an emergency in accordance with [Chapter 323 of the Wisconsin Statutes](#) and Chapter 5 of Waupaca County Code of Ordinances, the Emergency Management Director and Finance Director may make or authorize others to make emergency procurements of supplies, services, or construction items when there exists a threat to public health, welfare, or safety, if allowed by law, provided that such emergency procurements shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the vendor contractor shall be included in the contract file and forwarded to the Purchasing Agent.

**(6) Purchases of Professional Services**

- (a) Professional services purchased from independent contractors such as attorneys, auditors, consultants, counselors, medical professionals, other treatment services and foster care shall be specifically exempted from other sections of the purchasing ordinance. In no event shall a Department or the County Board be required to accept the lowest cost proposal; however, contract shall be entered with the vendor that is most advantageous to the County.
- (b) Professional services purchased from independent contractors for architectural and engineering related to public works projects shall be purchased using the competitive sealed proposal and award process set forth in 16.06(2) above.

**(7) Grant Funded Purchases**

Unless specifically prohibited by the granting authority, grant funded purchases must be administered through a contractual agreement between the County and the party providing the service. The Department Head is responsible to comply with the grant regulations when grant funds are used for purchases.

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

**(8) Information Technology Systems Equipment and Software Purchases**

All purchases for information technology equipment or software must have prior approval from the Information Technology Director, regardless of purchase price. This is to ensure the compatibility of the requested equipment with the Local Area Networks (LANs) installed within county facilities.

**Section 16.07 Contract Management**

- (1) Purchasing Contracts** – Except for contracts in subsections (3), (4), and (5) of this Section, all purchases greater than \$50,000 obtain signatures of the County Board Chairperson. An agreement with Waupaca County is not valid and binding upon Waupaca County unless signed by the County Board Chairperson and/or Vice Chair or County Clerk. Purchases under \$50,000 are left to the Department Head responsible for the project to determine whether the County Board Chairperson needs to sign the contract. All purchasing contracts shall be reviewed and approved by the County’s Corporation Counsel prior to execution of the contract.
- (2) Lease or Rental Agreements or Contracts** - A lease or rental agreement may be entered into provided it is determined to be in the best interest of the County, and all conditions for renewal and costs of termination are set forth in the lease. Where the County has an option to lease, rent, or purchase an item, a written analysis will be prepared by the Finance Director supporting the County’s decision to lease, rent, or purchase. Lease or rental agreements shall follow the procurement requirements of this Ordinance. All lease or rental agreements must be submitted to the Finance Director upon execution.
- (3) Service Contracts, Health & Human Services Department** - The Health & Human Services Department shall purchase services in accordance with procedures set forth in Wisconsin Statute § 46.036. The Health & Human Services Department shall circulate rules and procedures governing purchases of services for the Health & Human Services Department and shall submit such procedures to the Health & Human Services Board for approval. The Health & Human Services Department shall submit all contracts to Corporation Counsel for review and approval prior to entering into contracts.
- (4) Construction and Maintenance of Streets and Highways** - Pursuant to Wisconsin Statute §83.035, Waupaca County through the Highway Commissioner, through the Highway Committee is authorized to enter into time and material or fixed price contracts with cities, villages and towns within the County borders. Projects involving County Highway contracts entered into by the County Highway Committee under this section or Wis. Stat. §83.04 (1) are exempt from competitive bidding requirements.
- (5) Intergovernmental Contract Agreements** – Contract Agreements by and between the State of Wisconsin and Waupaca County in which the County provides a service and the

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

State of Wisconsin reimburses the County up to the amount of the contract for expenditures to provide the service are not subject to the provisions of this Ordinance.

- (6) **Employee Related Benefits and Insurance Coverage Contracts** - Contracts for employee benefits and insurance coverages shall not be subject to the provisions of this Ordinance; however, these contracts shall be reviewed with appropriate standing committees on an annual basis. The Human Resources Director, with approval from the standing committees, shall be authorized to renew contracts for employee benefits and insurance coverages without a procurement process if it is determined to be in the best interest of the County.
- (7) **Contract Changes** - If during the term of a contract, any party wishes to change the contract terms, the changes must be agreed to in writing and signed by all interested parties. The Purchasing Agent shall approve all contract changes on behalf of the County. Changes to contract that affect the County budget shall cause adjustments to the County budget in accordance with the County's Budget Adjustment Request Policy.
- (8) **Contracts with No Funds Involved** - Any contract which does not require the expenditure of County funds, but which legally bind obligations for one year or less on the part of the County, shall not be executed until approved by Committees of Jurisdiction. Such contracts exceeding one year, but not more than three years, shall be approved by majority vote of the County Board of Supervisors.
- (9) **Contract Length and Renewals** – **Except as specified in (10) below**, Contracts for procurement may be bid for a duration not in excess of three (3) years where costs for years after the first year are specified or are established on a percentage basis over the first year.
- (10) **Contracts Related to Real Property** – Real property contracts to which the County is lessor or lessee, landlord or tenant may be entered into for a duration not to exceed five (5) years where costs for years two (2) through (5) are specified or established on a percentage basis over the first year's cost. Options to renew must be in increments of five (5) or less years and contain an option for the County to terminate the contract for any reason prior to exercising the renewal option. The maximum total duration of real property contracts is four terms.

**Section 16.08 Debarment or Suspension**

The County will not select any contractor that is suspended or debarred from doing business with any Federal agency. The Purchasing Agent will search the System of Award website (SAM), or any other federally endorsed website to determine eligibility for contract award prior to recommending the award.

The County may also maintain a list of contractors that it chooses to suspend or debar. After reasonable notice to the person involved and reasonable opportunity for that person to provide

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

rebuttal or any other documentation, the Finance Director and Corporation Counsel are authorized to debar a person for cause from consideration for award contracts. The debarment shall not be for a period of more than three years. The Finance Director is authorized to debar a person for award of contract if there is probable cause to believe that the person engaged in any activity that might lead to debarment. The cause for debarment include any one of the following:

- (1) Conviction for commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in performance of each contract or subcontract;
- (2) Conviction under State and Federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property or other offense indicating lack of business honesty which currently, seriously and directly affects responsibility as a County contractor;
- (3) Conviction under State or Federal antitrust statutes arising out of the submission of bids or proposals;
- (4) Violation of contract provisions, as set forth below, of a character which is regarded by the Purchasing Agent to be so serious as to justify debarment action;
- (5) Deliberate failure without good cause to perform in accordance with the specifications or within the time limit provided in the contract;
- (6) A recent record of failure to perform or of unsatisfactory performance in accordance with the terms of one or more contracts, provided that the failure to perform or unsatisfactory performance caused by acts beyond the control of contractor shall not be considered basis for debarment;
- (7) Any other causes the Purchasing Agent determines to be as serious and compelling as to affect responsibility as a County contractor; or
- (8) For violation of Waupaca County Ethics Code Chapter 2.

**Section 16.09 Ethics in Public Contracting**

**(1) Criminal Penalties**

To the extent that violations of the ethical standards of conduct set forth in this section constitute violations of state criminal law, they shall be punishable as provided. Such penalties shall be in addition to the civil sanctions set forth in this section. Criminal, civil, and administrative sanctions against employees or nonemployees, which are in existence on the effective date of this Ordinance, shall not be impaired.

**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

**(2) Elected Official And Employee Conflict Of Interest**

Any elected official or employee of the County shall not participate directly or indirectly in a procurement when:

- (a) the elected official, employee, or any member of the employee's immediate family has a financial interest pertaining to the procurement; or
- (b) any other person, business or organization with whom the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.

**(3) Gratuities and Kickbacks**

- (a) Gratuities. An elected official or employee may not solicit, demand, or agree to accept from another person a gratuity of any value or an offer of employment in connection with any decision, disapproval, recommendation, preparation or any part of a program requirement or purchase request influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement in a contract or subcontract, or to any solicitation or proposal therefor.
- (b) Kickbacks. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contractor to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

**(4) Contingent Fees**

It shall be unethical for a person or to retain a person to solicit or secure a County contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business and selling real estate.

**(5) Contemporaneous Employment**

It shall be unethical for any employee who is participating directly or indirectly in the procurement process to become or to be, while such an employee, the employee of any person contracting with the county.

**(6) Use or Disclosure of Privileged Information**

It shall be unethical for any employee or elected official to use or disclose privileged information regarding the County procurement process for actual or anticipated gain of the employee or any member of the employee's immediate family.



**ORDINANCE 16**  
**WAUPACA COUNTY PURCHASING**

**(7) Personal Purchases**

Elected official and employees are prohibited from purchasing items for personal use, even if reimbursement is made to the County for the cost of the purchase.

**(8) Sanctions**

(a) Employees. The County Board may impose sanctions on employees for violation of the ethical standards in this section up to and including termination, and further may seek additional damages or criminal prosecution if warranted.

(b) Nonemployees. The County Board may impose sanctions on any nonemployee for violations of the ethical standards in this section, up to and including termination of contract and/or debarment or suspension as provided in Section 16.08 above and further may seek additional damages or criminal prosecution if warranted.

**Section 16.10 Records Retention**

The County will maintain records sufficient to document the history of each procurement. Retention of any bid documents, proposals, specifications, responses to requests for bids or proposals, contracts, requisitions, purchase orders, quotations written or verbal, invoices for payment, any documentation supporting these documents and written approval of any of these items shall be retained in accordance with the County's records retention schedule.

**Section 16.11 Sale of Surplus Property**

When personal property owned by the County of Waupaca no longer serves any useful purpose in the department in which it is located, the Purchasing Agent shall first determine whether any other County department or agency needs such property. In the event any department or agency of the County can no longer use such property, the Purchasing Agent shall determine if such property should be offered for public sale and sell such property if sale is determined to be appropriate. If the Purchasing Agent determines that the property has no resale value or that the resale value may be less than the costs associated with selling the property, the Purchasing Agent may authorize that the property be properly disposed of as trash, refuse or recycled material. The Purchasing Agent shall determine a method of public sale or disposition of each item. Sale proceeds, net of related sales costs, shall be deposited by the authorized selling employee with the County Treasurer. In regards to surplus property originally acquired through state and federal grants, due diligence shall be required to determine whether those net sale proceeds must be returned to the state or federal government.

**Section 16.12 Repeal of Prior Ordinance**

Any Ordinance in conflict herewith shall be repealed upon the effective date of this Ordinance.

**Section 16.13 Effective Date**

This Ordinance shall be effective upon passage and publication.

2022-769 Amendment to Chapter 34

TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-011-2022, Town of Union

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 12th of July, 2022 by **Michael L. & Sandra A. Levezow** for a Petition for Zoning Map Amendment from the Private Recreation and Forestry (PVRF) District to the Agriculture Retention (AR) District on approximately thirty-eight (38) acres.

The following described lands: Located in the NW ¼ of the NE ¼ of Section 16, Town of Union, lying along State Road 110, Waupaca County, Wisconsin (parcel 19-16-12-1)

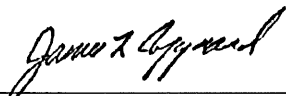
Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Union approved this request and it is consistent with the Town’s Comprehensive Plan.

Waupaca County Planning & Zoning Committee

By:



Chairman

July 12, 2022

Date



This ordinance shall be in full force and effect in the Town of Union upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval:

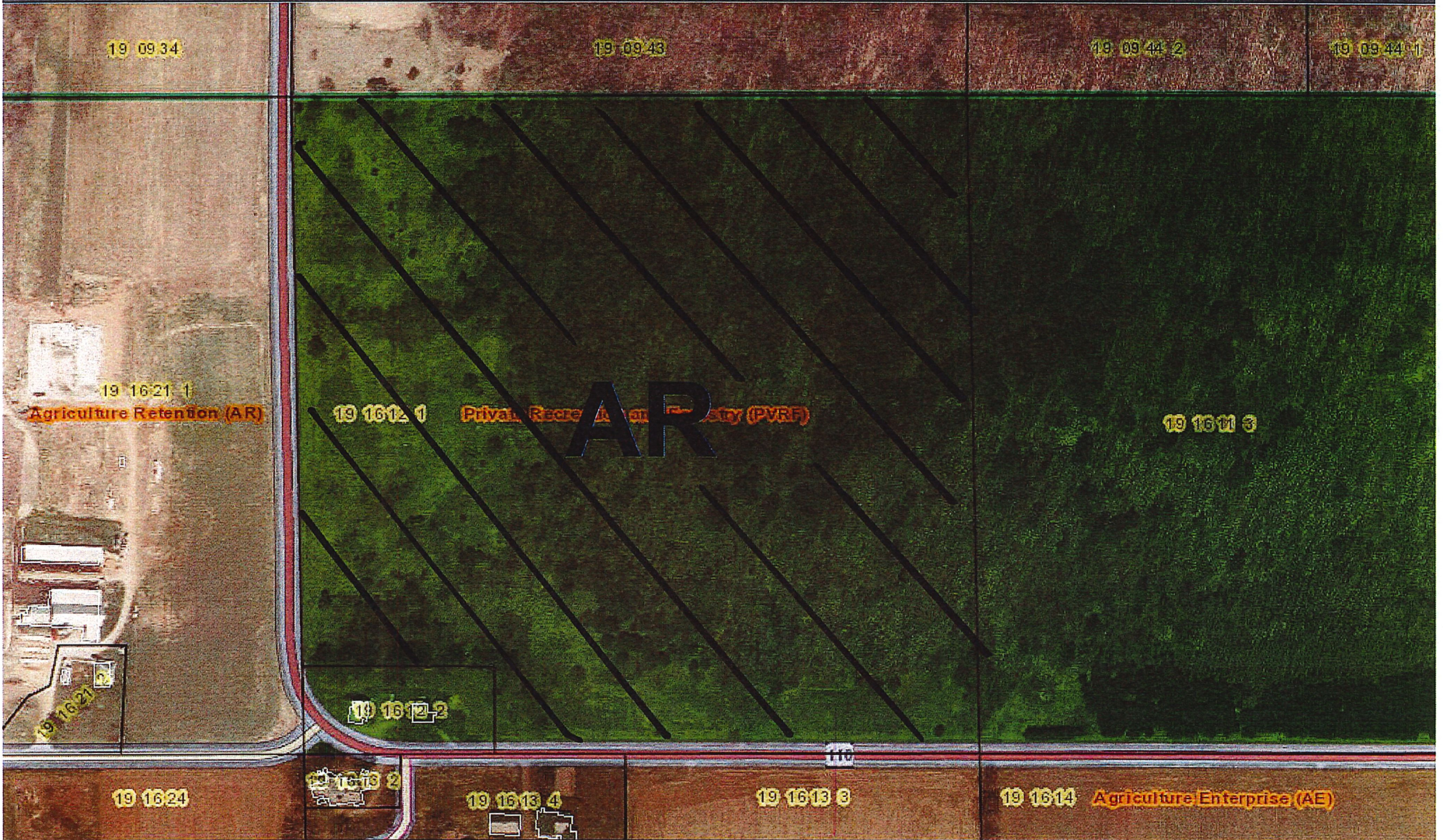
\_\_\_\_ ayes \_\_\_\_ nays

**I, Kristy Opperman, Waupaca County Clerk**  
do hereby certify that the above Zoning Amendment  
was enacted by the County Board on \_\_\_\_\_.

\_\_\_\_\_  
Kristy Opperman, Waupaca County Clerk



# Proposed Zoning District: Agriculture Retention (AR)



5/2/2022, 7:40:28 AM

Map Data Sources --> Waupaca County Land Information

To Order Maps Or To Report A Problem Visit...  
[www.co.waupaca.wi.us/departments/land\\_information/index.php](http://www.co.waupaca.wi.us/departments/land_information/index.php)

Map Key

Facilities - Building (2018 LiDAR)

● Zoning Collector GPS

Parcel Numbers



**ATTENTION!**

GIS TAX PARCEL MAPS ARE FOR INFORMATIONAL PURPOSES ONLY AND ARE NOT INTENDED TO REPRESENT EVIDENCE IN TITLE. THE REPRESENTATIONS ON THESE MAPS COULD IN FACT BE IN ERROR AND SHOULD NOT BE RELIED UPON AS THE SOLE DETERMINING FACT OR IN THE LOCATION OF ANY GIVEN PARCEL. WAUPACA COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES CONTAINED HEREIN. INDIVIDUALS SHOULD CONSULT LEGAL REPRESENTATION OR PROFESSIONAL SURVEY ADVICE TO CONFIRM



2022-770 Amendment to Chapter 34

TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-012-2022, Town of St. Lawrence

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 12th of July, 2022 by **Cesar A. Sires** for a Petition for Zoning Map Amendment from the Agriculture Retention (AR) District to the Rural Residential (RR) District on approximately one half (0.5) acre.

The following described lands: Located in the NW ¼ of the NW ¼ of Section 5, Town of St. Lawrence, lying along Wasrud Road, Fire Number E2902, Waupaca County, Wisconsin (parcel 18-05-22-2)

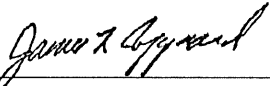
Having held a public hearing thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of St. Lawrence approved this request and it is consistent with the Town’s Comprehensive Plan.

Waupaca County Planning & Zoning Committee

By:



Chairman

July 12, 2022

Date



This ordinance shall be in full force and effect in the Town of St. Lawrence upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval:

\_\_\_\_ ayes \_\_\_\_ nays

**I, Kristy Opperman, Waupaca County Clerk**  
do hereby certify that the above Zoning Amendment  
was enacted by the County Board on \_\_\_\_\_.

\_\_\_\_\_  
Kristy Opperman, Waupaca County Clerk



# PREFERRED LAND USE CATEGORY: RESIDENTIAL



5/6/2022, 3:51:19 PM

Map Data Sources --> Waupaca County Land Information

To Order Maps Or To Report A Problem Visit...  
[www.co.waupaca.wi.us/departments/land\\_information/index.php](http://www.co.waupaca.wi.us/departments/land_information/index.php)

[Map Key](#)

Facilities - Building (2018 LiDAR)

● Zoning Collector GPS

Addresses



### ATTENTION!

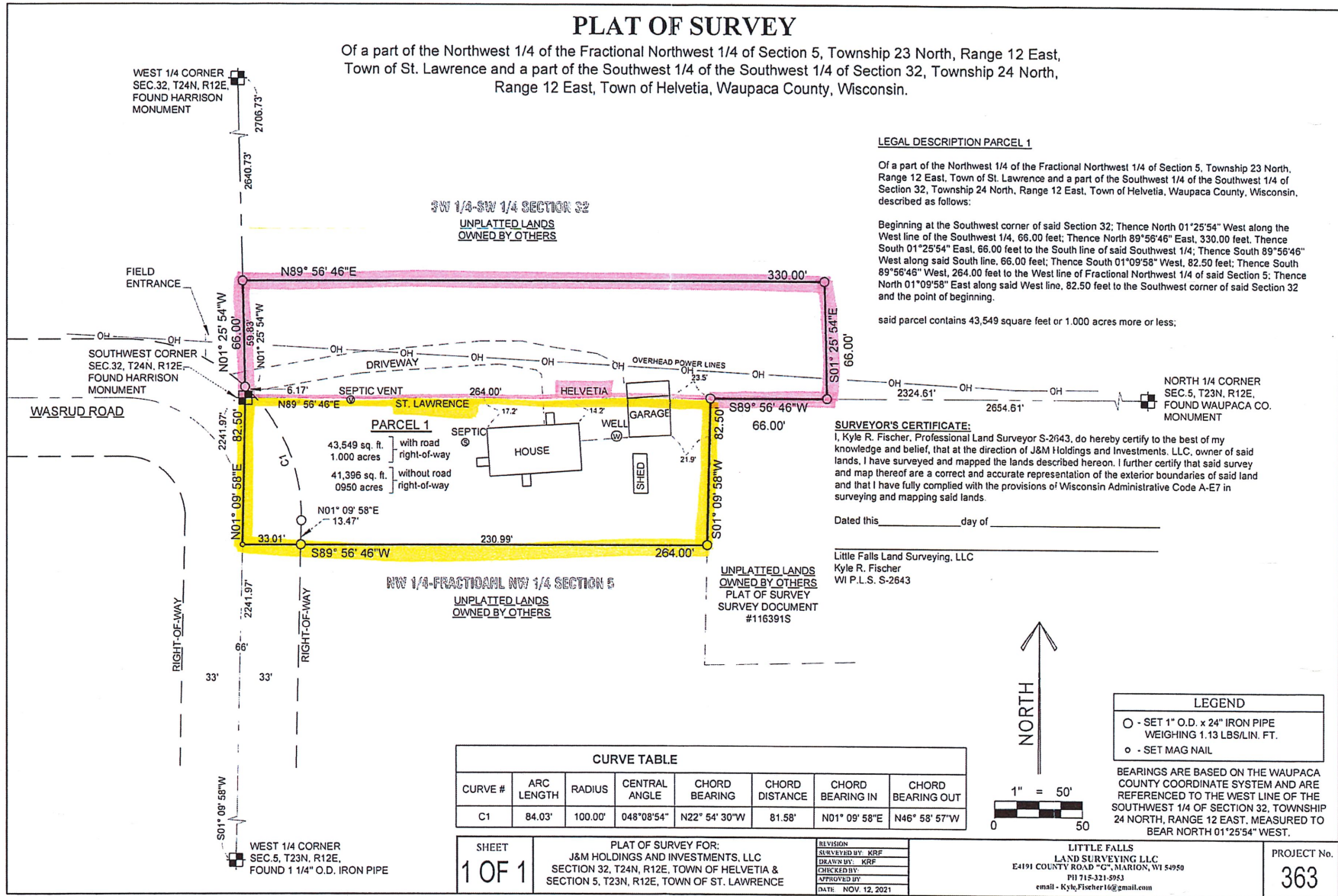
GIS TAX PARCEL MAPS ARE FOR INFORMATIONAL PURPOSES ONLY AND ARE NOT INTENDED TO REPRESENT EVIDENCE IN TITLE. THE REPRESENTATIONS ON THESE MAPS COULD IN FACT BE IN ERROR AND SHOULD NOT BE RELIED UPON AS THE SOLE DETERMINING FACT OR IN THE LOCATION OF ANY GIVEN PARCEL. WAUPACA COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES CONTAINED HEREIN. INDIVIDUALS SHOULD CONSULT LEGAL REPRESENTATION OR PROFESSIONAL SURVEY ADVICE TO CONFIRM



AR → RP

# PLAT OF SURVEY

Of a part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 5, Township 23 North, Range 12 East, Town of St. Lawrence and a part of the Southwest 1/4 of the Southwest 1/4 of Section 32, Township 24 North, Range 12 East, Town of Helvetia, Waupaca County, Wisconsin.



**LEGAL DESCRIPTION PARCEL 1**

Of a part of the Northwest 1/4 of the Fractional Northwest 1/4 of Section 5, Township 23 North, Range 12 East, Town of St. Lawrence and a part of the Southwest 1/4 of the Southwest 1/4 of Section 32, Township 24 North, Range 12 East, Town of Helvetia, Waupaca County, Wisconsin, described as follows:

Beginning at the Southwest corner of said Section 32; Thence North 01°25'54" West along the West line of the Southwest 1/4, 66.00 feet; Thence North 89°56'46" East, 330.00 feet. Thence South 01°25'54" East, 66.00 feet to the South line of said Southwest 1/4; Thence South 89°56'46" West along said South line, 66.00 feet; Thence South 01°09'58" West, 82.50 feet; Thence South 89°56'46" West, 264.00 feet to the West line of Fractional Northwest 1/4 of said Section 5; Thence North 01°09'58" East along said West line, 82.50 feet to the Southwest corner of said Section 32 and the point of beginning.

said parcel contains 43,549 square feet or 1.000 acres more or less;

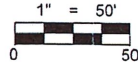
**SURVEYOR'S CERTIFICATE:**

I, Kyle R. Fischer, Professional Land Surveyor S-2643, do hereby certify to the best of my knowledge and belief, that at the direction of J&M Holdings and Investments, LLC, owner of said lands, I have surveyed and mapped the lands described hereon. I further certify that said survey and map thereof are a correct and accurate representation of the exterior boundaries of said land and that I have fully complied with the provisions of Wisconsin Administrative Code A-E7 in surveying and mapping said lands.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

Little Falls Land Surveying, LLC  
 Kyle R. Fischer  
 WI P.L.S. S-2643

UNPLATTED LANDS OWNED BY OTHERS  
 PLAT OF SURVEY  
 SURVEY DOCUMENT  
 #1163915



LEGEND	
○	SET 1" O.D. x 24" IRON PIPE WEIGHING 1.13 LBS/LIN. FT.
o	SET MAG NAIL

BEARINGS ARE BASED ON THE WAUPACA COUNTY COORDINATE SYSTEM AND ARE REFERENCED TO THE WEST LINE OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 24 NORTH, RANGE 12 EAST, MEASURED TO BEAR NORTH 01°25'54" WEST.

CURVE TABLE						
CURVE #	ARC LENGTH	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD DISTANCE	CHORD BEARING IN / CHORD BEARING OUT
C1	84.03'	100.00'	048°08'54"	N22° 54' 30"W	81.58'	N01° 09' 58"E / N46° 58' 57"W

SHEET <b>1 OF 1</b>	PLAT OF SURVEY FOR: J&M HOLDINGS AND INVESTMENTS, LLC SECTION 32, T24N, R12E, TOWN OF HELVETIA & SECTION 5, T23N, R12E, TOWN OF ST. LAWRENCE	REVISION
		SURVEYED BY: KRF
		DRAWN BY: KRF
		CHECKED BY:
		APPROVED BY:
		DATE: NOV. 12, 2021

LITTLE FALLS  
 LAND SURVEYING, LLC  
 E1491 COUNTY ROAD "C", MARRION, WI 54950  
 PH 715-321-5951  
 email - Kyle.Fischer16@gmail.com

PROJECT No.  
**363**

# Waupaca County Economic Development Corporation

## Executive Director's Report for June 2022



The WCEDC, with the support of the County and Waupaca municipalities, received a 3.2-million-dollar Workforce Innovation Grant to establish a pilot Workforce Transportation System. The application was supported with the transportation expertise from community organizations such as Lutheran Social Services (Make the Ride Happen), the New London, Waupaca, and Clintonville Chambers of commerce, Feonix Mobility Rising, the New London Thedacare CHAT team, East Central Regional Planning Commission, and the UWM Extension office. In addition, corporate partners Tyson Foods, Waupaca Foundry, Walker Forge, Kolbe & Kolbe Windows helped support the application.

The plan is to implement a technology platform developed by Feonix Mobility Rising that will establish a 24/7 call center (phone, web, and mobile) for requests from employees to get to work on any shift. Employees may not have affordable or reliable transportation, loss of vehicle, or loss of driver's license. Also, this system would be available for student workers that rely on parent vehicles or parent chauffeur services.

The micro-transit service will work with existing providers and supply additional drivers and vehicles in area that are not currently covered by taxi or other rideshare services, to provide door-to-door service. Riders will also be able to drop-off and pickup children to and from work.

Once established, the system will have the capacity to provide 26,500 rides each year. It will also create 10 new jobs in Waupaca County.

The Waupaca County Economic Development Corp is currently work with representatives of the Wisconsin Economic Development Corporation and Department of Workforce Development to finalize agreements, budgets, and policies that will manage the Workforce Innovation Grant funds expected to begin in the coming months.

Goals for the rest of 2022 will include:

1. Mobility Leadership Circle - (MLC) will be established to meet with employers and community stakeholders
2. Establishment of service guidelines, rider criteria, & finalizing ridership policies (for instance policy for no-shows, etc.)
3. Project Branding will be established and initiated
4. Once complete, the Mobility-as-a-Service (MaaS) Technology Platform will be launched by Feonix Mobility, including a Mobile App and Web Portal.
5. The management and hiring of customer support team which will be available 24/7 to assist passengers
6. Launching the Micro-Transit Service with paid drivers which will fill gaps in service delivery of current providers.
7. The recruiting and hiring of volunteer drivers.
8. Onboard first 3rd Party provider within the MaaS portal.

I anticipate providing the WCEDC Board of Directors monthly updates. In addition, I will use the monthly reports to provide a way to update all sponsors and partners.





**Extension**  
UNIVERSITY OF WISCONSIN-MADISON  
WAUPACA COUNTY

# Extension Impact: Education Makes a Difference

**Jessica Beckendorf**  
Community Development

**Christi Gabrilksa**  
FoodWise

**(Vacant)**  
Human Development &  
Relationships

**Hailee Struck**  
FoodWise

**Penny Tank**  
4-H Youth Development

**Chris Viau**  
Area Extension Director

**Support Staff:**  
Amy Ebert  
Katie Loehrke

**Extension Committee:**  
Dennis Wengelski  
Dick Rohan  
Peter Bosquez  
Ken Jaeger  
Lila Malvik-Shower

## FoodWise Collaborates with Community Partners to Create New Opportunities

*By Christi Gabrilksa, UW-Madison Extension FoodWise Coordinator for Calumet, Outagamie, Winnebago & Waupaca Counties*

*Hailee Struck, UW-Madison Extension FoodWise Educator for Waupaca County*

FoodWise is jumping back into community collaborations and reconnecting with partners, establishing new programs and building on old relationships.

FoodWise educators Christi Gabrilksa and Hailee Struck established a new relationship with the Waupaca Public Library adding a summer series of Fruit and Veggie related story times to their schedule. June was kicked off with a Strawberry Full Moon Hike at the Waupaca Community Garden, highlighting the garden as a community space open to all. FoodWise provided strawberry yogurt parfaits and helped families harvest rhubarb from the garden while the library read two children stories and led the hike around the neighborhood. Events set for later this summer include storytime at the Chain Exploration Center’s Garden, and Turner’s Fresh Market Stand outside the Library.



The community garden is another project of Christi and Hailee’s through their involvement in the Living the Waupaca Way Coalition. The focus of this garden has shifted from a production garden to a therapeutic garden for education, exploration and relaxation. A lot of energy has gone into emphasizing the community collaborations at this garden. FoodWise reached out to the youth at the Arts Hub, who painted a mural on the garden shed.

Waupaca High School Tech Ed. students built two picnic tables for the garden, and Silver Mist and Faulks Brothers donated mulch and supplies for the garden. FoodWise also contacted a Waupaca summer school class titled “Caring for the Community”, and arranged a volunteer day at the garden. Students spent two hours at the garden helping to clean up the fence line, paint basketball lines on the

### In This Issue

**Waupaca County  
Transportation Program  
Receives Workforce  
Innovation Program  
Grant** 2

**Junior Camp—Bloom  
with 4-H** 3  
**Annette Spieth Retires**

**Meet Katie Loehrke!** 4

*(Continued on page 2)*

*(Continued from page 1)*

pavement, water the vegetables and mow the lawn. The produce that is harvested at this garden will be donated to families and individuals with limited resources in our community.

FoodWise also reconnected with Healthy Beginning and WIC this summer to set a series of events one time per month for participating families to come together outdoors and explore what the county has to offer. Events are hosted at parks in Waupaca and Clintonville as well as the Waupaca Library. The event in June was hosted at Brainard's Bridge where 12 families attended. FoodWise led a lesson with the children, allowing them to explore the parts of a plant that we eat and made food faces out of sliced veggies. Parents were also provided with information on how to redeem their food benefits at farm markets. FoodWise is thrilled to be back in the community providing education and outreach to families again.



## Waupaca County Transportation Program Receives Workforce Innovation Program Grant

*By Jessica Beckendorf, UW-Madison Extension Community Development Educator for Waupaca County*



Some members of the workforce transportation team, along with Governor Evers

There is much to celebrate for the network of organizations, including Extension, that have been working on workforce transportation gaps in Waupaca County (primarily in the New London area for the first phase)! On July 1, Governor Evers and his team announced that the group will receive a Workforce Innovation Program Grant totaling over \$3M. WCEDC will serve as the administrative lead on this grant.

Transportation insecurity is a significant issue for employee retention in rural Wisconsin, and it has been magnified by the COVID-19 pandemic and rising costs of vehicles and fuel. This is especially evident for employees of color and employees who live in low-income households.

For example, Tyson Foods in Waupaca County has indicated that more than one third of terminations that occur within the first 3 months of employment are not due to lack of performance, but lack of reliable transportation. That same challenge impacts thousands of other employers across the state, especially in rural areas.

The transportation solution planned by this group of dedicated partners takes an innovative, yet proven approach to addressing rural transportation through an innovative Mobility as a Service (MaaS) and mobility management model - the practice of using all available resources, and developing new ones to improve mobility, increase efficiency and reduce cost. As recovery from the COVID crisis continues, the proposed programming will work to ensure that people facing economic insecurity, returning to employment, or endeavoring to maintain employment have affordable transportation options.



## Junior Camp—Bloom with 4-H

By Penny Tank, UW-Madison Extension 4-H Educator for Waupaca County



Twenty-four youth, eight counselors, and eight adults from Waupaca and Portage Counties experienced the first overnight 4-H camp in two years at the Central Wisconsin Environmental Station. Campers ranged from 3rd to 5th grade and the counselors were grades 8 and above. For all 8 counselors, this was their first overnight leadership opportunity in a camp setting since overnight camp was not held for the last 2 years. Three different counselor training sessions were planned to prepare the youth for this responsibility and complete planning parts of camp.

Bloom with 4-H was the theme of camp and activities were designed around nature and flowers. Youth experienced STEM, outdoor adventures, teambuilding activities, and arts & crafts. In addition, this year campers were able to help with a service project of packing backpacks for those in need. Campers reported enjoying trying new activities like archery and canoeing and making new friends.

One of the purposes of camp is to engage young people in leadership roles while learning about team building and mentoring. For most activities during camp, counselors were paired together and supported their group of campers in whatever capacity was needed. Campers reported feeling like their counselor treated them with respect. When asked on the evaluation what an important thing was the campers learned about at camp, they reported staying safe around camp, and that camps are fun – don't be afraid. All campers indicated that they would return to camp another year!



## Annette Spieth Retires

Annette has been with Waupaca County for 31 years. 20 of those years has been in the Extension Office as a Program Assistant for 4-H and Human Development & Relationship programs. Annette will be retiring from the county in July.

*"I have really enjoyed working for the county, including the 4-H families, HCE ladies, the friends I made along the way, and my co-workers (who I will miss dearly). It has been such a great office to work in. I plan to enjoy my free time doing arts and crafts, thrifting, relaxing at the cabin, traveling, volunteering, and spending more time with family and friends."*

Please join me in thanking Annette for all of her work in the Extension Office and with the 4-H Program!! Not only has Annette worked in the office, she has volunteered to teach at 4-H Super Saturday, helped with Cloverbud Day Camp, attended the Banquet, and more. She does whatever she can to help things run smoothly in the program. It has been a pleasure working with Annette and she will be missed.





## Extension

UNIVERSITY OF WISCONSIN-MADISON  
WAUPACA COUNTY

Waupaca County Courthouse

Phone: (715) 258-6230

Connect with us online:



**Web:** [waupaca.extension.wisc.edu](http://waupaca.extension.wisc.edu)



**Facebook:** [facebook.com/](https://www.facebook.com/WaupacaCountyUWEX)

WaupacaCountyUWEX



**Twitter:** @uwexwaupacaco

Connect via e-mail:

### Educators

**Jessica** [jessica.beckendorf@wisc.edu](mailto:jessica.beckendorf@wisc.edu)

**Christi** [christi.gabrilska@wisc.edu](mailto:christi.gabrilska@wisc.edu)

**Hailee** [hailee.struck@wisc.edu](mailto:hailee.struck@wisc.edu)

**Penny** [penny.tank@wisc.edu](mailto:penny.tank@wisc.edu)

**Chris** [chris.viau@wisc.edu](mailto:chris.viau@wisc.edu)

### Support Staff

**Amy** [amy.ebert@wisc.edu](mailto:amy.ebert@wisc.edu)

**Katie** [kloehrke@wisc.edu](mailto:kloehrke@wisc.edu)

## Meet Katie Loehrke!

Katie Loehrke has recently begun her role working at the Extension Office this summer as the summer 4-H Program Assistant. Katie was an active member of the Lind Center Beavers 4-H and the Weyauwega-Fremont FFA. She is currently attending UW River Falls where she will be a senior this fall, majoring in Agricultural Education and minors in Animal Science and Dairy Science, with hopes of teaching after graduation.

“I am very excited to be working in this position this summer! I am looking forward to helping to bring new opportunities for our area youth to the county and am most looking forward to helping to prepare for the 2022 Waupaca County Fair!”

Katie will be working with the office throughout the summer and possibly more remotely after the fair. To contact her directly, email: [kloehrke@wisc.edu](mailto:kloehrke@wisc.edu).



An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

Como empleador que brinda igualdad de oportunidades en el empleo y acción afirmativa (EEO/AA, por sus siglas en inglés), la University of Wisconsin-Madison Division of Extension, proporciona igualdad de oportunidades en el empleo y en sus programas, incluyendo los requisitos del Título VI, Título IX, y de la ley federal para personas con discapacidades en los Estados Unidos (ADA, por sus siglas en inglés) y los requisitos de la Sección 504 del Rehabilitation Act.